

**ACTION ITEM FOR BOARD OF REGENTS MEETING**  
**LEE COLLEGE DISTRICT**

**Meeting Date: April 17, 2025**

**AGENDA ITEM:**    **Consideration of Joint Election Contract Agreement with Harris County**

**The Administration recommends that the Board authorize the President to enter a contract with Harris County whereby the county will perform all procedures allowed under state election laws for the Lee College District in connection with the May 3, 2025, Regents election.**

**Proposal is within Budgetary Allocations**



**Jacob Atkin, Chief Financial Officer and  
Vice President, Finance**

**Detail**

This agreement provides that essentially Harris County will perform all election procedures for Lee College District as allowed under state election laws, including providing the Voting System Equipment necessary for conducting the election, conducting early voting in person and voting on election day, providing for all polling locations for countywide polling, processing of mail ballots, hire of personnel, establishment of the Early Voting Ballot Board, and Central Counting for election night returns; and after the election, for processing of mail ballots from military and from voters residing outside the United States, as well as processing of any provisional ballots prior to the canvass of the election by Lee College District. Election costs for each entity participating are based on the total number of registered voters of the entity (55,852) seventy days prior to the election, as allowed by Chapter 31 of the Texas Election Code. Election costs specified are estimates; therefore, the agreement states such and advises there may be a need for adjustment to the final invoice.

**Resource Personnel**

Leslie Gallagher, Chief of Staff and Vice President, Strategic Initiatives  
Eileen Hall, Lee College Election Consultant

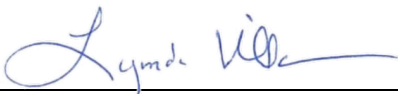
**Fiscal Implications**

FY25 Operating Budget – total estimated cost \$162,170.97 for Lee College District

**Exhibit**

Joint Election Contract Agreement

**Proposal in compliance with Board Policy**



**Dr. Lynda Villanueva, President**



**Leslie Gallagher, Chief of Staff and Vice President,  
Strategic Initiatives**

**Approved: \_\_\_\_\_ No: \_\_\_\_\_**

**Date: \_\_\_\_\_**