



# UNITED INDEPENDENT SCHOOL DISTRICT AGENDA ACTION ITEM

**TOPIC** Approval of Appraisal Calendar for the 2015-2016 School Year

**SUBMITTED BY:** Mr. David Garcia **OF:** Asst. Supt. Human Resources

**APPROVED FOR TRANSMITTAL TO SCHOOL BOARD:** \_\_\_\_\_

**DATE ASSIGNED FOR BOARD CONSIDERATION:** July 22, 2015

**RECOMMENDATION:**

It is recommended that the United ISD Board of Trustees approve the Appraisal Calendar for the 2015-2016 School Year.

**RATIONALE:**

**BUDGETARY INFORMATION:**

**BOARD POLICY REFERENCE AND COMPLIANCE:**



# United ISD Appraisal Calendar 2015-2016

The dates listed below represent the timelines for compliance with the Commissioner's Rules and specific days deemed inappropriate for conducting teacher observations when using the Professional Development Appraisal System (PDAS). Observations must be scheduled (by date and time) in accordance with \*UISD Board Policy DNA (Local).

DATES	FALL SEMESTER August 24 <sup>th</sup> – December 17 <sup>th</sup> 2015
August 10 <sup>th</sup> -14 <sup>th</sup>	New Teacher Orientation
August 11 <sup>th</sup>	<b>PDAS Training- Teachers New to the Profession/Teachers New to the District*</b>
August 17 <sup>th</sup> -21 <sup>st</sup>	Professional Development/Teacher Workday (Campus and District)
August 24 <sup>th</sup>	<b>First Day of Classes; Start of 1<sup>st</sup> six weeks/Start of 1<sup>st</sup> nine weeks</b>
September 1 <sup>st</sup>	Section I PDAS Teacher Self Report-from new teachers that received PDAS Training on <b>8-11-15</b> or for returning teachers that received the PDAS Update on their campus by this date based on 3 weeks from day of training; 45 min. observation may be scheduled by date and time.
September 7 <sup>th</sup>	Professional Development ***
October 2 <sup>nd</sup>	End of 1 <sup>st</sup> six weeks
October 5 <sup>th</sup>	Start of 2 <sup>nd</sup> six weeks
October 12 <sup>th</sup>	<b>Professional Development ***</b>
October 23 <sup>rd</sup>	End of 1 <sup>st</sup> nine weeks
October 26 <sup>th</sup>	Start of 2 <sup>nd</sup> nine weeks
November 13 <sup>th</sup>	End of 2 <sup>nd</sup> six weeks
November 16 <sup>th</sup>	Start of 3 <sup>rd</sup> six weeks
November 20 <sup>th</sup>	Day before a holiday- no observations
November 23 <sup>rd</sup> -November 27 <sup>th</sup>	Days before, during, and after holiday- no observations
November 30 <sup>th</sup>	Day after a holiday- no observations
December 7 <sup>th</sup> -10 <sup>th</sup>	STAAR/EOC Assessment
December 18 <sup>th</sup>	Teacher Work-day
December 21 <sup>st</sup> -31 <sup>st</sup>	Holiday
January 1 <sup>st</sup>	Holiday
DATES	SPRING SEMESTER January 5 <sup>th</sup> – June 2 <sup>nd</sup> 2016
January 4 <sup>th</sup>	Professional Development ***
January 5 <sup>th</sup>	<b>First day of classes/ no observations</b>
January 15 <sup>th</sup>	End of 2 <sup>nd</sup> nine weeks
January 18 <sup>th</sup>	Professional Development/Inclement Weather make-up days ***

# United ISD Appraisal Calendar 2015-2016

January 19 <sup>th</sup>	Start of 3 <sup>rd</sup> nine weeks
January 22 <sup>nd</sup>	End of 3 <sup>rd</sup> six weeks
January 25 <sup>th</sup>	Start of 4 <sup>th</sup> six weeks
February 18 <sup>th</sup>	Day before a holiday- no observations
February 19 <sup>th</sup>	Holiday
February 22 <sup>nd</sup>	Day after a holiday- no observations
March 4 <sup>th</sup>	End of 4 <sup>th</sup> six weeks/ Day before a holiday- no observations
March 7 <sup>th</sup> -11 <sup>th</sup>	Spring Break
March 14 <sup>th</sup>	Start of 5 <sup>th</sup> six weeks/ Day after a holiday- no observations
March 23 <sup>rd</sup>	End of 3 <sup>rd</sup> nine weeks/ Day before a holiday- no observations
March 24 <sup>th</sup> & 25 <sup>th</sup>	Holiday
March 28 <sup>th</sup>	Beginning of 4 <sup>th</sup> nine weeks/ Day after a holiday- no observations
March 29 <sup>th</sup> & 30 <sup>th</sup>	STAAR Testing ( Elementary, Middle & High School)
March 31 <sup>st</sup>	STAAR/EOC English II (High School)
April 22 <sup>nd</sup>	End of 5 <sup>th</sup> six weeks
April 25 <sup>th</sup>	Start of 6 <sup>th</sup> six weeks
May 2 <sup>nd</sup> -4 <sup>th</sup>	STAAR Testing High School (EOC Algebra I, U.S. History, Biology)
May 9 <sup>th</sup> - 12 <sup>th</sup>	STAAR Testing (Elementary, Middle & High School) ***Refer to Testing Calendar
May 30 <sup>th</sup>	Professional Development ***/Incliment weather make-up days
June 2 <sup>nd</sup>	Last Day of Classes/End of 6 <sup>th</sup> six weeks/End of 4 <sup>th</sup> nine weeks/Early Release Day
June 3 <sup>rd</sup>	Teacher Work Day

\*POLICY DNA (LOCAL) - Formal Observation: Formal observations for a teacher's appraisal shall be scheduled by date and time.

\*\*To be determined at campus- Teacher Self-Reports II & III due two weeks before summative conference

\*\*\*Principals will determine which testing/professional development days affect their campuses and ensure that staff is advised that evaluations will not be conducted on those specific days.

May 11<sup>th</sup> - APPRAISAL PERIOD ENDS- Annual summative conferences must be completed by this date

June 8<sup>th</sup> - ALL APPRAISALS DUE IN HR

Board approved 7/ /2015