

**VICKSBURG COMMUNITY SCHOOLS**  
**Board of Education**  
**September 14, 2015**  
**7:00 pm – VAB**  
**MINUTES**

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Members Present: Wil Emmert, Deborah Harsha, David Schriemer, Rudy Callen, Tina Forsyth, Carol Lohman, Virgil Knowles

Secretary Karen Hill

Administrators Present: Charles Glaes, Stephen Goss, Keevin O’Neill, Gail VanDaff, Adam Brush, Amie McCaw, Matt VanDussen, Laura Kuhlman, Ric Beers, Tonya Nash, Maureen Ouvry

Guests Present: Liz Ratashak, Steve Thomas, Julie MacDonell, Kelly MacDonell

- I. SUPERINTENDENT'S REPORT – Member David Schriemer thanked the Vicksburg Ministerial Alliance for their annual praying for schools event.
  - A. Preliminary Enrollment Figures: Count is up approximately 17 - 20 to this date. WAY enrollment is not known until actual count date.
  - B. Status of Open Positions: Supt. Glaes gave an update on staffing positions. The HS is in need of a certified machine tool aide. Mr. Glaes introduced Kelly MacDonell who is a new teacher hire, 4<sup>th</sup> grade teacher at Tobey.
  - C. Reproductive Health Program Parent Notification for 2015-16: This is the annual notification for parents. The Ministerial Alliance and parents are part of this committee.
  - D. Legislative Update: Supt. Glaes referred to an article in The Bridge magazine which discussed 3<sup>rd</sup> grade reading and teacher evaluation legislation. Kalamazoo County will have a Local Housing Assistance Millage on the ballot on November 3 to raise approximately \$800,000 to assist homeless families with school age children. The millage would help families with housing needs become self-sufficient. Supt. Glaes recommended that a resolution be put on the October board agenda in support of the millage.

II. REPORT AND PUBLIC INQUIRY

A. Financial Report – Steve Goss

1. Budget Progress Report: Asst. Supt. Goss reviewed the budget progress report for August, 2015 showing total revenues of \$277,394; total expenditures of \$1,319,737; and deficiency of revenues over expenditures of - \$1,042,343.
2. Proposed State Aid Borrowing: Mr. Goss requested approval of a resolution for State Aid Borrowing not to exceed \$850,000 in order to ease cash flow during shortfall periods.
3. Bond Update: Mr. Goss reviewed expenditures and progress of projects to

date.

- B. Athletic Department Annual Report - Michael Roy, Athletic Director: Mr. Roy stated this is his 14<sup>th</sup> year at VCS and expressed his appreciation to Athletic Secretary Ronda VanderKamp and the Athletic Boosters. Mr. Roy reviewed the list of tournaments hosted, the number of sports that were academic all state, participation numbers, student scholarships, and special honors.
- C. Audience: No one wished to address the Board on a non-agenda item.

### III. BOARD ACTION REQUESTED

- A. Approval of the August 10, 2015 Board Meeting Minutes: A motion was made by Emmert and supported by Lohman for approval of the August 20, 2015 Board Meeting minutes. Motion carried unanimously.
- B. Approval of the Following General Fund Invoices for the Month of August Totaling \$230,381.68 (detail below) - ROLL CALL VOTE. A motion was made by Lohman and supported by Lohman for approval of the following general fund invoices for the month of August totaling \$230,381.68.  
Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, Lohman, Knowles  
Nays: None  
Absent: None  
Abstain: None  
Motion carried unanimously.
  - 1. August 14, 2015 = \$86,893.39
  - 2. August 21, 2015 = \$52,723.94
  - 3. August 28, 2015 = \$90,764.35
- C. Approval of Payment of Purchase Card Disbursements for July 2015 in the Amount of \$3,188.24 - ROLL CALL VOTE. A motion was made by Emmert and supported by Forsyth for approval of payment of purchase card disbursements for July 2015 in the amount of \$3,188.24.  
Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, Lohman, Knowles  
Nays: None  
Absent: None  
Abstain: None  
Motion carried unanimously.
- D. Approval of SL Kindergarten Teacher Leslie Trayers' FMLA Request to begin Approximately October 1 for Twelve Weeks using Sick Leave and Unpaid Disability. A motion was made by Forsyth and supported by Lohman for approval of SL Kindergarten Teacher Leslie Trayers' FMLA request to begin approximately October 1 for twelve weeks using sick leave and unpaid disability. Motion carried unanimously.
- E. Approval of the Following Teacher Contracts Upon Results of State and Federal Record and Unprofessional Conduct Checks: A motion was carried by Emmert

and supported by Forsyth for approval of the following teacher contracts upon results of state and federal record and unprofessional conduct checks.

Motion carried unanimously.

1. Aimee Barnhart - MS Science, BA Step 3
2. Rachel Higgins-Bernhardt - Spanish & Language MA Step 1
3. Leslie Buscher - HS Special Education BA Step 7
4. Anne Marie Fleming - HS Special Education BA Step 7
5. Kelly MacDonell - TY 4th Grade BA Step 1
6. Kyle Nettleman - IL Kindergarten BA Step 3
7. Kristina Newhouse - SL Kindergarten BA Step 1
8. Dawn Phelps - SL 1st Grade BA Step 1
9. Jessie Van - MS Title I Intervention BA Step 1
10. Lucas Wolthuis - MS Social Studies BA Step 4
11. Kelly Walters - SL 4th Grade BA+20 Step 1
12. Kayci Whitmore - SL Begindergarten BA Step 4

F. Approval to Change Title of Approved Purchase Card Holder from Director of WAY Program to Director of Online Instruction from the July 13, 2015 Organizational Meeting: A motion was made by Forsyth and supported by Lohman for approval to change title of approved purchase card holder from Director of WAY Program to Director of Online Instruction from the July 13, 2015 Organizational Meeting.

Motion carried unanimously.

G. Approval of State Aid Notes Resolution in an Amount not to exceed \$850,000 - ROLL CALL VOTE: A motion was made by Emmert and supported by Forsyth for approval of State Aid Notes Resolution in an Amount not to exceed \$850,000.

Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, Lohman, Knowles

Nays: None

Absent: None

Abstain: None

Motion carried unanimously.

H. Approval to Ratify the 2015-16 Financial Opener of the Contract between the Vicksburg Board of Education and the Vicksburg Paraprofessional Association (VPA). A motion was made by Lohman and supported by Emmert for approval to ratify the 2015-16 Financial Opener of the Contract between the Vicksburg Board of Education and the Vicksburg Paraprofessional Association (VPA).

Ayes: Emmert, Harsha, Schriemer, Callen, Forsyth, Lohman, Knowles

Nays: None

Absent: None

Abstain: None

Motion carried unanimously.

- I. Approval to Reinstate Aaron Bertrand to the Vicksburg Community Schools on a Behavior Contract: A motion was made by Emmert and supported by Lohman for approval to reinstate Aaron Bertrand to the Vicksburg Community Schools on a behavior contract.

Motion carried unanimously.

- J. Approval of Resignation of School Psychologist Carolyn Gundy effective August 27, 2015. A motion was made by Forsyth and supported by Lohman for approval of resignation of School Psychologist Carolyn Gundy effective August 27, 2015.

Motion carried unanimously.

There being nothing further to come before the Board, President Knowles adjourned the Board at 7:48 pm.

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President Virgil Knowles  
October 12, 2015

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Secretary Karen Hill