

**AMPHITHEATER PUBLIC SCHOOLS  
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Michael McConnell \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

SCHOOL: Walker  
 Department (opt.): \_\_\_\_\_  
 DATE(S): 10/16/12-10/19/12

ACTIVITY/EVENT: AVID Institute

LOCATION: Dallas, Texas

ABSENCE: # Days 0 Sub Required:  Yes  No # of School Days Missed 3

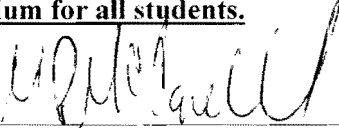
EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
Registration	_____		_____
Transportation	<u>\$413.60</u>	Mode <u>Air</u>	<u>140-13-100-2210-510-6582</u>
Rental Car	<u>\$132.00</u>		<u>140-13-100-2210-510-6582</u>
Meals	<u>\$189.00</u>		<u>140-13-100-2210-510-6582</u>
Lodging	<u>\$531.30</u>		<u>140-13-100-2210-510-6582</u>
Substitutes	_____		_____
<b>TOTAL</b>	<b><u>\$1265.90</u></b>		

The District will  (or) will not  receive reimbursement from outside sources.

Purpose of travel: **AVID (Advancement Via Individual Determination) training for the District AVID Liaison. This training will support the implementation of the program district wide.**

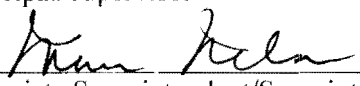
Outcomes and academic benefits to students and staff: **I will learn effective instructional practices and explore data to construct an action plan for implementation. The AVID program targets our underserved students (average achievers); provides staff development for teachers; helps schools build community and addresses the need for a rigorous curriculum for all students.**

Submitted by:   
 Signature

9/14/12  
 Date

Principal/Supervisor \_\_\_\_\_

9/14/12  
 Date

  
 Associate Superintendent/Supervisor

9/25/12  
 Date

**AMPHITHEATER PUBLIC SCHOOLS  
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Kimberly Begav  
 \_\_\_\_\_  
 \_\_\_\_\_

SCHOOL: District Offices  
 Department (opt.): Native Education  
 DATE(S): October 17-21, 2012

ACTIVITY/EVENT: National Indian Education Association Annual Convention

LOCATION: Cox Convention Center, Oklahoma City, Oklahoma

ABSENCE: # Days 5 Sub Required:  Yes  No # of School Days Missed 3

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
Registration	<u>450.00</u>		<u>200.13.146.2210.510.6360</u>
Transportation	<u>464.20</u>	Mode <u>Airplane</u>	<u>200.13.146.2210.510.6582</u>
Rental Car	_____		_____
Meals	<u>297.00</u>		<u>200.13.146.2210.510.6582</u>
Lodging	<u>633.12</u>		<u>200.13.146.2210.510.6582</u>
Substitutes	_____		_____
TOTAL	<u>1,844.32</u>		

(Note: Tax credit contributions are District funds and require a budget code.)

The District will  (or) will not  receive reimbursement from outside sources.

Purpose of travel: **To participate in more than 90 workshops focused on promoting best practices that support Native student success by leveraging digital and online learning tools. To learn how to use these tools, and understand the opportunities and challenges that they bring.**

Outcomes and academic benefits to students and staff: **To utilize this knowledge to advance high-quality, culturally based education for the American Indian children within the Amphitheater Public Schools.**

Submitted by: Kimberly Begav  
 Signature

09/18/12  
 Date

T. C. ...  
 Principal/Supervisor

9/18/12  
 Date

...  
 Associate Superintendent/Supervisor

9/19/12  
 Date

**AMPHITHEATER PUBLIC SCHOOLS  
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Rob Girard  
 \_\_\_\_\_  
 \_\_\_\_\_

SCHOOL: CDO  
 Department (opt.): IB Extended Essay  
 DATE(S): November 2-5, 2012

ACTIVITY/EVENT: International Baccalaureate Workshop (IB)

LOCATION: Hilton Portland & Executive Tower, 921 SW Sixth Avenue, Portland, Oregon

ABSENCE: # Days 4 Sub Required:  Yes  No # of School Days Missed 2

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>750.00</u>	<u>140-13-100-2210-510-6360</u>
Transportation	<u>1,000.00</u> Mode <u>Airline</u>	<u>140-13-100-2210-510-6582</u>
Rental Car	<u>75.00 (Ground Transportation)</u>	<u>140-13-100-2210-510-6582</u>
Meals	<u>236.00</u>	<u>140-13-100-2210-510-6582</u>
Lodging	<u>540.00</u>	<u>140-13-100-2210-510-6582</u>
Substitutes	<u>150.00</u>	<u>140-13-100-2210-510-6113</u>
TOTAL	<u>2,751.00</u>	

The District will  (or) will not  receive reimbursement from outside sources.

