

July 20, 2022 - Corbett School District Regular Board Meeting Minutes
Board Approved _____

A Regular Board Meeting of the Board of Trustees of Corbett School District was held Wednesday, July 20, 2022, beginning at 7:00 PM in the MPB/Board Room and via ZOOM-Owl virtual platform. Board members present were; Michelle Vo, Board Chair; Todd Mickalson, Vice Chairman (virtual); Bob Buttke; David Granberg, Todd Redfern, and Rebecca Bratton (virtual) Katey Kinnear had an excused absence. Also present were Administrators Derek Fialkiewicz, Ed.D., Superintendent; Brie Windust, Business Office Assistant/ZOOM moderator; Robin Lindeen-Blakeley, Deputy Clerk/HR Lead and Cindy Duley, Business Manager (virtual). No HS Student Representative was in attendance. NOTE: The minutes are prepared to coincide with time scheduled matters and the numbering system of the agenda and is not necessarily the actual order of happenings at the meeting.

1. PRELIMINARY BUSINESS

Presenter: Michelle Vo, Board Chair

Description: Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86432510383>

Or iPhone one-tap :

US: +16699006833,,86432510383# or +12532158782,,86432510383#

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Webinar ID: 864 3251 0383

International numbers available: <https://us02web.zoom.us/j/86432510383>

1.1. Call to Order – After some technical difficulties, the meeting was called to order at 7:06 p.m. and Michelle Vo, Board Chair, led the pledge of allegiance to the flag.

1.2. Review and Acceptance of Agenda

Michelle Vo, Board Chair, announced the agenda OK as written.

1.3. Board Chair Report Information/Discussion

Michelle Vo - Board Chair

Description: https://policy.osba.org/corbett/AB/BD_BDA%20G1.PDF

a. Scheduling Fall Retreat for the Board – OSBA has good calendar availability for September and October.

Board discussion.

Chair Vo will check with OSBA on dates preferred, no Friday or Saturday dates.

2. Elect Board Chair and Board Vice Chair Action Item

Presenter: Michelle Vo, Board Chair and/or new Board Chair

Bob Buttke moved and Todd Redfern seconded:

RESOLUTION NO. 7.1-22 - RESOLVED that the Board Elected Michelle Vo as Board Chair and Todd Mickalson as Board Vice Chair.

The vote of the Board was 6-0.

(Board Policies BC/BCA and BCB/ORS 332.040)

https://policy.osba.org/corbett/AB/BC_BCA%20D1.PDF

<https://policy.osba.org/corbett/AB/BCB%20D1.PDF>

3. Approval of Minutes Action Item

Todd Redern moved and Bob Buttke seconded:

RESOLUTION NO. 7.2-22 - RESOLVED that the Board approve the minutes of the Regular School Board meeting of May 18, 2022, and Public Hearing 2022-2023 Budget / Regular School Board meeting of June 15, 2022.

<https://policy.osba.org/corbett/AB/BDDG%20D1.PDF>

Attachments: (2)

- [Corbett School District - Regular School Board Meeting \(1\)](#)
7/19/2022 at 7:03 PM
- [minutes 61522](#)
7/19/2022 at 7:05 PM

The vote of the Board was 6-0.

3.1. Designate Regular Meeting Dates, Time and Place Action Item

Presenter: Board Chair

Michelle Vo moved and David Granberg seconded:

RESOLUTION NO. 7.3-22 - RESOLVED that the Board approved the Regular School Board meetings for the 2022-23 calendar as the third Monday of every month for August through November, 2022, the second Monday for December, 2022, and the third Wednesday for January through June, 2023, except for March 2023, when the meeting will be held on the second Wednesday of the month.

Board discussion.

7:25 p.m.

The vote of the Board was 6-0.

Attachments: (1)

- [2721_001](#)
7/14/2022 at 1:01 PM

4. Introduction and Comments of Guests and Representatives

Presenter: Board Chair

7:28 p.m.

- a. Justin Svaren – parent/patron/coach – spoke to the Board regarding the Campus Monitor position.

7:31 p.m.

- b. Ben Byers – parent/Budget Committee Member/patron – spoke of his willingness to volunteer for back up for technical moderating at Board meetings.

<https://policy.osba.org/corbett/AB/BDDH%20D1.PDF>

4.1. Principal / Director/ Supervisor Reports

Board Chair Vo welcomed Dr. Fialkiewicz to his first official Board meeting.

