

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
August 21, 2023**

**TOPIC:       Appointment of Staff Member to be in Charge of Elections**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District acknowledge the appointment of Phillip Francis as the staff member in charge of school elections for the 2023-2024 school year. This appointment is made by the Board Secretary with formal acknowledgment by the Board of Education.

**RATIONALE:**

According to state election laws, the Secretary of the Board of Education is required to officially appoint a staff member who is responsible for overseeing the administration of school elections. The staff person serves in this capacity at the pleasure of the Board Secretary and needs to be reappointed each year.

**BUDGETARY INFORMATION:**

None

**RESOURCE PERSONNEL:**

Andrea L. Oquist, Superintendent

**EXHIBITS:**

None

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