# Siletz OSBA Review 10/30/23

Responses Provided: 2/6/24

Concern/Question	Progress	Date
The school stated that an ELL plan was not applicable; all schools should have an ELL plan ready in case a student enrolls who qualifies for services. <b>p. 2</b>	Our English Language Learner plan is being developed, we will provide services to students who are eligible and follow the Title III guidance for the components of the plan. We will add Home Language Surveys to the registration packet, use a screener for students who may be eligible for services, and implement the service plan and support eligible students. We will gather data and participate in the ELPA, which we are currently proctoring for our existing students. We will use the results and staff expertise to design the program (push in or pull out) and then provide staff training (ie SIOP).	Send to LCSD no later than 6/30/24. We do have a licensed staff member who can support the students. We will work with LCSD Title Specialists for training and curriculum.
Certain teacher licensures are out of compliance with TSPC. <b>p. 2</b>	All teachers are licensed through TSPC. 25% hold Charter licenses. Several Staff members hold multiple professional licenses.  DOCUMENT ATTACHED	Licenses and assignments will be reviewed by March 15th to ensure licensure is appropriate to each staff member's assignment.
Who are the teachers of record for Edmentum? <b>p. 2</b>	The teachers of record for online classes are teachers who hold licenses to teach in the content area.	Staff oversee the Edmentum program.

Bylaws need to be updated, and the school is actively working on this process as part of this review. <b>p. 2</b>	I am reviewing documentation and looking for evidence of an update. I do not see any yet. The bylaws (dated 2012) will need revision to match the current outcomes the school intends and to provide, and meet the goals of the charter.  DOCUMENT ATTACHED	Board will be presented draft bylaw updates by June 30, 2024, and policy updates by October 1, 2024.
Facility concerns:  Boys' bathroom does not have stall doors  No working water fountains  Buckets used to catch water when it rains (roof) p. 3	The boys bathrooms will have both stall doors and dividers between urinals.  We are currently in the process of retesting water. In the meantime bottled water is in place for all students. All kitchen water is boiled before use out of an abundance of caution. The building water and faucets are being tested to determine what, if any repairs might be needed to return the water supply system to normal use.  I have not noticed leaks this year. No one has reported any this year at this time. However, I will investigate further and if a problem is found, it will be repaired.	Date for completion to be determined (assessment for needed parts, ordering and delivery, then installation.)  Target date - August 16, 2024.
Deliverables and required reporting (federal, grant, and district programs) has been untimely. <b>p. 4</b>	A calendar is under development that details the federal, grant, and district program data timelines so submission of data is timely.	June 30, 2024

Write a comprehensive plan to improve academic performance, especially in the areas which caused the state to designate the school as a Target Support and Improvement School. p. 4	A school improvement plan will be developed based on data gathered this year, the completion of the ORIS process to identify areas of improvement, and the use of Integrated Guidance to identify appropriate and meaningful targets.  We will also review the Integrated Guidance work and engage the community in developing an Integrated approach to serve the school community.  DOCUMENT ATTACHED	Staff from each level (TBD), parent and board volunteers. No later than Jun 30, 2024.
DNM: The charter school should set a goal to increase attendance. This may include specific parent outreach, modification of the calendar, and dedication of resources to ensuring students are attending school. Student Attendance	After reviewing student attendance data, we have identified students with irregular attendance and are creating a list of alternative methods to assist the family in getting their child to school, including picking them up (extra bus run, small bus run, and incentives and supports) We are also accessing the TAPP grant and daily culturally-based supports and weekly/monthly incentives help students and their families feel connected to the school. TAPP leader will be checking in daily with students who are either struggling academically or with attendance.  The ORIS process includes parent feedback, and it may reveal suggestions that can be implemented as well. Goal	Attendance Team

	setting and data tracking for attendance will be part of the School Improvement Plan.	
While the graduation rate is reported at 100%, due to other metrics reported and the fact that the school has been designated as a Targeted Support and Improvement School, this should be examined. <b>Standard 6</b>	The complete set of graduation data will be used to calculate and report 4 and 5 year graduation rates. Training on use of School Report Card Accountability Details will be provided to the School Improvement Plan Development Team.	Training and use ODE materials to support staff's ability to use and access information as needed.
DNM: Ensure that financial reporting is timely. Long-term financial health indicators should be examined. <b>Financial Performance</b>	Monthly accounting details are available in Board Packets, we are currently laying the foundation for a 3,5 and 10 year plan and hope to gain information	Administration and Board Secretary

