

INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota  
REGULAR SCHOOL BOARD MEETING

June 22, 2017

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The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal at 7:00 p.m. on Thursday, June 22, 2017, at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Julie Corcoran, Karen Morehead, Luke Odegaard, Jeff Peterson, Robert Rapheal, Gail Theisen, and Superintendent Linda Madsen, ex officio. Member Jill Olson was absent.

There was a reception beginning at 6:30 pm for Superintendent Madsen and Dr. Massey.

The meeting agenda was reviewed and no changes were made.

4. VISITORS:

Listening Session: Member Odegaard reported no visitors attended the Listening Session.

5. STUDENT ACHIEVEMENT:

Special Education Director Kelly Lessman gave a Project SEARCH 2016-2017 summary of the partnerships with Fairview Lakes Medical Center and the State of Minnesota.

Positive Happenings: School Board members reported on the many programs, events, meetings and visits to district schools during the past month including: Interplanetary Jamming of 3<sup>rd</sup> grade at Wyoming, lacrosse alumni game, Rangers baseball game at Target Field, FLHS graduation and the senior all night party, 916 commencement, Southwest Jr. High band concert, Lake Fest, Dr. Madsen's retirement gathering, Dr. Massey begins as the new superintendent next month and the Masquers Theatre production of *Annie Get Your Gun* begins next week.

6. REPORTS:

916 – Member Theisen reported the Pankalo open house will be August 1, discussed enrollment and space and what to do with legislative dollars, and there is a waiting list at Karner Blue.

Equity Alliance MN –Member Morehead reported two districts withdrew from the consortium, there have been some personnel changes, and the executive director is working with Reimagine Minnesota.

City of Forest Lake – Member Rapheal reported tonight is the Forest Lake Police Appreciation Night.

Reshaping Opportunities for Success 2015-2020 – Business Director Larry Martini reported that there are building tours coming up on June 29 and August 10, he showed construction photos, and gave a project update.

Superintendent Report – Dr. Madsen thanked students, families, community members, school board members, employees and the administrative team for their work and support, and for the opportunity to serve the Forest Lake community for the past 36 years. She is enthusiastic for the future of the district, for student opportunities, and wished the best to new Superintendent Steve Massey.

## 7. CONSENT AGENDA ITEMS:

Member Rapheal said he would entertain a motion on agenda item 7.5 last. Member Morehead pulled agenda item 7.3.

Member Peterson made a motion to approve agenda items 7.1, 7.2 and 7.4. Member Corcoran 2<sup>nd</sup> the motion, and all members present voted aye. The motion carried.

7.1 Approved the Minutes of June 1 and 15, 2017

7.2 Approved the bills as of June 22, 2017

7.4 Approved Licensed Personnel:

### A. UNPAID LEAVE(S) OF ABSENCE (LOA):

1. Anderson, Kristin M: LOA for approximate dates: 8/14/17 - 12/14/17
2. Cleary, Matthew: 415 LOA for 2017-18
3. Snyder, Kristen: LOA for 2017-18

### B. NON-CURRICULAR ASSIGNMENT(S):

Wirth, Ashley: Student Council (WY)

### C. RETIREMENT/RESIGNATION(S):

1. Berens, Laura: resign effective end of 2016-17 school year
2. Dylla, Shawn: resign effective end of 2016-17 school year
3. Hoffmann, Ashley: resign effective end of 2016-17 school year
4. Miller, Caitlin: resign effective end of 2016-17 school year
5. Ryan, Angela (Angie): resign effective end of 2016-17 school year
6. Vetter, Barbara (Babs): resign effective end of 2016-17 school year

### D. AUTHORIZATION OF ADDITIONAL POSITION(S):

Revision from June 1, 2017:

For the 2017-18 fiscal year, the Adult Basic Education (ABE) position will be for approximately 17-26 hours per week for 47 weeks based on program needs. This schedule includes 17 hours per week during the summer and approximately 26 hours per week during the school year and would be paid based on the FLEA Agreement.

Member Morehead recognized the retirement of George Chapin. Member Morehead moved approval of agenda item 7.3. The motion was 2<sup>nd</sup> by Member Corcoran, and all members voted aye. The motion carried.