Purpose of travel: For teacher to receive Extended Essay training in order to supervise and facilitate the Extended Essay assessment and meet the International Baccalaureate Programme requirements.

Outcomes and academic benefits to students and staff: Preparation for college and groundwork for research essays done at the higher levels of study.

Submitted by: Rob Girard \_\_\_\_\_ 9-19-12  
 Signature Date  
Marcus Kelpu \_\_\_\_\_ 9/20/12  
 Principal/Supervisor Date  
Don Han \_\_\_\_\_ 9/25/12  
 Associate Superintendent/Supervisor Date

**AMPHITHEATER PUBLIC SCHOOLS  
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Kathy Sheppard  
Steve Frost  
\_\_\_\_\_

SCHOOL: District Offices  
Department (opt.): Finance  
DATE(S): November 6-8, 2012

ACTIVITY/EVENT: SunGard Public Sector 2012 Client Conference  
LOCATION: Sacramento, California

ABSENCE: # Days 3 Sub Required:  Yes  No # of School Days Missed n/a

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>1450.00</u>	<u>530-00-100-2579-520-6360</u>
Transportation	<u>900.00</u> Mode <u>air</u>	<u>530-00-100-2579-520-6582</u>
Rental Car	_____	_____
Meals	<u>240.00</u>	<u>530-00-100-2579-520-6582</u>
Lodging	<u>1250.00</u>	<u>530-00-100-2579-520-6582</u>
Substitutes	_____	_____
TOTAL	<u>3840.00</u>	

The District will  (or) will not  receive reimbursement from outside sources.

Purpose of travel: Travel to SunGard Public Sector 2012 Client Conference

Outcomes and academic benefits to students and staff: To find the tools, strategies, and answers to Amphitheater's computer needs and to learn to maximize the use of our SunGard Public Sector products.

Submitted by:  9-24-12  
Signature Date

Principal/Supervisor \_\_\_\_\_ Date \_\_\_\_\_  
 9/24/12  
Associate Superintendent/Superintendent Date

**AMPHITHEATER PUBLIC SCHOOLS  
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Donna Shreve Linda Sorg SCHOOL: District Offices  
Joy Ellsworth \_\_\_\_\_ Department (opt.): REACH  
 \_\_\_\_\_ DATE(S): Nov. 15-18, 2012

ACTIVITY/EVENT: National Association for Gifted Children Annual Convention

LOCATION: Denver, CO

ABSENCE: # Days 4 Sub Required:  Yes  No # of School Days Missed 2

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
			(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$1560</u>		<del>140-13-100-2210-510-6360</del>
Transportation	<u>\$900</u>	Mode <u>air</u>	<del>140-13-100-2210-510-6582</del>
Rental Car	<u>Shuttle/ \$120</u>		<del>140-13-100-2210-510-6582</del>
Meals	<u>\$528</u>		140-13-100-2210-510-6582
lodging	<u>\$800</u> _____		140-13-100-2210-510-6582
Substitutes	<u>NA</u> _____		
TOTAL	<u>\$3908</u>		

The District will  (or) will not  receive reimbursement from outside sources.

Purpose of travel: This team of REACH/Gifted teachers will attend sessions on identification, curriculum and other issues relevant to the REACH/Gifted students in Amphitheater.

Outcomes and academic benefits to students and staff: The REACH/Gifted staff continually reviews our identification process and curriculum to assure that we are meeting the needs of the gifted students in Amphitheater Schools. The information gathered at the conference will give us tools to examine, evaluate and then improve the services we offer students.