Position	Name	TSPC License Type	TSPC License #	Expiration Date
HS SS/Culture	Smith	Preliminary	501573	2/11/24
Student Success Advocate	Barnes	Preliminary	526827	6/14/24
IA	Welch	Restricted District Sub	552629	6/30/24
Floating Teacher	Greenhill	Restricted District Sub*	563393	6/30/24
CTE	Barlow	Charter	548186	7/20/24
5th	Presley	Reciprocal	562841	8/23/24
Kindergarten	Thompson	Preliminary	120557	10/21/24
MS Math	Domingo	Charter	551041	11/17/24
1st	Sharp	Preliminary	545752	3/5/25
Title I Coordinator	VanDyke	Principal	529736	4/3/25
HS SS	Canales	Preliminary	549131	4/18/25
Supt	Redlinger	Professional Admin*	27608	4/22/25
Supt	Redlinger	Professional Teaching*	27608	4/22/25
VP	Rilatos, K	Preliminary*	500062	5/17/25
Business	Bushnell	Charter	526389	8/12/25
4th	Scheidler	Preliminary	140446	8/25/25
HS Math	Arnold, B	Charter	161829	9/23/25
VP	Rilatos, K	Charter Admin*	500062	2/10/26
MS Science	Johnson, C	Charter*	152331	2/17/26
Floating Teacher	Greenhill	Charter*	563393	7/5/26
MS Science	Johnson, C	Preliminary*	152231	7/22/26
Culinary	Clarke	Charter	566440	10/16/26
3rd	Guilford	Preliminary	530397	11/3/26
HS Science	Cimcock	Preliminary	524048	11/10/26
2nd	Allison	Preliminary	528487	12/6/26
HS ELA	Kosydar	Preliminary	524027	1/3/27
PE	Gonzalez	Professional Teaching	502177	6/9/28
Registrar	Lindstrom, K	NA		None
Admin Assistant	Napoleon, J	NA		None
IA	Johnson, S	NA		None

Maintenance	Butler, L	NA		None			
EA	Christensen	NA		None			
Title I aide	Skinner	NA		None			
Title I aide	Hoefer	NA		None			
Custodian	Middaugh	NA		None			
Custodian	Tom	NA		None			
Kitchen	Jones-Garcia	NA		None			
Kitchen	Grove	NA		None			
Maintenance	Bailey	NA		None			
*=More than one active license type per TSPC							

#### **BYLAWS OF THE**

## SILETZ VALLEY SCHOOLS,

## A non-profit public benefit corporation

## ARTICLE I. ORGANIZATION AND PURPOSE

The Siletz Valley Schools [Siletz Valley School (SVS) and Siletz Valley Early College Academy (SVECA)] as organized as a public benefit non-profit corporation operated exclusively for educational and charitable purposes within the meaning of Section 501 (c)(3) of the Internal Revenue Code (or its corresponding future provisions) and Chapter 65 of the Oregon Revised Statues (or its corresponding future provisions).

This corporation's primary purpose shall be to provide elementary (K-8) and high school (9-12) education in a rural, community-based setting.

#### ARTICLE II. OFFICES

The principal office of the corporation in the State of Oregon will be located in the City of Siletz, County of Lincoln. The corporation will have and continuously maintain a registered office, and a registered agent whose office is identical with the registered office. The address of the registered office may be changed from time to time by the Board of Directors.

