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## BOARD AGENDA ITEM

Information/Discussion \_\_\_\_\_

Future Action \_\_\_\_\_

Action ☒ \_\_\_\_\_

Item: Creation of GSRP Finance Coordinator position

Submitted by: Dennis Baine/Anna Schutter

Date: 7/30/25

Recommended by: Kevin Philipps

Board Meeting Date: 8/18/25

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### RECOMMENDATION:

It is recommended that the Kent ISD board approve the creation of one Great Start Readiness Program (GSRP) Finance Coordinator position. This position will be responsible for the financial monitoring, administration, and compliance for the GSRP grant. This position will be funded by the GSRP grant awarded by MiLEAP (Michigan Department of Lifelong Education, Achievement and Potential).

### BACKGROUND:

The Great Start Readiness Program has expanded across Kent County in recent years with the PreK for All initiative. This includes expanding Kent ISD's directly operated classrooms from 86 last year to 94 this year, and an increase of eleven subrecipients, from 29 to 40. With the expansion of the grant, the number of classrooms, and the number of subrecipients, there comes an increase in financial risk and exposure. A dedicated GSRP Finance Coordinator would vet subrecipients for financial health and capacity, provide onboarding and continued training for subrecipients, review budgets and reimbursement requests, audit subrecipient documentation, build financial tools and resources to improve the subrecipient experience, and work with MiLEAP to advocate for the fiscal operation of GSRP classrooms across Kent County. In order to increase financial oversight to the standards required by a grant of this size the Business Office needs the additional support at a coordinator level.