

INSTRUCTURE

Services Order Form

Order #: Q-09494-3
Date: 3/10/2016

6330 South 3000 East, Suite 700, Salt Lake City, UT 84121, United States

Customer Information

Customer	Collin College	Contact	David R Hoyt
Address	3452 Spur 399	Phone	(972) 599-3133
City	McKinney	Email	dhoyt@collin.edu
State/Province	Texas	Billing Contact	David R Hoyt
Zip/Postal Code	75069	Billing Phone	(972) 599-3133
Country	United States	Billing Email	dhoyt@collin.edu

Recurring

Description	Metric	Category	Start Date	End Date	Qty	Price	Ext. Price
Canvas Cloud Subscription	FTE	Cloud SaaS Subscription	4/1/2016	3/31/2017	16,054	USD 10.25	USD 164,554
24x7 Support	20% of Subscription (Min \$2500)	Support	4/1/2016	3/31/2017	1	USD 32,910.70	USD 32,911
Year 1 Sub-Total							USD 197,465
Canvas Cloud Subscription	FTE	Cloud SaaS Subscription	4/1/2017	3/31/2018	16,054	USD 10.56	USD 169,530
Year 2 Sub-Total							USD 169,530
Canvas Cloud Subscription	FTE	Cloud SaaS Subscription	4/1/2018	3/31/2019	16,054	USD 10.88	USD 174,668
Year 3 Sub-Total							USD 174,668
Canvas Cloud Subscription	FTE	Cloud SaaS Subscription	4/1/2019	3/31/2020	16,054	USD 11.21	USD 179,965
Year 4 Sub-Total							USD 179,965
Canvas Cloud Subscription	FTE	Cloud SaaS Subscription	4/1/2020	3/31/2021	16,054	USD 11.55	USD 185,424
Year 5 Sub-Total							USD 185,424
Recurring Total							USD 907,052

Non-Recurring

Description	Metric	Category	Start Date	End Date	Qty	Price	Ext. Price
Standard Implementation	Per Implementation	Implementation			1	USD 16,000.00	USD 16,000

Description	Metric	Category	Start Date	End Date	Qty	Price	Ext. Price
Year 1 Sub-Total							USD 16,000
Non-Recurring Total							USD 16,000

Grand Total:	USD 923,052.00
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Canvas

Deliverables
Instructs LMS Admins in how to configure the administrative settings in Canvas. Participants learn how to manage users, sub-accounts (domains), courses, and enrollments, as well as how to organize courses, manage users and permissions, and create shared content that can be used by teachers.
Teaches local support personnel how to troubleshoot problems and support end users. Participants will learn how to utilize Canvas documentation, interact with the user community, and effectively use the help ticketing system.
<p>Canvas Fundamentals for Teachers is delivered in 3 parts:</p> <p>Part 1 & Part 2 – Provides teachers with an overview of basic Canvas functionality. This will take place in two 90-minute sessions. Institutions are provided with a 90-day subscription for 20 users to attend Fundamentals Trainings as often as time will permit. Users will self-register for sessions using a URL provided by your Customer Success Manager</p> <p>Part 3 – Is a 1 - hour custom follow up session scheduled towards the end of Part 1, that allows each customer to receive training and ask question specific to their institution.</p> <p>*It is strongly recommended that you complete each part in sequence Total Duration of Part 1 & 2 is a Minimum of 4 hours</p>
Expertise and best practices on any SIS import and automation work with Canvas. This includes access to API documentation and consulting with client resources on the client initiated strategy.
Assistance in configuring and testing authentication integration for currently supported technologies including LDAP, SAML, and CAS. Instructure will take a consultant role on the effort and guide client resources to complete the integration.
Branding for Canvas including application of a color scheme and logos for the top navigation and login page.
Access to guides, public courses, and best practices documentation. Documented best practices for driving high Canvas adoption and usage. One-hour consulting on organizational structure of Canvas.

Canvas FTE

Description
FTE means the number of full-time equivalent students calculated in accordance with the definition published by the Integrated Postsecondary Education Data System.

Payment Terms: Customer agrees to pay to Instructure the applicable fees set forth on this order form. For any year 1 recurring costs and implementation fees, Customer must pay such amount to Instructure Net 30 on the date of this order. For each term, Instructure will invoice Customer 30 days prior to the beginning of such term and Customer must pay such invoice within 30 days of receipt. All trainings are invoiced immediately and expire 12 months from the contract date. All other contract items subject to expiration will be billed 30 days prior to expiration and due subject to standard payment terms unless otherwise explicitly stated elsewhere in this agreement.

Duration: This order begins on the initial date listed above under Term, and continues until the last date listed above, unless sooner terminated under the Agreement.

Miscellaneous: In connection with certain services, Instructure shall provide Customer access to its application-programming interface (“API”) for no additional fee. Usage and access to the API will be subject to the Instructure API Policy, as may be updated by Instructure from time to time.

Instructure’s support terms can be found at:
Canvas & Catalog: <http://www.canvaslms.com/policies/support-terms>
Bridge: <https://www.getbridge.com/support-terms>

The price associated with the order form is only available if executed no later than **4/10/2016**

Notes

By executing this order form below, each party indicates that it agrees to be legally bound by this order form, including the attached terms and conditions or terms and conditions of the Customer’s initial order form which govern this order form.

Collin College

Signature:	_____
Name:	_____
Title:	_____
Date:	_____

Instructure, Inc.

Signature:	_____
Name:	_____
Title:	_____
Date:	_____