

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES NOON MEETING MINUTES
December 11, 2012**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at 12:00 P.M. on Tuesday, December 11, 2012, at the Hancock Leadership Center, 1920 Briar Ridge Road, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by President Eddie Prather, who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

Board members present during roll call were: Mrs. Amy Heyer, Mr. Rob Hudson, Mr. Eddie Prather, Mrs. Beth Stone, and Mr. Kenneth Wheeler. Mr. Prather announced a quorum and stated that the meeting was lawfully in Session. Attorney Brad Dillard, Mitchell McNutt & Sams, was also present.

APPROVAL OF THE AGENDA

On a motion by Mrs. Stone, seconded by Mr. Wheeler, the Board voted unanimously by all members present to confirm the agenda. Upon motion duly made, seconded, and carried by all members present, the President of the Board declared the motion passed and the agenda approved. A copy of the agenda is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

APPROVAL OF MINUTES

Motion was made by Mrs. Heyer, seconded by Mrs. Stone, to approve the minutes from the November 15, 2012, noon regular meeting. Mr. Prather announced that the motion passed by unanimous vote of all members present.

Motion was made by Mr. Hudson, seconded by Mr. Wheeler, to approve the minutes from the November 15, 2012, 5:00 P.M. regular meeting. Mr. Prather announced that the motion passed by unanimous vote of all members present.

RECOGNITIONS AND PUBLIC COMMENTS

A. Recognitions

No recognitions were scheduled for this meeting of the Board.

B. Public Comments

No public comments were requested for this meeting of the Board.

COMMUNICATIONS TO THE BOARD

A. Dyslexia Program Update

Ms. Cepia Buchanan presented the Board with information on the TPSD Dyslexia Program.

B. Five Year Fund Balance History Report

Finance Director Linda Pannell presented the Board with the Five Year Fund Balance History of the District Maintenance Account and a report of the total Fund Balance for all District Account. A copy of the report is marked EXHIBIT 2 and held in the Exhibit Book of this meeting date and incorporated herein.

CONSENT AGENDA

In accordance with Dr. Loden's recommendations, Mr. Wheeler moved to approve and ratify the Consent Agenda as listed below:

A. Office of Finance Director Mrs. Linda Pannell (TPSD Goal #5)

1. Contractual Agreements
 - a. Contract #CO1315
 - b. Amendment to Charter Bus Service Contract #BC12-13-01 approved at October 23, 2012, Board meeting (change of vendor to Corinth Charter); and Charter Bus Service Contract #BC12-13-02
2. Donations #2012-2013-022 and #2012-2013-023
3. Single Source Purchases #SS1313 and #SS1314
4. Consideration of Approval to Remove 15 Assets from the District's asset list
5. Permission to Submit TPSD Grants #1310 and #1312
6. Acceptance of TPSD Grants #1300 and #1311
7. Cash Flow Statements for Month Ending October 31, 2012

B. Office of Assistant Superintendent Dr. Matthew Dillon

1. Student Transfer Report presented by Mrs. Pamela Traylor
2. Overnight Field Trip Request – Tupelo High School Soundwave Show Choir, Nashville, Tennessee, February 19-20, 2013, for Music City Show Shoppe Competition (TPSD Goals #2 and #4)

The motion was seconded by Mrs. Heyer and was approved unanimously by all members present. The President of the Board declared the motion passed. A copy of the Consent Agenda is marked EXHIBIT 3 and held in the Exhibit Book of this meeting date and incorporated herein.

SUPERINTENDENT'S REPORT

A. Office of Director of Finance Mrs. Linda Pannell (TPSD Goal #5)

Docket of Claims

Mr. Rob Hudson reviewed the Docket of Claims prior to the meeting and recommended approval of the Docket of Claims as outlined below:

- Docket of Claims for the period November 1 through November 30, 2012, Docket of Claims #6170 through #7119, Accounts Payable Checks #3739 through #4304 in the amount of \$1,542,874.03
- The Tupelo High School Activity Check Register for the period November 2012, Checks #1126 through #1158 in the amount of \$7,868.45
- The Athletic Activity Check Register for the period November 2012, Checks #1237 through #1289 in the amount of \$7,346.45

The grand total for all funds is \$1,558,088.93.

The motion was seconded by Mrs. Stone and approved unanimously. President Eddie Prather declared the motion passed.

This affirms that the claims and check registers are legal and proper and they should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated.

The Docket of Claims Report is marked EXHIBIT 4 and held in the Exhibit Book of this meeting date and incorporated herein.

Financial Statements for the Month Ending October 31, 2012

Mrs. Linda Pannell presented the Statements of Income and Expenditures for the month ending October 31, 2012, for approval. A listing by fund type is available for the Board's information and review.

On a motion by Mrs. Heyer, seconded by Mr. Wheeler, the Board voted unanimously to accept the Statements of Income and Expenditures for the month ending October 31, 2012, as presented. Mr. Prather declared the motion passed.

The Financial Statements are marked EXHIBIT 5 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Office of Director of Human Resources Mr. Jim Turner (TPSD Goal #3)

Consideration of Licensed Staff

Human Resources Director Jim Turner presented Consideration of Licensed Staff for approval. Mrs. Heyer moved to approve the Consideration of Licensed Staff as presented. Mr. Wheeler seconded the motion, and the motion was approved unanimously. The President

of the Board declared the motion passed. The Consideration of Licensed Staff Report is marked EXHIBIT 6 and held in the Exhibit Book of this meeting date and incorporated herein.

