

# Phoenix-Talent Schools District 4

Code: IIA  
Adopted: 11/06/14  
Revised/Readopted: 8/11/22  
Orig. Code: IIA

## ~~Instructional Resources/~~Instructional Materials\*\*

The Board believes that proper care and judgment should be exercised in selecting ~~core basic~~ instructional materials ~~and school and classroom library materials~~ [and that those materials should be inclusive of populations represented in a global society]. [The process to select materials will reflect respect for all people, regardless of race, color, creed, national origin, age, sex, sexual orientation, gender identity, or disability.]

A material involved with a reconsideration will remain available throughout the reconsideration process. Materials will not be removed for discriminatory reasons. A request for reconsideration of materials may be processed through established procedures found in accompanying administrative regulations. Meetings of reconsideration committees may be subject to Public Meetings Law. Records regarding reconsideration procedures are subject to Public Records Law.

[This policy is not intended to cover classroom activities. Complaints regarding classroom activities unrelated to materials can be filed using other established district complaint procedures.]

The term “instructional material” includes core instructional materials, supplemental materials, school library materials, and classroom library materials.

Some materials may fall into more than one of the following categories. If there is a question regarding selection or reconsideration, the district administration may select which procedure to use.

### Definitions

“Core instructional material,”<sup>1</sup> sometimes referred to as basal, means any organized system, which constitutes the major instructional vehicle for a given course of study, or any part thereof. Core instructional materials may include adaptive or personalized learning programs, digital textbooks, and print textbooks and are adopted and paid for by the district. Core instructional materials may include such instructional materials as a hardbound or a softbound book or books, or sets or kits of print and non-print materials, including electronic and internet or web-based materials or media.

“School library materials” means materials which are kept in the school library for student selection and use. The use of these materials may not be required for a particular class, but they may be selected by students to use. These may include books, media, newspapers, magazines, videos, websites, or databases, including in digital or print, etc. These materials are not adopted by the Board.

“Classroom library materials” means materials which are kept in the classroom for student selection and use. The use of these materials is not required for the class, but they may be selected by students to use.

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<sup>1</sup> This comes from OAR 581-011-0050(1), referring to instructional materials which must be adopted by local school boards.

These may include books, media, newspapers, magazines, videos, etc. These materials are not adopted by the Board.

### Core Instructional Materials

The Board retains the authority to approve ~~core district~~ instructional materials used in district schools and ~~adoption~~s, it authorizes the superintendent [or designee] to develop and implement administrative regulations ~~procedures~~ governing selection and adoption of such materials. ~~Procedures~~ how selections are determined. Such ~~procedures~~ will provide for involvement of administrators ~~administrator~~, staff, parents, [students,] ~~parent, student~~ and community members; will use established involvement and employ suitable selection criteria to contribute to ensure that the attainment recommended instructional materials will meet the needs of ~~district~~, the program, students, teachers and course or grade-level goals; and will reflect recent knowledge, trends, and technology in the field ~~community~~.

The district will review core instructional materials in accordance with the State Board of Education adoption cycle. Each core instructional program and its ~~basic~~ instructional materials will be reviewed [on a five to seven -year cycle], and any resulting recommendations will be issued by district administration to the Board for approval. All recommended core ~~appropriate~~ instructional materials shall ~~will be made~~. Recommended instructional materials will be approved by the Board prior to ~~free of racial, national origin, religious, disability, age, marital status, sexual bias or sexual orientation~~; contain appropriate readability levels; support the district's adopted curriculum content; provide ease of teacher use. [The adoption of textbooks [for American history, be attractive and government] by the Board durable and any committee shall be done in ~~be purchased at a~~ manner in accordance with ORS 337.260.] ~~reasonable cost~~.

The district will establish a process and timeline for regularly determining and considering whether ~~core the textbooks and other~~ instructional materials are available through online resources that enable students with print disabilities to receive textbooks and instructional materials free of charge. [All requests for reconsideration of core instructional materials may be considered under administrative regulation IIA-AR(2) - Reconsideration of Core Instructional Materials.]

[The district may choose to independently adopt core All ~~basic~~ instructional materials which are not on the state-approved list, using state-approved selection criteria. (See administrative regulation IIA-AR(5) – Independent Adoption of Instructional Materials)]

### School Library Materials

All school library materials will be selected by a librarian using established selection criteria. Such materials will contain suitable readability levels. [All requests for reconsideration of school library materials may be considered under administrative regulation IIA-AR(3) - Reconsideration of School or Classroom Library Materials.]

### Classroom Library Materials

All classroom library materials will be selected by a classroom teacher and/or others[, with no formal selection procedure]. Such materials will contain suitable readability levels. Teachers are responsible for knowing the available materials in their classroom library. [All requests for reconsideration of classroom library materials may be considered under administrative regulation IIA-AR(3) - Reconsideration of School or Classroom Library Materials.]

END OF POLICY

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**Legal Reference(s):**

<a href="#">ORS 174.100</a>	<a href="#">ORS 337.150</a>	<a href="#">OAR 581-021-0045</a>
<a href="#">ORS 332.107</a>	<a href="#">ORS 337.260</a>	<a href="#">OAR 581-021-0046</a>
<a href="#">ORS 336.035</a>	<a href="#">ORS 337.511</a>	<a href="#">OAR 581-022-2310</a>
<a href="#">ORS 336.082</a>	<a href="#">ORS 339.155</a>	<a href="#">OAR 581-022-2340</a>
<a href="#">ORS 336.840</a>	<a href="#">ORS 659.850</a>	<a href="#">OAR 581-022-2350</a>
<a href="#">ORS 337.120</a>		<a href="#">OAR 581-022-2355</a>
<a href="#">ORS 337.141</a>	<a href="#">OAR 581-011-0050 - 0117</a>	

Every Student Succeeds Act, 20 U.S.C. §§ 6311-6322 (2018).

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2018); 28 C.F.R. §§ 42.101-42.106 (2019).

Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683, 1701, 1703-1705, 1720 (2018); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2024).

Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. §§ 12101-12133 (2018); 29 C.F.R. Part 1630 (2019); 28 C.F.R. Part 35 (2019).

Age Discrimination Act of 1975, 42 U.S.C. §§ 6101-6107 (2018).

**Cross Reference(s):**

INB - Studying Controversial Issues

KH - Public Gifts to the Schools

KL - Public Complaints