

Zionsville Community Schools

Board of School Trustees Meeting “Item for Consideration”

Consent Agenda • Date: February 10, 2025

Out-of-State/Overnight Field Trip

Category:

<input type="checkbox"/> Human Resources, Personnel/Staffing	<input type="checkbox"/> Curriculum, Instruction, Assessment	
<input type="checkbox"/> Finance, Budgeting, Accounting	<input checked="" type="checkbox"/> Student Services	<input type="checkbox"/> Board Policy
<input type="checkbox"/> Facilities, Transportation, Nutrition	<input type="checkbox"/> Community Relations	<input type="checkbox"/> Other

Type of Board of Trustees Consideration Sought:

Action	<input checked="" type="checkbox"/>
Discussion	<input type="checkbox"/>
Report	<input type="checkbox"/>

Facts of this Matter:

1. **Dates:** May 6-8 2025
2. **Who is attending:** ZCHS Robotics Teams who qualify for the event
3. **Purpose:** Participation in the Vex Robotics World Championships at the Kay Bailey Hutchinson Convention Center in Dallas, TX.
4. **Administrator approving:** Matt Walter

Transportation	Airline tickets will be purchased directly by the students/families.
Parent Permission Obtained	We will use the ZCHS Overnight permission form for each student. Families will be heavily involved in the planning of this trip.
Cost to Students/Families	<p>Students/families will be responsible for travel expenses that are not covered by sponsorships or fundraising. Current estimates for a round-trip flight are \$350-\$450 per person. Hotel rooms are quoted at roughly \$250 per night. The families will also share in the cost of shipping equipment and travel expenses for the sponsors. Depending upon room occupancy, the total travel and lodging cost is estimated at \$600-\$1000 per student.</p> <p>In the past, the club has been successful in securing corporate sponsorship to offset costs to the families.</p> <p>Many of the students likely to qualify for this event have known about the costs for up to one year in advance.</p>
About Supervision	Club sponsors Mr. Kitts and/or Mrs. Gray will attend the event.

	In the event of a sponsor not being available, we will make sure that parents who are traveling with their children have a background check on file in case they have to take on a supervisory role. Many parents travel to this event with their students.
Trip Insurance Plan and Refund Procedure (if there is one)	Airline tickets will be purchased directly by the students/families. The refund/exchange policies of the airline will apply to those individuals directly. If the total cost of the trip can be reduced by someone who cancels, they will be refunded accordingly. Otherwise, there is risk of that student not receiving a refund for hotel rooms that are shared.
Any Additional Information	None

Objective POSITIVES related to this item or approach:

This is a capstone experience for the students in the club who have set a goal to reach this event. The event is very well run and is focused on the student experience. Students have the opportunity to collaborate with peers from all around the United States and the world.

Objective NEGATIVES related to this item or approach:

In addition to costs, students will miss 3-4 days of school.

Financial Implications, if any:

The ZCHS Robotics club will cover the team entry fee of \$1,800 per team, assuming a reasonably low number of teams qualify. If more teams qualify, some of this expense may have to be passed on to the participating families. (Currently two (2) teams are competing to qualify but this may change if more teams qualify for the Indiana State Championship).

Families can expect to pay between \$600-\$1,000 for travel and lodging.

If Mrs. Gray attends, ZCS will incur the cost of a guest teacher to cover her classes.

Opinion/Recommendation:

This trip is recommended for approval.