## ARTICLE III. MEMBERS

This corporation shall have no members as that term is defined by Oregon Revised Statures Chapter 65.

## ARTICLE IV. BOARD OF DIRECTORS

- Section 1. **Duties.** The affairs of the corporation shall be managed by the Board of Directors.
- Section 2. **Number.** The number of Directors shall be no more than seven and no less than three.
- Section 3. **Qualifications.** An individual must be a resident of the Siletz and Logsden communities or a parent/guardian of a current Siletz Valley Schools student in order to serve on the Board of Directors.
- Section 4. **Term and Election.** Except for the initial adjustments of shorter terms needed in order to create staggered terms, the term of office for Directors shall be three years. The Board shall make provisions to stagger the terms of directors so that, each year, as close as possible to one third of the Directors' term shall expire. A Director may be re-elected without limitation on the number of terms s/he may serve. Directors shall be elected by plurality vote at an election in which every parent whose child attends SVS/SVECA, Teachers, Staff and current Board Members shall be eligible to vote.

- Section 5. **Removal.** Any Director may be removed with or without cause, by a vote of two thirds of the Directors then in office. Any Director positions that become vacant through removal shall be filled pursuant to Section 6 of this article.
- Section 6. **Vacancies.** A vacancy in any office because of death, resignation, removal, disqualification or otherwise, may be filled by the Board of Directors for the un-expired portion of the term.
- Section 7. **Quorum and Action.** A quorum at a board meeting shall be the majority of the fixed number of Directors. If a quorum is present, action is taken by a majority vote of the directors present, unless the act of a greater number is required by law or by these bylaws.
- Section 8. **Compensation.** Directors as such will not receive any stated salaries for their services, but may be reimbursed for expenses related to Board services and nothing therein contained will be construed to preclude any Director from serving the corporation in any other capacity and receiving compensation therefore.
- Section 9. **Regular Meetings.** Regular meetings of the Board of Directors shall be held at the time and place to be determined by the Board of Directors in compliance with ORS 192.601 to 192.690 Public Meeting Law.
- Section 10. **Special Meetings.** Special meetings of the Board of Directors shall be held at the time and place to be determined by the Board of Directors. Notice of such meetings, describing the date, time, place and purpose of the meeting, shall be delivered to each Director personally or by telephone or by mail not less than two days prior to the special meeting.
- Section 11. **Meeting by Telecommunications.** Any regular or special meeting of the Board of Directors may be held by telephone or telecommunications in which all Directors participating may hear each other.

#### ARTICLE V. COMMITTEES

Section 1. **Committees.** The Board of Directors may establish such committees as it deems necessary and desirable. Such committees shall be advisory to the Board of Directors. The designation and appointment of any such committee and the delegation thereto of authority shall not operate to relieve the Board of Directors, or any individual Director, of any responsibility imposed upon it or him/her by law. Any committee members may be removed by the Board of Directors, whenever in their judgment the best interests of the corporation shall be served by such removal.

#### ARTICLE VI. OFFICERS

- Section 1. **Titles.** The officers of this corporation shall be the President, Vice President, Secretary and Treasurer.
- Section 2. **Election.** The Board of Directors shall elect the President, Vice President, Secretary and Treasurer to serve one-year terms. An officer may be re-elected without limitation on the

number of terms the officer may serve. Each officer will hold office until his/her successor will have been duly elected and will have qualified.