Submitted by: Sandi Sherman 9/17/12  
 Signature Date

Principal/Supervisor \_\_\_\_\_ Date 9/18/12  
[Signature]

AMPHITHEATER PUBLIC SCHOOLS  
STAFF/STUDENT TRAVEL REQUEST

*Attach supporting documentation as needed*

**ORIGINAL SUBMISSION**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: CDO

ESTIMATED NUMBER OF STUDENTS: 6

NAME OF SCHOOL GROUP/CLUB/ENTITY: JROTC Drill Teams

STAFF ADVISOR(S)/CHAPERONES: SFC Thomas Dimmick

ABSENCE: # Days 2 Sub Required:  Yes  No # of School Days Missed 2

ACTIVITY / EVENT / PURPOSE OF TRAVEL: US JROTC Drill Championships

DESTINATION OF TRAVEL: San Antonio, TX

DATES OF TRAVEL: 7 - 11 Feb, 2013

ACADEMIC BENEFITS TO STUDENTS: Cadets develop leadership skills

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: \_\_\_\_\_

Other US Army contracted bus

Are expenses paid from any of the following accounts? Auxiliary \_\_\_\_\_ Tax Credits \_\_\_\_\_ Club Funds JROTC  
Parent Organization \_\_\_\_\_

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	<u>0</u>	<u>0</u>
Transportation	<u>0</u>	<u>0</u>
Meals	<u>0</u>	<u>0</u>
Lodging	<u>0</u>	<u>0</u>
Substitutes	<u>0</u>	<u>0</u>
TOTAL	<u>0</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? N/A

IF SO, SOURCE & AMOUNTS: \_\_\_\_\_

HOW ARE CHAPERONE EXPENSES PAID? Via support on fund raisers

COST TO EACH STUDENT \$ 100

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Via support on fund raisers

FUNDING SOURCE(S): JROTC and U.S. Government

FUNDRAISING ACTIVITIES PLANNED (If applicable):  
Entertainment Book sales and Renaissance Fair

SUBMITTED BY: \_\_\_\_\_  
Signature

5/10/12  
Date

APPROVED BY: \_\_\_\_\_  
Principal/Supervisor

5/10/12  
Date

\_\_\_\_\_  
Associate Superintendent/Superintendent

5/11/12  
Date

AMPHITHEATER PUBLIC SCHOOLS  
STAFF/STUDENT TRAVEL REQUEST

*Attach supporting documentation as needed*

**ORIGINAL SUBMISSION**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: CDO

ESTIMATED NUMBER OF STUDENTS: 40

NAME OF SCHOOL GROUP/CLUB/ENTITY: Canyon del Oro High School Orchestra

STAFF ADVISOR(S)/CHAPERONES: Toru Tagawa/Radonna Kadous,Ernestine Vallejos,Amber Oswald, Nohely Latorre

ABSENCE: # Days 4 Sub Required:  Yes  No # of School Days Missed 0

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Orchestra Clinic given by Soon Hee Newbold, and attending the Los Angeles Philharmonic's evening concert with Gustavo Dudamel in Los Angeles, CA

DESTINATION OF TRAVEL: Los Angeles, CA

DATES OF TRAVEL: February 21 - February 24, 2013

ACADEMIC BENEFITS TO STUDENTS: Students gain musical performance opportunity and being cliniced by well-known Soon Hee Newbold. Students will be able to attend the Los Angeles Philhamonic with Gustavo Dudamel.

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: \_\_\_\_\_

Other Bus, Mountain View Tours

Are expenses paid from any of the following accounts? Auxiliary \_\_\_\_\_ Tax Credits  Club Funds   
Parent Organization \_\_\_\_\_

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	<u>\$ 7000</u>	<u>526/850-00-100-3400-282-6892</u>
Transportation	<u>\$ 4500</u>	<u>526/850-00-100-3400-282-6519</u>
Meals	<u>0</u>	_____
Lodging	<u>\$ 4500</u>	<u>526/850-00-100-3400-282-6892</u>
Substitutes	<u>0</u>	_____



TOTAL \$ 16000

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No  
IF SO, SOURCE & AMOUNTS: \_\_\_\_\_

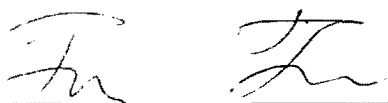
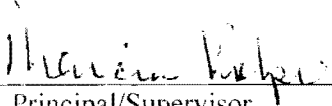
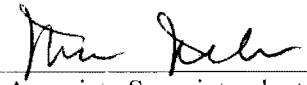
HOW ARE CHAPERONE EXPENSES PAID? It will be included in the cost for each student.

