

# RFP# 1709-02 Water Damage Repair & Restoration

September 26, 2017

## **SUMMARY:**

This item requests approval of RFP 1709-02 for Water Damage Repair & Restoration.

## **BOARD GOAL:**

VI. Growth, Change & Fiscal Responsibility...demonstrate effective and efficient management of District resources.

## **BACKGROUND INFORMATION:**

The previous proposal was awarded on October 25, 2011. There were no additional renewal periods left of this proposal. One hundred and twenty-three (123) companies were emailed notifications of the proposal thru the District's online bidding system. Two (2) companies submitted responses for this proposal. The companies were Blackmon Mooring/BMS Cat and Service Master by Bridges.

## **SIGNIFICANT ISSUES:**

Upon award, this contract would begin on October 1, 2017. This proposal is scheduled for a two-year term through September 30, 2019 with an option to extend for two (2) additional two-year terms ending June 30, 2023, upon governing body approval. Each company submitted responses that included rates for regular hours of operation and after-hours operation. To aid in the evaluation, a scenario of a water event was developed. Each company responded to the scenario with their plan of action and the rates for the event.

## **FISCAL IMPLICATIONS:**

The cost will be borne by the Maintenance Department operating budget.

## **BENEFIT OF ACTION:**

The District will be able to coordinate with the awarded vendor to ensure that procedures and services will be in place in case the District has a facility that should need water damage repair.

## **SUPERINTENDENT'S RECOMMENDATION:**

It is recommended that Service Master by Bridges be awarded for one term of two (2) years, with the option to extend the term, upon governing body approval, up to two additional terms of two years each.

## **STAFF PERSONS RESPONSIBLE:**

Debbie Monschke, Assistant Superintendent of Administrative Services  
Paul Andress, Executive Director of Maintenance  
Cindy Willis, Director of Purchasing

## **ATTACHMENTS:**

Proposal Ranking  
Proposal Tabulation

## **APPROVAL:**

Signature of Staff Member Proposing Recommendation: \_\_\_\_\_

Signature of Divisional Assistant Superintendent: \_\_\_\_\_

Signature of Superintendent: \_\_\_\_\_