Presenter: Derek Fialkiewicz, Ed.D. – said he was happy to be here.

- a. Angela Davis, Athletic Director – reported on athletic study group/goals; summer agility/strength training for 15-20 students with Brad Garrett, Budget Committee Presiding Officer/parent/patron; OSAA sportsmanship program; coaches training; P.E. teacher; Booster Club on hold this year; participation of athletes; summer sports camps; SALT-Student, Athlete,

Leadership, Team to report to Board on occasion and new registration system.

7:44 p.m.

Board discussion.

Dr. Fialkiewicz is excited for the future of athletics and congratulated the 5th/6th and 7th/8th grade baseball teams on both making it to State.

b. Kathy Childress, Secondary Principal – went to World Track & Field Championships, so Dr. Fialkiewicz reported on her behalf under item 6.2.

5. FINANCIAL REPORTS / MATTERS

Presenter: Derek Fialkiewicz, Ed.D., Superintendent and Cindy Duley, Business Manager

5.1. Report Information Item

Presenter: Cindy Duley, Business Manager – noted report in packet included through June 30.

Board discussion.

Attachments: (1)

- [00 Board Financial Report Packet \(4\)](#)

7/15/2022 at 11:46 AM

5.2. See 7.1

Description: <http://policy.osba.org/corbett/AB/BBA%20D1.PDF>

<http://policy.osba.org/corbett/D/DJC%20D1.PDF>

<https://policy.osba.org/corbett/D/DJC%20R%20D1.PDF>

5.3. See 7.1

Description: <http://policy.osba.org/corbett/D/DH%20D1.PDF>

5.4. See 7.1

Description: <http://policy.osba.org/corbett/D/DGA%20D1.PDF>

5.5. See 7.1

Description: <http://policy.osba.org/corbett/D/DG%20D1.PDF>

5.6. See 7.1

Description: <http://policy.osba.org/corbett/C/CB%20D1.pdf>

<http://policy.osba.org/corbett/C/CBA%20G3.pdf>

5.7. See 7.1

Description: <https://policy.osba.org/corbett/D/DJ%20D1.PDF>

5.8. See 7.1

5.9. See 7.1

Description: <https://policy.osba.org/corbett/D/DJ%20D1.PDF>

5.10. See 7.1

Description: <http://policy.osba.org/corbett/D/DFA%20D1.PDF>

<https://policy.osba.org/corbett/D/DFA%20R%20D1.PDF>

5.11. See 7.1

5.12. Budget Committee Vacancy Information Item

Presenter: Derek Fialkiewicz, Ed.D., Superintendent and Cindy Duley, Business Manager

Position No. 2 is vacant and would be for a term that expires or renews on December 31, 2024.

No applicants to date.

Attachments: (2)

- [BuDVAC.APP \(1\) \(1\)](#)
7/15/2022 at 4:05 PM
- [DBEA D1](#)
7/15/2022 at 4:05 PM

6. Superintendent Fialkiewicz Report Information Item

Presenter: Derek Fialkiewicz, Ed.D.

a. Summer Learning – 20 high school students completed credit recovery; 120 GS students over two weeks; and CAPS/MS did art programs.

b. Woodard Road property project – Bob Buttke reported that everything is ready with a final product to sign off on at Multnomah County. Then it will go to Gresham for permits and put out to bid for General contractor.

Dr. Fialkiewicz contacted for facility use request there for mid-August to mid-October.
Board discussion.

c. Fall opening plans – new staff on August 18; teachers on August 24 with invitation to Board; excitement for students with Kindergarten camp August 8-11.

d. Goals for 2022-2023 – shared three goals.

<https://policy.osba.org/corbett/C/CBG%20G1.PDF>

Board discussion.

6.1. Enrollment/Lottery Update

Presenter: Derek Fialkiewicz, Ed.D. – in the middle of online registration. So far: GS - 156 students with two new; MS - 58 students with two new; HS – 156 students with six new; and CAPS- 46 K-5 and 18 6-8.

Third and final K-12 lottery applications open July 26-August 2 at noon.

6.2. Update on Corbett School campus upgrades and/or grants

Presenter: Derek Fialkiewicz, Ed.D. – Ms. Swift, Assistant Superintendent/Student Services Director was unavailable. He reported on Preschool for all grant with not more than \$88,000.00 reimbursable by June 2023. \$125,000.00 for portable for CTE hopeful to be in place by June 2023 and a temporary solution for up to 10 years.