- Section 3. **Removal.** Any officer elected or appointed by the Board of Directors may be removed by the Board of Directors whenever in its judgment the best interests of the corporation would be served thereby, but such removal will be without prejudice to the contract rights, if any, of the officer so removed.
- Section 4. **Vacancy.** A vacancy in any office because of death, resignation, removal, disqualification or otherwise, may be filled by the Board of Directors for the un-expired portion of the term.
- Section 5. **President.** The President shall be the chief officer of the corporation, shall act as the Chair of the Board and will preside at all meetings of the Board of Directors. He/She may sign with the secretary or any other proper officer of the corporation authorized by the Board of Directors, any deeds, leases, mortgages, contracts, or other instruments which the Board of Directors has authorized to be executed, except in cases where the signing and execution is delegated by these bylaws or by stature to some other officer or agent of the corporation.
- Section 6. **Vice President**. The Vice President shall act as the Chair of the Board in the event the Board Chair is not present at any regular or special meeting.
- Section 7. **Secretary.** The Secretary shall have overall responsibility for all record keeping. The Secretary shall perform, or caused to be performed, the following duties: a) official recording of the minutes of all proceedings of the Board of Directors meetings and actions; b) provisions of notice of all meetings of the Board of Directors; c) authentication of records of the corporation; and d) any other duties as may be prescribed by the Board of Directors.
- Section 8. **Treasurer.** The Treasurer shall have overall responsibility for all financial records. The Treasurer shall perform, or caused to be performed the following duties: a) keeping a full and accurate accounts of all financial records of the corporation; b) deposit of all moneys and other valuable assets in the name and to the credit of the corporation in such depositories as may be designed by the Board of Directors; c) disbursement of all funds when proper to do so; d) making financial reports to the financial conditions of the corporation to the Board of Directors; and e) any other duties as may be prescribed by the Board of Directors.

#### ARTICLE VII. CORPORATION INDEMNITY

This corporation will indemnify its officers and directors to the fullest extent allowed by Oregon law.

# ARTICLE VIII. CONTRACTS, CHECKS, DEPOSITS AND FUNDS.

Section 1. **Contracts.** The Board of Directors may authorize any officer or officers, agent or agents of the corporation, in addition to the officers so authorized by these bylaws, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the corporation, and such authority may be general or confined to specific instances.

Section 2. Checks, Drafts, etc. All checks, drafts or money orders for the payment of money, notes or other evidences of indebtedness issued in the name of the corporation, shall be signed by such officer or officers, agent or agents of the corporation and in such manner as shall from time to time be determined by the resolution of the Board of Directors.

Section 3. **Deposits.** All funds of the corporation shall be deposited from time to time to the credit of the corporation in such banks, or other depositories as the Board of Directors may select.

Section 4. **Gifts.** The Board of Directors may accept on behalf of the Corporation any contribution, gift, or bequest for the general purpose or for any special purpose of the corporation.

## ARTICLE IX. BOOKS AND RECORDS

The corporation shall keep correct and complete books and records of accounts and shall keep minutes of the proceedings of its Board of Directors and committees having any authority of the Board of Directors.

#### ARTICLE X. FISCAL YEAR

The fiscal year of the corporation shall begin on the first day of July and end on the last day of June in each year.

# ARTICLE XI. AMENDMENTS TO BYLAWS

These bylaws may be amended or replaced, and new Bylaws adopted, by the Board of Directors by a majority vote of directors in office. Prior to the adoption of the amendment, each Director shall be given at least two days notice of the date, time, and place of meeting at which the proposed amendment is to be considered, and the notice shall state that one of the purposes of the meeting is to consider a proposed amendment to the bylaws and shall contain a copy of the proposed amendment.

# ARTICLE XII. DISSOLUTION

Upon dissolution of the corporation, the assets of the corporation shall be distributed as follows:

- (a) All monies or other assets purchased or acquired with state and/or county education funds will be distributed to the Lincoln County School District.
- (b) All assets gifted to the corporation by the Siletz Tribe will be returned to the Siletz Tribe; and;
- (c) All remaining assets will be distributed to a local non-profit education entity.

## DATE ADOPTED:



Aligning for Student Success - February Message

Our team is sharing a brief update this month, knowing that we'll have a more robust update next month with the release of the Integrated Guidance 2.0.

