



*Complete and submit this form, along with any supplemental documentation, to the Office of the President by 5:00pm on the seventh day prior to the Board meeting.*

**Date of Board Meeting:** January 7, 2025

**Subject:** Approve supplier for TX Workforce Commission (TWC) Jobs & Education for Texans (JET) grant for automotive training equipment.

**Recommendation:** Approve Toolkit Technologies, Inc. as the vendor for the automotive training equipment totaling \$332,831.00.

**Background and Rationale:**

On November 19, 2024, the Board of Trustees approved the acceptance of the TWC JET grant for automotive training equipment. Toolkit Technologies, Inc has quoted the equipment through The Interlocal Purchasing System (TIPS) contract #204402. Use of this cooperative contract satisfies all State of Texas bid requirements. The training equipment is manufactured by Consulab Educatech in Quebec, Canada and quoted and distributed by Toolkit Technologies, Inc located in Austin. The equipment, designed to WCJC specifications, requires weeks to manufacture. The TWC JET grant contains strict requirements for student hands on equipment training prior to the end of the grant contract on August 31, 2025.

**Cost and Budgetary Support:**

TWC JET Grant will provide funds of \$316,189 (Grant funds) and \$16,642 (Matching funds) from the College's Current Operating Budget – President's Discretionary fund.

**Strategic Priority Alignment:**

- Student Success
- Community Impact
- Resource Optimization
- Institutional Excellence

**Resource Person(s):**

David Voulgaris, Instructor of Automotive Technology  
Danny Bacot, Dean of Workforce  
Cynthia Ward, Associate VP of Financial Operations/Controller

**Signatures:**

Betty McCracken  
Originator

12-17-24  
Date

Betty McCracken  
Cabinet-Level Supervisor

12-17-24  
Date

**President's Approval:**

Betty McCracken  
President

12-17-24  
Date