C. Office of Assistant Superintendent Dr. Matthew Dillon (TPSD Goal #2)

Student Discipline Report

Presentation was made for ratification of administrative decision to expel Student #31-2012-2013 from Tupelo High School for one calendar year (October 24, 2012 through October 24, 2013) for violation of TPSD Policy JICDA.

Mr. Hudson moved to ratify this administrative decision. Mrs. Heyer seconded the motion, and the motion was approved unanimously. Upon motion duly made, seconded, and carried, the president of the Board declared the motion passed.

Consideration of Proposed Amendment to Joint Use Agreement with the City of Tupelo (TPSD Goals #2, #4, and #5)

Dr. Matt Dillon summarized the proposal for an amendment to the Joint Use Agreement with the City of Tupelo. This Agreement is reviewed annually to determine whether any modifications need to be made.

Mrs. Stone moved for approval of the Proposed Amendment to the Joint Use Agreement with the City of Tupelo. Mr. Wheeler seconded the motion, and the motion was approved unanimously. Upon motion duly made, seconded, and carried, the president of the Board declared the motion passed. The Joint Use Agreement as amended is marked EXHIBIT 7 and held in the Exhibit Book of this meeting date and incorporated herein.

D. Office of Superintendent Dr. Gearl Loden (TPSD Goal #2)

Summary Report of Request for Permission to Advertise for Sealed Bids (TPSD Goal #5)

Dr. Loden summarized the following Permission to Advertised for Sealed Bids request:

1. #BD1303 Addition of Classroom Building at King ECEC
2. #BD1304 Addition to THS Cafeteria
3. #BD1305 Replacement of Windows at Carver Elementary
4. #BD1306 Replacement of Flooring at Carver Elementary
5. #BD1307 Baseball Renovations

On a motion by Mrs. Heyer, seconded by Mr. Wheeler, the Board voted unanimously by all members present to approve the advertising of the sealed bids as presented. Upon motion duly made, seconded, and carried, the president of the Board declared the motion passed.

E. Office of Superintendent Dr. Gearl Loden (TPSD Goal #4)

Dr. Loden presented the following information items to the Board:

1. Retiree Reception, Wednesday, December 12, 2013, 11:00am-1:00pm, Hancock

- Leadership Center
2. Last Day of School for Students and Teachers, December 19, 2012
 3. Return to School for Staff – January 3, 2013; Return to School for Students – January 4, 2013
 4. Policy/Handbook Review

UNFINISHED BUSINESS

Awarding of Advertised Request for Proposals #RFP1304 Managed Print Contract for Copying and Printing -- Mrs. Linda Pannell Finance Director

Mrs. Pannell recommended that the Board of Trustees award Advertised Request for Proposal #1304 Managed Print Contract for Copying and Printing to R. J. Young, which was the lowest and best bidder. On a motion by Mrs. Stone, seconded by Mr. Wheeler, the Board voted unanimously by all members present to award Request for Proposal #1304 Managed Print Contract for Copying and Printing to R. J. Young. Upon motion duly made, seconded, and carried, the president of the Board declared the motion passed. A copy of RFP #1304 is marked EXHIBIT 8 and held in the Exhibit Book of this meeting date and incorporated herein.

NEW BUSINESS

No "New Business" items were presented at this meeting of the Board.

MISCELLANEOUS BUSINESS

A. Future Agenda Topics

1. RTI Program Update
2. New Teacher Induction Program Update
3. Draft of TSPD 2013-2014 School Calendar

B. Executive Session

Board President Eddie Prather suggested to the School Board a temporary Executive Session to determine the need for a permanent Executive Session for the purpose of discussing confidential student and personnel matters.

On a motion by Mrs. Heyer, seconded by Mr. Hudson, the Board voted unanimously to enter temporary Executive Session for the purpose of determining a need for permanent Executive Session. Upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed.

The room was cleared and the temporary Executive Session was called to order by Mr. Prather with the following people present: Mrs. Amy Heyer, Mr. Rob Hudson, Mr. Eddie Prather, Mrs. Beth Stone, Mr. Ken Wheeler, Dr. Gearl Loden, Dr. Matthew Dillon, Mrs. Kim Britton, Mrs. Kelly Stimpson (via Webex) and Mr. Brad Dillard.

The Executive Session was called to order and the Board first considered the reason for entering Executive Session. Upon a motion by Mrs. Heyer with a second by Mr. Hudson, the Board voted unanimously to remain in Executive Session for the purpose of discussing student and personnel matters. Upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed.

Mr. Prather reopened the meeting to tell all those in attendance the reason for going into Executive Session was to discuss personnel matters.

The Board heard the appeal of student # 30-2012-2013. Thereafter, the Board deliberated on the matters presented at the appeal. On a motion by Mrs. Heyer, seconded by Mr. Wheeler, the Board voted unanimously by all members present to approve the action of the District Disciplinary Committee in regards to student # 30-2012-2013. Upon motion duly made, seconded, and carried, the president of the Board declared the motion passed.

The Board entertained discussion concerning a personnel matter. No action was taken by the Board in regards to this matter.

Following the discussion, Mrs. Heyer moved to come out of Executive Session. Mr. Hudson seconded the motion, and upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed and the Board in Open Session.

Mr. Prather reopened the meeting to tell all in attendance that the Board was back in Open Session. Everyone waiting re-entered the meeting, and Mr. Prather stated that the Board was back in Open Session. Mr. Prather also announced that the Board took no action.

ADJOURNMENT

On a motion by Mrs. Heyer, seconded by Mr. Wheeler, the Board voted unanimously by all members present to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 3:00 p.m.

APPROVED:
TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

ATTEST:

Eddie M, Prather, President

Rob Hudson, Secretary