COST TO EACH STUDENT \$ 350

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? We will be able to use Tax Credit, and benefit from fundraising for students with low family income.

FUNDING SOURCE(S): Orchestra Tax Credit, Orchestra Club Account

FUNDRAISING ACTIVITIES PLANNED (If applicable):

SUBMITTED BY:		<u>8-31-12</u>
	Signature	Date
APPROVED BY:		<u>9/5/12</u>
	Principal/Supervisor	Date
		<u>9/11/12</u>
	Associate Superintendent/Superintendent	Date

**AMPHITHEATER PUBLIC SCHOOLS  
STAFF/STUDENT TRAVEL REQUEST**  
*Attach supporting documentation as needed*  
**ORIGINAL SUBMISSION**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: Harelson

ESTIMATED NUMBER OF STUDENTS: 67

NAME OF SCHOOL GROUP/CLUB/ENTITY: Sixth Grade Students, Teachers, and Parents

STAFF ADVISOR(S)/CHAPERONES: Claudia Zimmer, Susie Herman, Andy Heinemann, Shauna Thomas, Ibon Utsch, Melissa Ray, Ernesto Rojas, Aido Denotti, Dyani Blanchard, Crystal DuPont, Teri Phillips, Ward Travis, Susan Leader, Laura Atkinson, Chris Martin, Tammi Martin, Bryan Olson, Caryn Wall, Hortensia Studer

ABSENCE: # Days 2.5 Sub Required:  Yes  No # of School Days Missed 2.5

ACTIVITY / EVENT / PURPOSE OF TRAVEL: 6<sup>th</sup> grade San Diego Trip

DESTINATION OF TRAVEL: San Diego, CA

DATES OF TRAVEL: February 18-20, 2013

ACADEMIC BENEFITS TO STUDENTS: The following standards will be covered on the trip: Students will gain hands on knowledge about Oceanography including the following: Explain the composition, properties, and structures of the oceans' zones and layers, analyze the effects that bodies of water have on the climate of a region, and describe ways scientists explore the Earth's atmosphere and bodies of water .

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: \_\_\_\_\_

Other Project Exploration Charter Busses

Are expenses paid from any of the following accounts? Auxiliary  Tax Credits  Club Funds \_\_\_\_\_  
Parent Organization \_\_\_\_\_

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	<u>\$32,800.00</u>	<u>525/526-00-100-1001-107-6892</u>
Transportation <u>included in registration</u>		<u>525/526-00-100-1001-107-6515</u>
Meals <u>included in registration</u>		_____

Lodging	<u>included in registration</u>	_____
Substitutes	<u>N/A</u>	_____
TOTAL	<u>\$32,800.00</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No  
 IF SO, SOURCE & AMOUNTS: \_\_\_\_\_

HOW ARE CHAPERONE EXPENSES PAID? Parents are responsible for their expenses.

COST TO EACH STUDENT \$ \$400.00

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? We provide scholarships to those families who need assistance.

FUNDING SOURCE(S): Parents of students, Tax Credit, Auxiliary

FUNDRAISING ACTIVITIES PLANNED (If applicable):  
Popcorn and Otter Pop sales

SUBMITTED BY: [Signature] 9-12-12  
 Signature Date

APPROVED BY: [Signature] 9/12/12  
 Principal/Supervisor Date

[Signature] 9/13/12  
 Associate Superintendent/Superintendent Date

AMPHITHEATER PUBLIC SCHOOLS  
STAFF/STUDENT TRAVEL REQUEST

Attach supporting documentation as needed

**ORIGINAL SUBMISSION**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: Wilson K-8

ESTIMATED NUMBER OF STUDENTS: 150

NAME OF SCHOOL GROUP/CLUB/ENTITY: Wilson Chamber Ensemble, Jazz Band and Choir

STAFF ADVISOR(S)/CHAPERONES: Margery Hobby, Dick Ragland, George Martin, Andrew Volpe, Misty Rose, Lauren Welch, Tanner Harmon, Drew Carey, Miles Pacheco, Melanie Kersey, Lauren Kincheloe, Nakita Jackson, Arvin Pandey, Melanie Sexton, Jackson Kraft, Christian Hill, AJ Lepore and Judi LeWinter

ABSENCE: # Days 2 Sub Required:  Yes  No # of School Days Missed 2

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Participation in a music festival.

