



Geneva Community Unit School District 304

Kelley Munch, Communications Coordinator
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Memorandum

To: Kent Mutchler, Superintendent
CC: Board of Education
From: Kelley Munch, Communications Coordinator
Date: November 19, 2013
Re: Gifts, Grants and Bequests

In accordance with policy 7230, all gifts, grants or bequests having a value of more than \$500.00 shall be accepted by the Board of Education.

The following companies have each donated funds to cover the cost of the American Education Week Community Leadership Breakfast on November 20, 2013.

The total donations are as follows:

American Bank & Trust	\$500.00
Johnson Controls	\$500.00
MB Financial Bank	\$500.00
Pentegra Systems	\$250.00

The total value of these donations is \$1,750.00.

Please ask the Board of Education at its regularly scheduled meeting on Monday, November 25, 2013 to accept these donations.