

ACTION ITEM FOR BOARD OF REGENTS MEETING
LEE COLLEGE DISTRICT

Meeting Date: August 21, 2025

AGENDA ITEM: Consideration of Approval of Subscription Agreement with VitalSource to Provide an Inclusive Access Textbook System

The Administration recommends that the Board authorize the President or her designee to negotiate final terms and approve the subscription agreement with VitalSource.

Proposal is within Budgetary Allocations

**Jacob Atkin, Chief Financial Officer and
Vice President, Finance**

Detail

Lee College issued a Request for Proposals (RFP) on 5/7/2025 to meet the College's needs for an Inclusive Access Textbook System. Three vendors responded to the RFP. VitalSource was selected as the best choice for Lee College.

Resource Personnel

Dr. Douglas Walcerz, Provost and Executive Vice President, Academic and Student Affairs
Dr. Janena Norris, Associate Vice President, Academic Affairs

Fiscal Implications

The cost of textbooks is covered by the myBooks fee.

Exhibit

Order Form and Subscription Agreement for VitalSource

Proposal in Compliance with Board Policy

Dr. Lynda Villanueva, President

**Leslie Gallagher, Chief of Staff and Vice President,
Strategic Initiatives**

Approved: _____ No: _____

Date: _____