

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: December 17, 2024



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignations                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
                    This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**   12/09/24

**To:**   Rebecca Rappold  
            Superintendent of Schools

**From:**   Bev Sinclair  
**Title:**   Director of Human Resources

**Subject: Hiring: Girls Volleyball Coach - BMS 2024-2025**

**Description:** Kellen Hall recommends the following hire:

✚ Jessie Salway, BMS Girls Volleyball Coach (Exp. 0)

**Financial Impact: \$860.00**

**Funding Source:** 126.50.720.3595.150

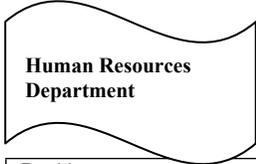
**Attachment(s):** Hiring Selection Report

**Superintendent Action:**    Approved    Denied    Deferred   Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)    Approved    Denied    Tabled: \_\_\_\_\_



## Browning Public Schools Hiring Selection Report

|   |                                  |  |  |
|---|----------------------------------|--|--|
| Position<br><b>Girls Volleyball Coach</b> |                                  | Applicant Recommended<br><b>Jessie Salway</b>  |  |
| Department/Location<br><b>BMS</b>         |                                  | Supervisor<br><b>Doug Blackman/Kellen Hall</b> |  |
| Type of Position<br><b>Coaching</b>       | Starting Date<br><b>12/18/24</b> | Term<br><b>12/18/24-2/15/25</b>                |  |

**Recruiting.** Date Posted:      Re-advertised:      Closing Date:

**Comments:** Per Board Policy #5120 Recruitment and Selection: Exemptions: the competitive process may be unnecessary in the following circumstance, B. only 1 applicant applied and 1 position available.

| No. | Applicants Name<br>(Alphabetical by Last Name) | Date Application Received | Minimum Requirements Met? | Date Interviewed |
|-----|--|---------------------------|---------------------------|------------------|
| 1   | Jesse Salway                                   | 12/02/24                  | YES                       |                  |

| Interview Committee | Title |  | Name | Title |
|---------------------|-------|--|------|-------|
|                     |       |  |      |       |
|                     |       |  |      |       |
|                     |       |  |      |       |

**Recommendation:** Jessie Salway will fill the position of the individual who did not sign their proffered contract.

| Pre-Employment Requirements               | Date Initiated | Completed?<br>(Y)es (N)o | Results Received<br>(Negative = OK) |
|---|----------------|--------------------------|-------------------------------------|
| Drug test                                 | 09/20/23       | Yes                      | Ok                                  |
| State & Federal Criminal background check | 10/03/23       | Yes                      | Ok                                  |
| Tribal Background check                   | 10/02/23       | Yes                      | Ok                                  |

Salary: \$860.00.      Placement: Exp. 0      Contract Days: 12/18/24-2/15/25

Prepared by: Bev Sinclair      Date 11/22/24      Approved by: \_\_\_\_\_      Date: \_\_\_\_\_