In this month's message, you'll find information about:

- 1. Quarter 2 Integrated Reports
- 2. Integrated Guidance 2.0 will be released in February!
- 3. February is Career and Technical Education (CTE) Month

# **Quarter 2 Integrated Reports**

The Q2 reporting section of the Smartsheet RAD will be unlocked February 1, 2024 and reports are due February 29, 2024. The Q2 reporting columns have a green background within the reporting sheets. You will be required to complete the Progress Markers Sheet and fill in your expenditures for July 1, 2023 - December 31, 2023 within your 2023-24 Budget sheet. More detailed instructions and resources can be found on your RAD and in this guidance folder.

- Please keep in mind that part of the requirements for the Q2 Integrated Report is the submission of your Financial Audit For SIA, which is a statutory requirement. SIA Grantees must do the following;
  - Submit your 2022-23 Financial Audit Report for the fiscal year ending June 30, 2022 via email to the School Finance team at ode.schoolfinance@ode.oregon.gov, if you haven't already done so.
  - Present your 2022-23 Financial Audit Report to your governing board.
  - Post your 2022-23 Financial Audit Report to your district or eligible charter school website, and ensure a copy is available in the main office.
  - Submit your board meeting minutes, verifying the presentation of the 2022-23 Financial Audit Report, via attachment on your RAD by February 29, 2024.

## Integrated Guidance 2.0 will be released in February!

Ell will be releasing an updated version of the Integrated Guidance for the 2025-27 biennium. This new version will replace previous guidance and will have important information for all grantees moving into the next biennium, including integration of the Early Literacy School District Grant. We have listened to your feedback and incorporated as much as we could to help clarify, simplify, and strengthen the guidance for the next round of applications. We know districts, charter schools, YCEP and JDEPs are working hard to implement their current Integrated Plans *and* are also looking ahead to start planning for the next biennium. We are excited to share this important new resource in the coming weeks!

# February is Career and Technical Education (CTE) Month

Career and Technical Education month is an annual recognition of the impact of CTE on students of all ages and communities everywhere. It is co-sponsored by the Association for Career and Technical Education (ACTE) and the National Association of Home Builders. Please visit the <u>official CTE Month webpage</u> on the ACTE site, and make sure to share the news about the #ThisIsCTE social media initiative announcing the launch of this exciting event. The CTE Youth Advisory Council, sponsored by the Oregon Department of Education and the Higher Education Coordinating Commission, is kicking off this ongoing campaign to celebrate the value and power of CTE to change lives and build a better world.

# **Important Dates and Action Items**

# **Integrated Programs**

- February 1-29, 2024: Quarter 2 Integrated Programs Report Window
- Quarter 2 Integrated Reports Office Hours: Please register at the specific links below and drop in with any
  questions regarding your Quarter 2 report! After registering, you will receive a confirmation email
  containing information about joining the meeting.
  - Thursday, February 8, 2-2:30 pm: <u>REGISTER HERE!</u>
  - Wednesday, February 14, 11-11:30 am: <u>REGISTER HERE!</u>
  - Tuesday, February 20, 1-1:30 pm: <u>REGISTER HERE!</u>
  - Monday, February 26, 2-2:30 pm: REGISTER HERE!

# **Early Indicator and Intervention Systems**

EIIS Monthly Office Hours

Join EIIS monthly office hours with staff to discuss your questions about your student success system, share ideas and review resources.

February Office Hours: February 15, 3:30-4:15 pm - Register here!

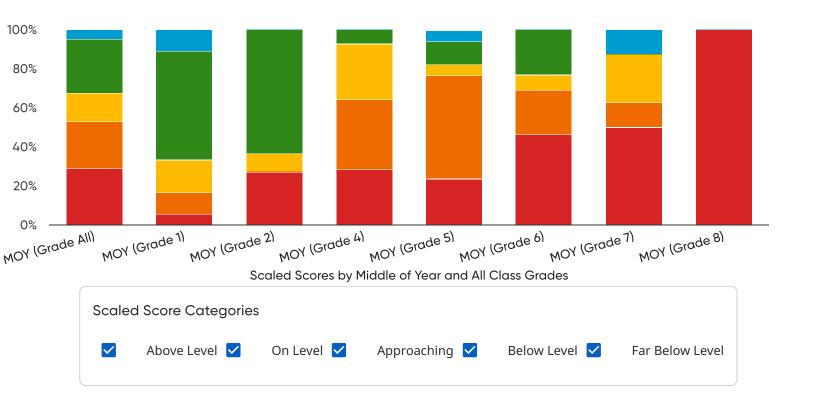
Reminder: The <u>Required Monthly Submission and Reporting Calendar</u> lists all required school district submissions for the 2023-24 school year.

