

WSD Facility Fee Schedule Pricing



Memo



WAUSAU SCHOOL DISTRICT Department of Buildings & Grounds

650 South 7th Avenue • Wausau, Wisconsin 54401 • 715-261-0800 • www.wausauschools.org

Ryan Urmanski, Director of Buildings & Grounds

Memo

To: Wausau School Board

From: Ryan Urmanski

Re: Synthetic Turf and Lighting Fees

Last Fall I gave a presentation pertaining to facility usage within the District and specifically as it pertains to the synthetic turf fields. I discussed some of the costs associated with the short and long term maintenance needs. Particularly, I brought to your attention that we currently do not have a rental fee established for our synthetic turf fields or the lights that were installed from our 2022 Referendum Projects. Therefore, I researched various facilities both locally and statewide to obtain some reference as to what we should use as a District for rental fees. The remaining Board Book has copies of some Fee Schedules in which I obtained information to come up with my recommendation. What we have found is that the fees other facilities set are derived from multiple factors. The model used by these facilities varies since some are community based, private, for profit, municipal or a combination. The following is a summary of each and a small description as to how it would compare to our Tier 2 classification:

Memo Continued

- Mosinee High School: Synthetic turf softball fields. \$25.00 per hour. No lights.
- McFarland High School: Synthetic football fields and baseball/softball infields. Their model closely aligns with the WSD. Field rentals are \$75.00 per hour and lighting is not specifically listed.
- Medford School District: Synthetic football fields. \$25.00 per hour.
- Athletic Park Wausau: Synthetic baseball infield. \$68.00 per hour field rental and \$30.00 per hour for lights.
- Merrill High School: Synthetic football field. \$35.00 per hour for field rental and \$25.00 per hour for lights.
- Rapids Area Sports Complex: Synthetic turf baseball field. \$55.00 per hour for field plus a custodial and field maintenance charge of \$20.00 per hour.

It is the mission of the Wausau School District to advance student learning, achievement, and success.

The Wausau School District does not discriminate on the basis of race, age, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex (including transgender status, change of sex, or gender identity), or physical, mental, emotional, or learning disability ("Protected Classes").

Memo Continued



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The last page of the Board Book lists what our recommendation is for the WSD synthetic field rental fees for 2026. Synthetic turf rental for Tier 2 groups would be \$55.00 per hour. Additional fees may apply depending on the event request. For example, tournament events may require additional custodial and maintenance fees to offset the additional costs.

We have established a lighting fee of \$30.00 per hour. This was determined by comparing local lighting fees along with calculating the actual energy consumption our lighting system uses. This also includes the cost of turning the lights on and off. Again, certain events may require additional depending on the group's request needs.

This is the information I used to make this recommendation. However, if the Board wishes to adjust these numbers one way or the other, we could do so prior to taking action.

Appendix A - Mosinee School District

FACILITY COST

The Mosinee School District rents out various facilities throughout the year and has done so since opening. The rental pricing has remained consistent for at least the last 10 years regardless of the cost to repair facilities, new equipment cost and rising personnel costs. Many, if not all the rental fees are outdated, and the operating costs are not profitable. Below is a chart of the proposed charges for facility rentals.

	A minimum of 2 hours will be charged. Pricing per hour after 2 hour minimum		
	In-District Non-Profit	In-District for Profit or Out-of-District Non-Profit	Out-of-District For Profit
Sports Field (Turf softball, MHS Baseball, Football)	\$25/hr	\$25/hr	\$60/hr

McFarland

McFarland Schools and Athletic Facilities				
<i>Policy usage fees and staff fee</i>	Group 1	Group 2	Group 3	Group 4
<u>Community use policy</u>				
Short Description—See use policy for full definition	MSD School and Student Sponsored Groups	School-Affiliated Groups	Community Non-profit	Other and For-Profit
Class 1 Indoor Facilities				
McFarland High School Gym A	n/c	\$30	\$45	\$100
McFarland High School Gym B	n/c	\$30	\$45	\$100
McFarland High School Fitness Center (Requires a Athletic Supervisor)	n/c	\$30	\$45	\$100
Indian Mound Middle School Gym	n/c	\$30	\$45	\$100
Waubesa Intermediate School Gym	n/c	\$30	\$45	\$100
Conrad Elvehjem Primary School Gym	n/c	\$30	\$45	\$100
Locker Room	n/c	\$30	\$45	\$100
Class 1 Exterior Facilities (March 1 to November 1, unless approved by Athletic Director and Building and Grounds Director)				
MHS Stadium* (Lighting and Audio Fees May be charged)	n/c	\$75	\$100	\$150
District Baseball Field(s) / field @ Lecy*	n/c	\$75	\$100	\$150
District Softball Field(s) / field @ WIS*	n/c	\$75	\$100	\$150
Tennis Courts @ CEPS*	n/c	\$50	\$75	\$100
Shelter @ Softball/Baseball Fields (Concession, Bathroom and Shelter)	n/c	\$100	\$125	N/A
*This fee is waived in group 2 unless the organization is hosting a tournament that is not part of normal league play and includes more than 1 consecutive day and more than 2 teams. The fee includes a site supervisor				

Medford

APPENDIX A – Medford School District 549C Facilities Rental Fee Schedule

Fee schedules are based on group classification. Group I: District use, no charge. Group II: Non-profit youth programs and Group III: Profit based or adult programs, fees are established to cover MSD's operating and maintenance costs.

