



# Craig City School District

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FOR: School Board Members  
FROM: Chris Reitan  
DATE: December 14, 2022  
SUBJECT: Superintendent Report

## Student Learning

**Cultural Celebration** - CCSD's cultural celebration day was a really big hit. CCSD can't thank enough the volunteers who helped put the event together and the donations CCSD received from our local and regional partners. CTA, Shaan Seet, Inc., Sealaska, ANS, local elders and leaders, and our staff and students all contributed greatly to make this an incredible educational event for our high school and middle school students. There has already been some discussion about organizing a spring event. This item has become a central focus of our Indigenous Education Committee.

**2023 RTI/MTSS Effective Instruction Conference** - We are excited that the annual [RTI/MTSS Effective Instruction Conference](#) will be held in person on January 28 and 29, 2023 in Anchorage. CCSD has funding for five staff members to attend the conference. One critical thread of this year's conference will be preparing for the implementation of the Alaska Reads Act. The link provides a solid summary of the conference, sectionals, registration costs, lodging etc.

## Resource Management

**PACE Craig Learning Center** - After the winter holiday break the PACE Craig Learning Center office will be transitioning to an open classroom in the Craig Middle School. Due to some exceptional needs within our special education department, a more open space for small groups of students with direct access to a bathroom was needed. The only space that met those needs is the current location of our PACE Craig Learning Center office which is located in one of our modulares between the CES and CMS buildings.

**2023-2024 Certified Staffing** – The CCSD administrative team has been meeting regularly to discuss our certified staffing needs for the 2023-2024 school year. Currently CCSD has the following unfilled certified positions:

- .5 CES Special Education Teacher
- CEMS PE/Health Teacher
- CHS PE/Health Teacher
- .5 PACE Contact Teacher

In light of the current shortage of certified teachers across the nation, the CCSD Administrative team is recommending the following staffing shifts for the 2023-2024 school year.

- Move the .5 CES Special Education Teacher position to a full time position to hopefully entice more applicants
- Combine the CEMS and CHS PE/Health Teacher positions into a middle school and high school PE/Health position
- Continue serving our elementary PE needs as we have during the 2022-2023 school year
- Pull the .5 PACE Contact Teacher position and determine after the 2023-2024 enrollment period if enrollment warrants advertising for additional certified teacher support for our PACE families.

**CMS and CES Rehabilitation Projects** - On Monday, November 29, CCSD hosted an on-site pre-bid facility walk-through for contractors. MRV Architects facilitated the walk-through. Representatives from Dawson Construction, CBC Construction, Sitka Electric, Tongass Electric, Johnson Controls, and Tyler Rentals participated in the walk-through. Bids for these two projects were due on Monday, December 12. I will have updated information on these two projects available for our December 14, 2022 meeting.

**CHS Biomass Project** - CCSD has been working with R&M Engineering-Ketchikan, Inc., Southeast Conference and USDA on the final documentation for the \$750,000 to be available for our project. Outlined below is a tentative timeline for this project.

- Update Craig High School Biomass design, estimations, and specifications to include owner supplied wood boiler - December 8, 2022
- Submit all documents to Southeast Conference for finalization of \$750,000 grant request for the Craig High School Biomass Project - December 9, 2022
- CCSD Board approval of bidding and construction management services fee proposal from R&M Engineering-Ketchikan, Inc. for the Craig High School Biomass Project - December 14, 2022
- Go out for bid January 2023 for the project
- Woodchip biomass boiler arrival to Craig, AK - February 15, 2022
- Construction June 2023 through fall 2022

## Communication

**SERRC Communication Survey** - Attached for the Board's review is the professional service agreement CCSD entered into with SERRC for the development and implementation of an organizational communication survey. The CCSD administrative team will work with SERRC to develop a draft of survey questions. Once we have a solid starting point of draft questions these will be shared with our two Board members on the Retention Committee for your feedback and input to ensure we are capturing the intent of the survey. Once the survey questions are finalized SERRC will facilitate the process with CCSD staff members.

**Infinite Visions Multi Fund Accounting System by Tyler Technologies** - CCSD administrative team members, administrative assistants, and IT personnel engaged in a training session with Tyler Technologies on Friday, December 2, 2022 preparing for our transition from Data Team to the Infinite Vision Multi Fund Accounting System for our business software program. CCSD has used the Data Team multi fund accounting system for many years; the software system is outdated and not supported well. Infinite Visions provides a full platform of services that covers multi fund accounting, personnel and payroll processes, reporting and analytics, and it will streamline our human resources and financial operations. Melinda Bass has been engaged in training throughout this first semester preparing for our transition. We will transition into the new system in January 2023 and run the new system parallel to Data Team during the spring semester in case we run into any glitches so that we do not lose any critical data.

**Youth Risk Behavior Survey** - CCSD will participate in the 2023 Alaska Youth Risk Behavior Survey with our high school students (CHS and PACE). Parents have to provide written permission for their student(s) to participate. The Youth Risk Behavior Survey is an anonymous, voluntary survey for high school students

across the state and nation. The U.S. Centers for Disease Control and Prevention developed the survey to collect information about behaviors related to health and well-being of students. The results are utilized by school districts and a variety of statewide agencies/organizations to better understand and meet the needs of Alaska teens. Once the surveys have been processed the Alaska Department of Health and Human Services will provide each district a summary of the results. Survey results for individual students or classes are never identified, analyzed, or reported.