DESTINATION OF TRAVEL: Anaheim CA

DATES OF TRAVEL: Thursday, April 4 to Sunday, April 7, 2013.

ACADEMIC BENEFITS TO STUDENTS: Students will perform in a National festival and receive constructive comments, along with placement, ratings and awards if given.

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: \_\_\_\_\_

Other Project Exploration

Are expenses paid from any of the following accounts? Auxiliary Yes Tax Credits Yes Club Funds Yes Parent Organization

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	<u>\$59,850.00</u>	<u>525/526 00 100 1001 168 6892</u>
Transportation	<u>INC</u>	_____
Meals	<u>INC</u>	_____
Lodging	<u>INC</u>	_____
Substitutes	<u>\$400.00</u>	<u>530 00 100 1001 168 6113</u>
TOTAL	<u>\$60,250.00</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? \_\_\_\_\_  
IF SO, SOURCE & AMOUNTS: \_\_\_\_\_

HOW ARE CHAPERONE EXPENSES PAID? Chaperones are paying for their own expenses.

COST TO EACH STUDENT \$ 399

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Unspecified Tax Credit

FUNDING SOURCE(S)

FUNDRAISING ACTIVITIES PLANNED (If applicable):  
Unknown at this time

SUBMITTED BY: [Signature] 9/10/12  
Signature Date

APPROVED BY: [Signature] 9/10/12  
Principal/Supervisor Date

[Signature] 9/10/12  
Associate Superintendent/Superintendent Date

AMPHITHEATER PUBLIC SCHOOLS  
STAFF/STUDENT TRAVEL REQUEST

*Attach supporting documentation as needed*

**ORIGINAL SUBMISSION**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: La Cima

ESTIMATED NUMBER OF STUDENTS: 90

NAME OF SCHOOL GROUP/CLUB/ENTITY: La Cima Middle School Orchestra, Band, Chorus

STAFF ADVISOR(S)/CHAPERONES: Keith Koster, Rebecca Foreman, Nancy Cowan/Joyce Tyler, Debbie Brown, Robin Harris, Susana Valenzuela, Brenda Rivas, Jabari Williams, Kerri Smith, Helena Ramos

ABSENCE: # Days 1 Sub Required:  Yes  No # of School Days Missed 1

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Forum Music Festival

DESTINATION OF TRAVEL: Fullerton and Anaheim, CA

DATES OF TRAVEL: 4/25/13 10:00 PM to 4/27/13 8:00 AM

ACADEMIC BENEFITS TO STUDENTS: National music festival experience permits students to better understand their progress and appropriate musical standards for their grade level. Students build teamwork, improve their musical skill and confidence. Students have the opportunity to hear other school ensembles. Each group will present a performance for evaluation by nationally known adjudicators.

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: \_\_\_\_\_

Other Bee Line Transportation

Are expenses paid from any of the following accounts? Auxiliary  Tax Credits  Club Funds

Parent Organization:

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	<u>12600</u>	<u>525-00-100-1001-165-6892</u> <u>526-00-100-1001-165-6892</u>
Transportation	<u>5800</u>	<u>525-00-100-1001-165-6519</u> <u>526-00-100-1001-165-6519</u>

Meals	_____	_____
Lodging	<u>0</u>	_____
Substitutes	<u>242.31</u>	<u>525-00-100-1001-165-6113</u> <u>526-00-100-1001-165-6113</u>
<hr/>		
TOTAL	<u>\$18,642.31</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No  
 IF SO, SOURCE & AMOUNTS: \_\_\_\_\_

HOW ARE CHAPERONE EXPENSES PAID? Self

COST TO EACH STUDENT \$ 207

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Forum Festival Scholarships, Student Council, Tax Credit Donations

FUNDING SOURCE(S): Tax Credit donations, other donations, student family contributions, student savings

FUNDRAISING ACTIVITIES PLANNED (If applicable):  
Elite Fundraising card, dance booths, car wash, dress down bracelets, car wash

SUBMITTED BY: Keith A. Korte 9.20.12  
 Signature Date

APPROVED BY: Kristen Sullivan 9-20-12  
 Principal/Supervisor Date

Tom Kelly 9/25/12  
 Associate Superintendent/Superintendent Date