High Schools:	Group II (Per Hour)	Group III (Per Hour)
Stadium (Spiegelberg) (Artificial Turf)	\$ 25.00	\$ 50.00
Field/Track (North and South) (Artificial Turf)	\$ 20.00	\$ 40.00
Locker Rooms	\$ 0.00	\$ 12.00
Track/Field Lighting (Oakdale, North, South)	\$ 0.00	\$ 10.00

Athletic Park

SPORTS FIELDS AND COURTS

Athletic Park

Baseball game without admission fee

Baseball Games with admission fee

Field lights (evenings)

Non-baseball activities

*Fees subject to
change with
installation of turf

\$200/game(pre-tax)	\$205/game(pre-tax)*	\$205/game(pre-tax)*	TBD
\$200/game (pre-tax) plus 10% of gross admission	\$205/game (pre-tax) plus 10% of gross admission*	\$205/game (pre-tax) plus 10% of gross admission*	TBD
\$28/hour (pre-tax) Negotiable	\$30/hour (pre-tax)* Negotiable	\$31/hour (pre-tax)* Negotiable	TBD

Merrill

		NON-PROFIT GROUP & MAPS INTERNAL USERS (to benefit school district programs through financial and/or instructional contributions)		COMMUNITY NON-PROFIT GROUP *** (must provide tax exempt cert.)		Other Governmental Agency use		All Other Groups	
		EXAMPLE GROUPS (As determined by the superintendent or his/her designee)							
		ACT/PSAT/AP Testing, Booster Club Mtgs, Clinics (High School/Youth Sports), Concerts/Events (Fund-raising Musicals, Plays, On-Stage), Inst Camps, WIAA Non-Dist Participatory Events, PTO's		Boys & Girls Scouts, Church Groups, Special Olympics, non-MAPS sponsored teams and clubs		Police/Fire Department, Merrill/Lincoln County Park Department		Dance Studios, For Profit Concerts, Craft Fairs	
SCHOOLS/AREA	Square Footage (approx)	Hourly Operation Costs	Daily Rate	Hourly Operation Costs	Daily Rate	Hourly Operation Costs	Daily Rate	Hourly Operation Costs	Daily Rate
HIGH SCHOOL									
Auditorium (Requires District Special Lighting/Operating Technician)		No Cost	No Cost	\$45.00	\$250.00	\$20.00	\$90.00	\$160.00	\$900.00
Lobby Area*		No Cost	No Cost	\$10.00		\$30.00		\$65.00	
Cafeteria/Commons		No Cost	No Cost	\$45.00	\$225.00	\$20.00	\$90.00	\$135.00	\$800.00
Kitchen Facilities		No Cost	No Cost	\$45.00	\$225.00	\$20.00	\$90.00	\$85.00	\$450.00
Career Center/Conference Room		No Cost	No Cost	\$10.00		\$25.00	\$135.00	\$60.00	\$400.00
Classroom/Pod Area		No Cost	No Cost	\$25.00	\$150.00	\$20.00	\$65.00	\$110.00	\$700.00
Fieldhouse		No Cost	No Cost	\$55.00	\$350.00	\$35.00	\$115.00	\$285.00	\$1,350.00
	Per Court Fee	No Cost	No Cost	\$20.00		\$20.00		N/A	
	Annual Use Fee	No Cost	No Cost	\$325.00		\$250.00		N/A	
	Tournament Fee			\$325.00					
Locker Rooms*		No Cost	No Cost	\$20.00		\$25.00		\$85.00	
Lobby Area*		No Cost	No Cost	\$20.00		\$25.00		\$85.00	
Large Group Instruction (LGI)		No Cost	No Cost	\$25.00	\$150.00	\$15.00	\$65.00	\$135.00	\$725.00
Library		No Cost	No Cost	\$25.00	\$150.00	\$15.00	\$65.00	\$135.00	\$725.00
Jay Stadium		No Cost	No Cost	\$35.00	\$200.00	\$25.00	\$115.00	\$260.00	\$900.00
Stadium Lights		No Cost	No Cost	\$25.00	\$125.00	\$25.00	\$90.00	\$60.00	\$225.00
Parking Lots		No Cost	No Cost	\$15.00	\$100.00	\$10.00	\$40.00	\$85.00	\$475.00
Practice Field		No Cost	No Cost	\$15.00	\$100.00	\$10.00	\$40.00	\$85.00	\$475.00