7.3 Approved Classified Personnel:

#### Resignation:

- Berens, Laura – Early Childhood Special Education Teacher at Wyoming Elementary

& the Central Learning Center, effective June 09, 2017

- Chapin, George – School Bus Driver, effective June 8, 2017.
- Christianson, Jennifer – Paraprofessional II at Southwest Junior High effective June 8, 2017
- Hummel, Roberta – Office Assistant III at the District Office, effective June 28, 2017

Retirement:

- Popa, Sue – Cook Helper at the Senior High, effective September 1, 2017.

Leave of Absence:

- Delmont, Stephen – School Bus Driver, from May 26, 2017 through June 23, 2017
- Nelson, Jeanie – School Bus Driver, from June 14, 2017 through June 23, 2017.

Recommendation of Employment:

- Seekon, Jennifer – Preschool Educator at Columbus Elementary 21.8 hours per week and 31 weeks per year, effective August 7, 2017.

Authorization of Transfer:

- Barron, Tracy – Early Childhood Teacher Assistant at Central Learning Center, 31.39 hours per week and 31 weeks per year, effective August 7, 2017.
- Bigelow-Anderson, Robin - Early Childhood Teacher at Central Learning Center & Linwood to Central Learning Center, 32.49 hours per week and 31 weeks per year, effective August 7, 2017.
- Checkalski, Diann– Early Childhood Teacher Assistant at Wyoming Elementary to Lino Lakes Elementary, 29.58 hours per week and 31 weeks per year, effective August 7, 2017.
- Christenson, Miriah – Early Childhood Planner V at Lino Lakes Elementary, 5 hours per day & 42 weeks per year, effective July 18, 2017.
- Deuth, Georgia - Early Childhood Teacher Assistant at Scandia Elementary, 17.48 hours per week and 31 weeks per year, effective August 7, 2017.
- Dunn, Jessica – SAC Program Aide at Central Learning Center to Early Childhood Teacher Assistant II at Linwood Elementary, 17.48 hours per week and 31 weeks per year, effective August 7, 2017.
- Jacobson, Heather – Preschool Educator at Central Learning Center, 36.56 hours per week and 31 weeks per year, effective August 7, 2017.
- Joesting, Pat - Early Childhood Teacher Assistant at Central Learning Center, 17.6 hours per week and 29 weeks per year, effective August 7, 2017.
- Mation, Marianne - Early Childhood Family Education Teacher at Central Learning Center, 31.53 hours per week and 31 weeks per year, effective August 7, 2017.
- Peterson, Peggy – Southwest Junior High Office Assistant IV, 4 hours per day to Administrative Assistant V at Forest View Elementary, 8 hours per day and 52 weeks per year, effective June 14, 2017.
- Rehfeld, Jessica - Early Childhood Family Education Parent Educator at Central

- Learning Center, 22.97 hours per week and 29 weeks per year, effective August 7, 2017.
- Richardson, Makayla – Early Childhood Teacher Assistant at Lino Lakes Elementary to Central Learning Center, 29.39 hours per week and 31 weeks per year, effective August 7, 2017.
- Rowley, Barbara - Early Childhood Teacher Assistant at Central Learning Center, 19.47 hours per week and 31 weeks per year, effective August 7, 2017.
- Tessier Schak, Anne - Early Childhood Teacher Assistant at Columbus Elementary and the Central Learning Center, 24.46 hours per week and 31 weeks per year, effective August 7, 2017.
- Seekon, Jennifer - Preschool Educator at Columbus Elementary, 21.8 hours per week and 31 weeks per year, effective August 7, 2017.
- Stoffels, Cher -- Early Childhood Teacher Assistant at Central Learning Center, 15.65 hours per week and 31 weeks per year, effective August 7, 2017.
- Stuber, Kathy - Early Childhood Teacher Assistant at Central Learning Center to Wyoming Elementary, 29.58 hours per week and 31 weeks per year, effective August 7, 2017.
- Waite, Carissa - Early Childhood Family Education Parent Educator at Central Learning Center, 27.25 hours per week and 29 weeks per year, effective August 7, 2017.
- Wielinski, Hannah - Preschool Educator at Linwood Elementary, 21.8 hours per week and 31 weeks per year, effective August 7, 2017.
- Anderson, Judith – School Age Child Care Assistant Site Manager 3.5 hours per day and School Age Care Program Aide 2.75 hours per day at Forest Lake Elementary for 52 weeks per year to SAC/Sonic Assistant Site Manager at Forest Lake Elementary for 6.5 hours per day and 52 weeks per year, effective June 12, 2017.
- Anderson, Patricia - School Age Child Care Assistant Site Manager 3.5 hours per day and School Age Care Program Aide 2.25 hours per day at Scandia Elementary for 52 weeks per year to SAC/Sonic Assistant Site Manager at Wyoming Elementary for 6.5 hours per day and 52 weeks per year, effective June 12, 2017.
- Kyle, Susan - School Age Child Care Assistant Site Manager 3.5 hours per day and School Age Care Program Aide 2.75 hours per day at Scandia Elementary for 52 weeks per year to SAC/Sonic Assistant Site Manager at Scandia Elementary for 6.5 hours per day and 52 weeks per year, effective June 12, 2017.
- Pixley Mills, Laura - School Age Child Care Assistant Site Manager 3.75 hours per day and School Age Care Program Aide 2.75 hours per day at Linwood Elementary for 52 weeks per year to SAC/Sonic Assistant Site Manager at Linwood Elementary for 6.5 hours per day and 52 weeks per year, effective June 12, 2017.