# **Growth Report**

Showing HMH Growth Measure Math (2023-2024) assessment data for All Class Grades in All Schools.

**Scaled Scores** 

GLE



# HMH Growth Measure Math (2023-2024) for All Grades

		М	IDDLE-OF-YEAR			BEGINNING-OF-YEAR				
CLASS GRADE	FAR BELOW LEVEL	BELOW LEVEL	APPROACHING	ON LEVEL	ABOVE LEVEL	FAR BELOW LEVEL	BELOW LEVEL	APPROACHING	ON LEVEL	ABOVE LEVEL
All Class Grades	28.9%	24.0%	14.4%	27.7%	4.8%	29.2%	16.9%	26.2%	23.1%	4.6%
<u>Grade K</u> <u>Classes</u>	N/A	N/A	N/A	N/A	N/A	31.6%	15.8%	26.3%	21.0%	5.3%

		MIC	DLE-OF-YEAR			BEGINNING-OF-YEAR				
<u>Grade 1</u> <u>Classes</u>	5.6%	11.1%	16.7%	55.6%	11.1%	10.0%	15.0%	30.0%	35.0%	10.0%
<u>Grade 2</u> <u>Classes</u>	27.3%	0.0%	9.1%	63.6%	0.0%	9.1%	9.1%	45.5%	36.4%	0.0%
<u>Grade 4</u> <u>Classes</u>	28.6%	35.6%	28.6%	7.1%	0.0%	N/A	N/A	N/A	N/A	N/A
<u>Grade 5</u> <u>Classes</u>	23.5%	52.9%	5.8%	11.7%	5.8%	N/A	N/A	N/A	N/A	N/A
<u>Grade 6</u> <u>Classes</u>	46.2%	23.1%	7.7%	23.1%	0.0%	N/A	N/A	N/A	N/A	N/A
<u>Grade 7</u> <u>Classes</u>	50.0%	12.5%	25.0%	0.0%	12.5%	42.9%	42.9%	14.3%	0.0%	0.0%
<u>Grade 8</u> <u>Classes</u>	100.0%	0.0%	0.0%	0.0%	0.0%	87.5%	12.5%	0.0%	0.0%	0.0%

# RENAISSANCE Consolidated Assessment Proficiency Report Star Math

School

Date Range

Demographics

Siletz Valley School 09/01/2023-06/16/2024 All Demographics

School

# **Siletz Valley School**

			Participation					Profi	ciency		
		Not Tes	te d	Teste	e d	At/Above 48 PR			Below 48 PR		
Grade 📤	# of Students	Total	%	Total	%	Total	%	Avg	Total	%	Avg
Grade K	16	0	0%	16	100%	2	13%	61	14	88%	21
Grade 1	20	0	0%	20	100%	7	35%	74	13	65%	30
Grade 2	10	0	0%	10	100%	7	70%	62	3	30%	15
Grade 3	14	0	0%	14	100%	7	50%	68	7	50%	12
Grade 4	17	0	0%	17	100%	4	24%	60	13	76%	18
Grade 5	19	0	0%	19	100%	2	11%	72	17	89%	18
Grade 6	20	2	10%	18	90%	4	22%	77	14	78%	7
Grade 7	16	0	0%	16	100%	2	13%	74	14	88%	12
Grade 8	10	3	30%	7	70%	0	0%	-	7	100%	21
Grade 9	26	1	4%	25	96%	3	12%	61	22	88%	16
Grade 10	21	2	10%	19	90%	3	16%	65	16	84%	14
Grade 11	24	7	29%	17	71%	3	18%	58	14	82%	18
Grade 12	14	4	29%	10	71%	3	30%	54	7	70%	9
Summary	227	19	8%	208	92%	47	23%	66	161	77%	16

Below PR may display a dash when the PR cannot be calculated for the Below Average column.