Board discussion.

Corbett Grade School roof well underway and should be done by first day of school. Grade School parking lot sealed and lined. Two playgrounds done.

CAPS parents/volunteers hoping to beautify garden and playground there.

Steve Salisbury working on getting a lock person in for possibilities at CGS and CHS.

Board discussion/safety issues.

Woodard Rd. campus to open by fall 2023.

7. CONSENT AGENDA

Todd Mickalson moved and Bob Buttke seconded:

7.1. Consent agenda ****Resolution items 7.4-22** through 7.21-22** Action Items**

Description: 5.2RESOLUTION NO. 7.4-22** - RESOLVED** that the Board of Directors for Corbett School District is the governing body and Local Public Contract Review Board for the school under ORS 279A.060 as delegated. (Board Policies BBA, DJC and DJC-AR)

5.3RESOLUTION NO. 7.5-22**- RESOLVED** that the Board bonded Derek Fialkiewicz, 1.0 FTE Superintendent; Robin Lindeen-Blakeley, 1.0 FTE Deputy Clerk/HR Lead; Brie

Windust, 1.0 FTE and Christie Dillard .75 FTE, Business Office Assistants, as required under ORS 332.525. (Board Policy DH)

5.4RESOLUTION NO. 7.6-22** - RESOLVED** that the Board designated Derek Fialkiewicz, Superintendent and Robin Lindeen-Blakeley, Deputy Clerk/HR Lead, as custodians of funds who will sign checks for Corbett School District No. 39, Multnomah County, and Derek Fialkiewicz, Superintendent; Jeanne Swift, Assistant Superintendent/Student Services Director and Brie Windust, as custodians for Corbett Middle/High School Student Body Account funds in compliance with ORS 328.441; and that such funds be disbursed only in the manner provided in subsection (1) of ORS 328.445. (Board Policies DGA, DH and BC/BCA)

5.5RESOLUTION NO. 7.7-22** - RESOLVED** that the Board designated Oregon State Treasury Local Government Investment Pool, U.S. National Bank, the Bank of New York Mellon and Zions Bank as depositories for 2021--2022. (ORS 328.441, 294.805-294.895, 328.445 & Board Policy DG)

5.6RESOLUTION NO. 7.8-22**- RESOLVED** that the Board designated Derek Fialkiewicz as Chief Administrative Officer/School District Clerk and Budget Officer who should prepare or supervise the preparation of the budget document effective July 1, 2023, in compliance with ORS 294.331 and ORS 332.515. (Board Policy CB and Board Policy CBA)

5.7RESOLUTION NO. 7.9-22**- RESOLVED** that the Board designated Robin Lindeen-Blakeley, 1.00 FTE Deputy Clerk/HR Lead and Cindy Duley, 1.00 FTE Business Manager through MESD Resolution dollars. (Policy CCA and DJ)

5.8RESOLUTION NO. 7.10-22**- RESOLVED** that the Board confirmed The Hungerford Law Firm as our advisor and representative for legal matters and OSBA Legal Services as assistant representatives.

5.9RESOLUTION NO. 7.11-22**- RESOLVED** that the Board authorized its superintendent or the superintendent's designee to enter into and approve payment on contracts for products, materials, supplies, capital outlay, equipment and services that are within appropriations made by the district school board. (ORS 332.075(2-3) and Board Policy DJ and DJ-AR)

5.10RESOLUTION NO. 7.12-22** - RESOLVED** that Board approved the financial auditors of Talbot, Korvola & Warwick, LLP (ORS 328.465,327.137,297.405)

5.11RESOLUTION NO. 7.13-22** - RESOLVED** that the Board approved The Gresham Outlook as our designated newspaper of record for official district notices. (Policy DJC-AR)

9.1RESOLUTION NO. 7.14-22** - RESOLVED** that the Board approved the Student Activity and Athletic Fees for 2022-23 as attached in the Board packet.

11.1RESOLUTION NO. 7.15-22** - RESOLVED** that the Board approved the fall and winter season coaches for 2022-23 as attached in the Board packet.

12.1.b.RESOLUTION NO. 7.16-22** - RESOLVED** that the Board confirmed the hire of Shelia Morgan Osborne, 1.00 FTE Curriculum, Assessment & School Improvement Coordinator, effective August 18, 2022.