- 7.5 Approve 2016-2017 Employment Terms and Conditions for Controller – Member Peterson made a motion to Approve 2016-2017 Employment Terms and Conditions for Controller. The motion was 2<sup>nd</sup> by Member Odegaard, by roll call vote all members present voted aye. The motion carried.

8. Donations: Member Odegaard moved, 2<sup>nd</sup> by Member Peterson to adopt the resolution and accept with appreciation the following donations: \$1,189.29 from FLHS Boys' Lacrosse Booster Club to FLHS boys' lacrosse team for partial payment for coach bus to Grand Rapids, \$36.00 from Anonymous, to Forest View Elementary for Book Fair donations; Yamaha trumpet valued at \$400.00 from Mike and Julie Christiansen, Stacy, to Southwest Jr. High band program; \$60.00 from Christopher Timmons, Lindstrom, to Wyoming Elementary for general education; \$138.47 from Diane Peterson and \$30.00 from Kathleen Harrell to Wyoming Elementary for general education; \$100.00 from Chris and Mary Beth Higgins, Shoreview, to Lino Lakes Elementary for students' negative lunch accounts. All members present voted aye and the motion carried.

#### OLD BUSINESS:

Member Theisen made a motion to Approve Resolutions for Intermediate 916 and Forest Lake Area Schools Long Term Facilities Maintenance Budget Submission. The motion was 2<sup>nd</sup> by Member Corcoran, by roll call vote all members present voted aye and the motion carried.

Member Morehead made a motion for Recommendation to Approve 2017-2018 Budget. The motion was 2<sup>nd</sup> by Member Theisen, by roll call vote all members present voted aye and the motion carried.

Member Peterson made a motion to Discontinue Student Cell Phone Use in School Policy 510. The motion was 2<sup>nd</sup> by Member Corcoran, by roll call vote all members present voted aye and the motion carried.

Member Theisen moved to Approve Wellness Policy 546. The motion was 2<sup>nd</sup> by Member Corcoran, by roll call vote all members present voted aye and the motion carried.

Member Peterson moved to Approve New Policy: Meal Charging Policy 506. The motion was 2<sup>nd</sup> by Member Theisen, by roll call vote all members present voted aye and the motion carried.

Member Corcoran moved to Approve General Benefits Group Employment Policies. The motion was 2<sup>nd</sup> by Member Peterson, by roll call vote members Corcoran, Morehead, Peterson, Rapheal and Theisen voted aye. Member Odegaard voted no. The motion carried.

Member Theisen moved to Approve Ranger Hour for the 2017-2018 School Year. The motion was 2<sup>nd</sup> by Member Corcoran, by roll call vote all members present voted aye and the motion carried.

#### NEW BUSINESS –

First Reading: Community Use of School Facilities Policy 701. This will be placed on the next regular agenda for board action.

COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Morehead moved, 2<sup>nd</sup> by Member Corcoran to adjourn. All members present voted aye and the meeting adjourned at 8:25 pm.

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Rob Rapheal

President

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Jill Olson

Clerk