# RENAISSANCE Consolidated State Performance Report

School

Date Range

Demographics

Siletz Valley School 09/01/2023-06/16/2024 All Demographics

School

# **Siletz Valley School**

		Less than Proficient				Profi	cient		Star Reading Participation			
	Le ve	11	Leve	l 2	Le ve	l 3	Le ve	el 4	Tes	te d	N o t Te	s te d
Grade 📤	Total	%	Total	%	Total	%	Total	%	Total	%	Total	%
Grade K	-	-	-	-	-	<del>-</del>	-	-	0	0%	20	100%
Grade 1	17	85%	2	10%	0	0%	1	5%	20	100%	0	0%
Grade 2	4	36%	0	0%	3	27%	4	36%	11	100%	0	0%
Grade 3	10	59%	4	24%	1	6%	2	12%	17	94%	1	6%
Grade 4	9	53%	3	18%	2	12%	3	18%	17	100%	0	0%
Grade 5	13	65%	2	10%	3	15%	2	10%	20	95%	1	5%
Grade 6	12	60%	5	25%	2	10%	1	5%	20	100%	0	0%
Grade 7	9	56%	4	25%	2	13%	1	6%	16	100%	0	0%
Grade 8	4	36%	5	45%	2	18%	0	0%	11	85%	2	15%
Grade 9	7	28%	8	32%	7	28%	3	12%	25	96%	1	4%
Grade 10	4	21%	5	26%	8	42%	2	11%	19	90%	2	10%
Grade 11	3	14%	7	33%	8	38%	3	14%	21	88%	3	13%
Grade 12	5	45%	5	45%	1	9%	0	0%	11	79%	3	21%
All Students Summary	97	47%	50	24%	39	19%	22	11%	208	86%	33	14%

# Report Summary

# **All Schools**

	Less than Proficient					Proficient				Star Reading Participation			
	Le ve l	L	Le vel 2	2	Level	3	Level	4	Teste	d	N o t Te	s te d	
School ▲	Total	%	Total	%	Total	%	Total	%	Total	%	Total	%	
Siletz Valley School	97	47%	50	24%	39	19%	22	11%	208	86%	33	14%	



# Oregon Workers' Compensation Certificate of Insurance

## Certificate holder:

LINCOLN COUNTY SCHOOL DISTRICT PO BOX 1110 NEWPORT, OR 97365

The policy of insurance listed below has been issued to the insured named below for the policy period indicated. The insurance afforded by this policy is subject to all the terms, exclusions and conditions of such policy; this policy is subject to change or cancellation at any time.

Insured		Producer/contact							
PO Box 2	ley School 247 97380-0247	Great Basin Insurance Great Basin (Eugene) 541.343.8500 neita.dilley							
Issued Policy Period	02/06/2024 979980 10/01/2023 to 10/01/2024	Limits of liability Bodily Injury by Accident Bodily Injury by Disease Body Injury by Disease	\$1,000,000 each accident \$1,000,000 each employee \$1,000,000 policy limit						

# Description of operations/locations/special items

#### **Important**

This certificate is issued as a matter of information only and confers no rights to the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policies above. This certificate does not constitute a contract between the issuing insurer, authorized representative or producer and the certificate holder.

## **CANCELLATION:**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED TO THE POLICYHOLDER AND CERTIFICATE HOLDER IN ACCORDANCE WITH THE POLICY PROVISIONS AND OREGON LAW. SAIF WILL ENDEAVOR TO PROVIDE WRITTEN NOTICE WITHIN 30 DAYS WHENEVER POSSIBLE.

Authorized representative

Chip Terhune President and CEO