12.1.c.RESOLUTION NO. 7.17-22**- RESOLVED** that the Board confirmed that Chris Wingler has been provided a cell phone for doing business with Corbett School District as Technology Director.

12.1.d.RESOLUTION NO. 7.18-22** - RESOLVED** that the Board confirmed the retirement of Holly McBride, .43 Bus Driver/.57 Instructional Assistant, effective August 1, 2022 with PERS.

12.1.e.RESOLUTION NO. 7.19-22** - RESOLVED** that the Board confirmed the hire of 1.0 FTE Temporary 2nd/3rd Grade Teacher, Catherine Arndt, effective August 18, 2022.

12.1.f.RESOLUTION NO. 7.20-22**- RESOLVED** that the Board confirmed the hire of David Church, 1.0 FTE K-8 Music Teacher, effective August 18, 2022.

12.2.g.RESOLUTION NO. 7.21-22**- RESOLVED** that the Board confirmed the hire of Shannon Freeman, 1.0 FTE CAPS Learning Specialist, effective August 18, 2022.

The vote of the Board was 6-0 in favor of Consent Agenda ****Resolution items 7.4-22** through 7.21-22****

8. CURRICULUM – nothing at this time in the meeting.

9. STUDENTS

Presenter: Derek Fialkiewicz, Ed.D. – hoping for better tracking system for these dollars to pull detailed reports.

Description: See 7.1

Attachments: (1)

- [Student Activity and Athletic Fees for 2022](#)
7/15/2022 at 11:37 AM

Board discussion.

10. TRANSPORTATION, BUILDINGS AND MAINTENANCE - Dr. Fialkiewicz is working with Todd Williams, Transportation Supervisor, to secure loan for bus and grant for electric buses due by August 19.

11. CO-CURRICULAR ACTIVITIES

Description: See 7.1

Attachments: (1)

- [2726_001](#)
7/15/2022 at 12:39 PM

Board discussion.

12. Personnel

12.1. Personnel

Presenter: Derek Fialkiewicz, Ed.D.

Recommended for hire: Michelle O'Donnell for K-12 .85 FTE Special Education Assistant (FLS) effective August 18, 2022.

12.1.b. See 7.1

12.1.c. See 7.1

12.1.d. See 7.1

12.1.e. See 7.1

12.1.a. Vacant Positions Information Item

Presenter: Derek Fialkiewicz, Ed.D. read aloud and gave some explanation:

We have vacant positions open for the 2022-2023 school year for: Substitute Bus Drivers; High School Varsity Football Coach; 1.00 FTE K-12 Physical Education Teacher; .83 FTE Campus Monitor K-12 and .5 FTE MS Intervention Specialist.

<https://corbett.tedk12.com/hire/Index.aspx>

12.2.g. See 7.1

Board discussion.

13. Policy – no information at this meeting.

14. Matters for the Good of the Order

Presenter: Board of Directors

- a. Todd Mickalson noted that good things are happening in athletics and in Board agreement.
- b. Good vibes to Katey Kinnear.

Description: <https://policy.osba.org/corbett/AB/BBAA%20D1.PDF>

15. COMING EVENTS

Presenter: Board Chair

15.1. Regular School Board Meeting, Wednesday, August 17, 2022, MPB/Board Room via ZOOM/Owl, 7:00 p.m. if approved under item 3.1. – as changed to Monday, August 15 – hybrid.

15.2. New hire workshop, Thursday, August 18, 2022

15.3. Monday-Thursday, August 22-25, 2022 - Teacher In-service and Preparation

15.4. Community Open House / K-12 Conferences in evening/ 8th Grade Jumpstart in a.m., Thursday, August 25, 2022

15.5. First Day of School for all students, Monday, August 29, 2022

15.6. Monday, September 5, 2022, Labor Day Holiday - no school

15.7. Friday, September 9, 2022 - School Day

15.8. October 20, 2022 - Fall OSBA Regional Meeting at Sheraton Portland Airport Hotel

OSBA Annual Convention - November 11-13, 2022 - Portland Marriott Downtown Waterfront Hotel – please RSVP to Ms. Lindeen-Blakeley for registration.

16. ADJOURNMENT – The board adjourned at 8:52 p.m.

Presenter: Board Chair