

# New Berlin C.U.S.D. #16 SENIOR CLASS INTERNAL ACCOUNT DESIGNATION FORM

All senior class internal accounts must be closed upon graduation of the respective senior classes. Left over funds must be used to benefit current and/or future students.

By April 30<sup>th</sup> of the respective year, the senior class advisor must obtain a decision from the senior class officers to either:

1. Designate how the remaining funds are to be spent to benefit the high school through expenditures no later than June 30 of the graduating year. Funds must either be donated or used in the following manner:
  - a) Used to serve the senior class as a whole
  - b) Used to support a school project
  - c) Up to \$1,500 may be reserved for the planning and implementation of a 5 year class reunion. Any funds over and above the \$1,500 must be used for items a. or b. Any funds not used within the 5 year time frame shall be forfeited.
2. Make a general donation to the high school allowing the principal to decide and expend the funds for the direct benefit of the remaining student body. If the class officers do not make the specific designation described in the previous paragraph the general donation will be required and transacted. Any funds not used by the principal within a year of this designation shall be forfeited.

Please use this form to make your designation(s).

	Description	Amount
Designation #1	Rental	\$ 350
Designation #2	food permit	\$ 150
Designation #3	entertainment/Decorations	\$ 200

*James Perry* 8-15-22  
 Senior Class Officer Signature      Date

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 Senior Class Officer Signature 1      Date

\_\_\_\_\_  
 Senior Class Advisor Signature 1      Date

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 Senior Class Advisor Signature 1      Date

\_\_\_\_\_  
 Principal's Signature      Date