Wisconsin Rapids

FEES FOR RAPIDS AREA SPORTS COMPLEX				
UTILIZATION	CATEGORY A In-District Non-Profit Contributors*	CATEGORY B In-District Non-Profit	CATEGORY C In-District For- Profit <i>or</i> Out-Of-District Non-Profit	CATEGORY D Out-Of-District For Profit
Field Rental (Per Field/Per Hour)	\$150 - All Day \$ 75 - 4 Hours \$ 25 - Per Hour	\$350 - All Day \$175 - 4 Hours \$ 55 - Per Hour	\$700 - All Day \$350 - 4 Hours \$125 - Per Hour	\$1,000 - All Day \$ 500 - 4 Hours \$ 150 - Per Hour
Bleacher Inspection Fee	\$120.00	\$120.00	\$120.00	\$120.00
Concession Stand (percent of profit)	40%	40%	45%	45%
LABOR CHARGES				
Regular Labor	\$ 20.00 per hour	\$ 20.00 per hour	\$ 20.00 per hour	\$ 20.00 per hour
Regular Supervisor	\$ 40.00 per hour	\$ 40.00 per hour	\$ 40.00 per hour	\$ 40.00 per hour
Emergency Supervisor**	\$ 46.00 per hour	\$ 46.00 per hour	\$ 46.00 per hour	\$ 46.00 per hour
Custodial & Field Maintenance Charge	An estimate will be provided	An estimate will be provided	An estimate will be provided	An estimate will be provided

Appendix B - WSD Proposed Fee Schedule

Wausau School District Facility Use Fee Schedule				
Factors Determining Tier Placement				
	Tier 1	Tier 2	Tier 3	
	Resources	Low need for or use of district-provided/owned resources such as electricity, bathroom products, equipment, etc...	Moderate need for or use of district-provided/owned resources such as electricity, bathroom products, equipment, etc	High need for or use of district-provided/owned resources such as electricity, bathroom products, equipment, etc...
	Staffing	No custodian is needed to open up/close up or be on-site during the event.	A custodian is needed to open up/close up and potentially be on-site during the event.	District personnel, including but not limited to custodians and/or kitchen staff, are needed to open/close and be on-site during the event.
	Facilities	A single-site, low maintenance area such as a classroom or an outdoor field /gymnasium for practice use, etc.	A single site or multiple sites, moderate maintenance area such as an auditorium, commons or gym etc.. where an event is being hosted	A single site or multiple sites, high maintenance area such as an auditorium, commons or gym etc.. where a larger event is being hosted
Purpose	The purpose of the event/usage is to benefit a significant majority of Wausau School District students.	The purpose of the event/usage is to benefit both Wausau School District Students and the hosting organization.	The purpose of the event/usage is to benefit the hosting organization	
Notes				
(1) Tier placement is for estimating purposes only. Final determination of minimum fees will be communicated when the reservation is fully approved.				
(2) A preponderance of need and purpose will be used to determine the final tier placement and cost for use of the facility.				
(3) The Requestor will be provided a minimum cost for their request. The actual cost may vary due to increased hours, damage, misinformation, etc.				
(4) All non-District users must provide proof of liability insurance prior to using the facilities.				
(5) Use of District pool(s) requires additional permission and requirements. Contact Wausau School District Buildings and Grounds office for details.				
(6) Use of fields does not include supplies, i.e. chalk, balls or grooming equipment.				
(7) District will have the final determination if Custodial support is required and in what amount due to the nature of the event and set-up / tear-down time.				

WSD Fee Schedule Continued

		Cost per hour		
SCHOOLS/AREA	Sq.Ft./capacity (approx.)	Tier 1	Tier 2	Tier 3
Classroom	900-1100	No Cost	\$20	\$125
Fieldhouse (High Schools)	West: 29,000 East: 32,000	No Cost	\$40	\$250
Gymnasium (Middle and Elementary Schools)	15,000	No Cost	\$30	\$200
Practice Fields or outdoor venues	Varies	No Cost	\$10	\$75
Varsity (Turf) Fields	Varies	No Cost	\$55	\$125
Auditorium (Requires District A/V specialist)	West: 748 seats East: 900 seats	No Cost	\$30	\$200
Cafeteria/Commons (High Schools only)	2,500	No Cost	\$30	\$200
Pool (Additional requirements, call for details)		No Cost	\$40	\$250
Parking Lots	Varies	No Cost	\$10	\$75
School Forest	Varies	No Cost	\$40	\$200
Ancillary items		Cost per unit		
Custodian (Outside normally staffed time, 6am - 11pm weekdays and non-holidays)		\$25/hr weekday \$35/hr weekend	\$25/hr weekday \$35/hr weekend	\$25/hr weekday \$35/hr weekend
Lighting Fees for Turf Fields		No Cost	\$30	\$125
Kitchen Staff (required for kitchen use)		\$25/hr weekday \$35/hr weekend	\$25/hr weekday \$35/hr weekend	\$25/hr weekday \$35/hr weekend
District A/V Specialist		\$35/hr weekday \$45/hr weekend	\$35/hr weekday \$45/hr weekend	\$35/hr weekday \$45/hr weekend
Computer Technician		\$35/hr weekday \$45/hr weekend	\$35/hr weekday \$45/hr weekend	\$35/hr weekday \$45/hr weekend
Snow Removal (if required beyond normal frequency)		Actual cost	Actual cost	Actual cost