

Browning Public Schools  
**Board Agenda Request**  
Meeting to Be Held: May 29, 2019



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**Recognition:**   ☐ Students                      ☐ Staff                      ☐ Parents  
**Information:**   ☐ Building Report                      ☐ Old Business                      ☐ Superintendent's Report  
**Action:**   ☐ Resignation                      ☐ Hiring                      ☐ Contract Service Agreements  
                    ☐ Travel Out-of-State                      ☒ Travel in State                      ☐ Approvals  
                    ☐ Termination                      ☐ Legal Matters                      ☐ Other:  
This action request pertains to ☒ Elementary (only)                      ☐ High School/District Wide

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**Date:**      May 21, 2019

**To:**          Corrina Guardipee-Hall  
                    Superintendent

**From:**      Dennis Juneau  
**Title:**      BMS Principal

**Subject:**   **In State Travel: MBI Summer Institute**

**Description:** Request travel for Angela Heavy Runner to attend the 2019 MBI Summer Institute at Montana State University in Bozeman June 16-20, 2019.

**Financial Impact:** \$1,029.86 115.90.465.1000.582.208

**Funding Source (Budget/grant, etc.):** Salaries, plus benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

**Attachment(s):** Leave-Travel Request /Agenda @ <https://tofu.msu.montana.edu/cs/mbi2019/page/agenda>

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**   ☐ N/A (Info)    ☐ Approved    ☐ Denied    ☐ Tabled to: \_\_\_\_\_

## Draft 2019 Summer Institute Matrix

Monday, June 17				Tuesday, June 18				Wednesday, June 19				Thursday, June 20				
Early Bird	Key Note	Keynote	Movie Night	Early Bird		Lunch & Learn	Best Practices	Early Bird		Lunch & Learn		Early Bird		Lunch & Learn		
7:15-8:00	8:30-11:30	1:15-4:15	4:30-5:30	7:15-8:00	8:30-11:30	11:45-12:45	1:15-4:15	7:15-8:00	8:30-11:30	11:45-12:45	1:15-4:15	7:15-8:00	8:30-11:30	11:45-12:45	1:15-4:15	4:30-5:30
Best Day, Best Play, Best Life (K)	Registration	Project REAL 2.0 Year in Review & future supports (Honey Dewhart) * invite only	Movie Night - Art	Understanding State-wide Assessments (McGrath OPI)	Tier 1 Grant Team Training Day 3 part 1 (Deshant) * invite only	*Project REAL2.0 District Feedback Forum (Clise)	Tier 1 Grant Team Training Day 3 part 2 (Deshant) * invite only	MontCan Policy & Procedure updates (McGrath OPI)	Keynote When Less is More: How simplifying MTSS c	Team Time or Lunch and Learn	Making the Transition: MBI to MTSS (Deshant)	OPI Science Assessment Transition (McGrath OPI)	Tier 1 Grant Team Training Day 4 part 1 (Deshant) * invite only	Team Time or Lunch and Learn	Tier 1 Grant Team Training Day 4 part 2 (Deshant) * invite only	
		Data Based Individualization for Intensive Interventions (Newcomer)		Handle with Care (Elton MHA)	Tier 2 Day 2 part 1: Framework for Matching the Right Intervention to the Student (Newcomer) * invite only	Team Time or Lunch and Learn	Tier 2 Day 2 part 2: Framework for Matching the Right Intervention to the Student (Newcomer) *invite only	It's FREE and It's Amazing! EdReady Montana (Hale)		Team Time or Lunch and Learn	The Classroom Check-up: A systematic Classroom Observation and Coaching Process (Newcomer)	The Elements of Qualifying for Montana Licensure (Thatcher)	Tier 3 Grant Team Training Day 2 part 1 (Newcomer) *invite only	Team Time or Lunch and Learn	Tier 3 Grant Team Training Day 2 part 2 (Newcomer) *invite only	
		Making Prevention a reality: Identifying, assessing, and Managing the Threat of Targeted attacks. (Mace)		Broadening Participation in Grade Level Mathematics through detracking with Double Dose Support (Pack)	Problem posing & Problem Solving (Pack, Kotthoff)	Team Time or Lunch and Learn	Teaching Mindfulness, Teaching Mindfully (Deberry)			Team Time or Lunch and Learn	Making Fractions Easy with Self-Regulated Strategy Development (Earris)	Montana Content Standards: Past, Present, Future (Blanton OPI)	Make Math Class even More Fun (Wanner)	Team Time or Lunch and Learn	Teaching ALL student in the math classroom (Wanner)	
		Smarter Balanced Assessment System 101 (Stutz OPI)		Supporting MTSS Implementation Through the Hub (Bryant OPI)	How Reading & Writing Interssect in Grades K-2 (Stutz OPI)	Current Youth Tobacco Use in Montana Schools and Resources for Teachers (Minard OPI)	How Reading & Writing intersect in the 3-6 classroom (Stutz OPI)	Teacher Learning Hub Courses to support your professional practice (Bryant OPI)		The Link between Academic Achievement and Health Risk Behaviors (Court OPI)	Improving Youth Reading & Writing : Self-Regulated Strategy Development and evidence based framework (Jolivette)	Dyslexia: Knowing the Facts, Understanding Montana Law (Perrington)	Going deeper with IEFA: Practical Strategies for Implementing IEFA (Bookman OPI)	Breaking Bread While Breaking Barriers (Cleaves)	IEFA: More opportunity than mandate (Haskins OPI)	
		Understanding your Homeless Student Population (Goodwin EOE)		Survive Yoga (Samsaver)	Unaccompanied, but not Alone: Supporting High School Students experiencing Homelessness (Goodwin EOE)	Team Time or Lunch and Learn	It's good for At-Risk Students, it's good for Everyone (Goodwin EOE)	McKinney Vento 101: How to identify & support students experiencing homelessness (Goodwin EOE)		Eat to Learn (McGovern)	It made a difference to that one? (Goodwin EOE)	Capturing parents: Building data driven response to parent engagement (Cole)	Team Time or Lunch and Learn	Tier 2 for Parents? How to teach low intensity strategies useful in the home (Cole)		
		You work with THOSE kids - Elim your heart Myth Busters of Restorative settings (Jolivette)		MTSS 101 (iii) (Hoyer/Monarity)	Prevention: the key to promoting youth engagement and a Safe & Healthy Environment (Jolivette/Sanders)	Team Time or Lunch and Learn	What about me??? Addressing Teacher Staff Self Care in an Individualized & Preventative Manner (Jolivette-Sanders)	Using Movement and Mindfulness in the Classroom (Mock-Stutz)		Team Time or Lunch and Learn	Trauma Informed Student Handbook High School (York)	Using Movement and Mindfulness in the Classroom (Mock-Stutz)	Trauma informed Student Handbooks Middle School (York)	Team Time or Lunch and Learn	Trauma informed Student Handbooks Elementary (York)	
		Teaching Science the NGSS Way (Hoyle)		The HEART of the MT-EPAS Framework: Student Engagement (Peterson)	Purposeful Planning: Multi-Grade Instruction for All Learners (Borge)	Team Time or Lunch and Learn	Current Teen Drug Trends (Mock)	I Know Where the Lesson Went Wrong, Now What? (Peterson)		Team Time or Lunch and Learn	Restorative Practices: Part 1 (Johnson ALA)	Classroom Environments that Work: Making a Difference (Peterson)	Restorative Practices: Part 2 (Johnson ALA)	Team Time or Lunch and Learn	Restorative Practices: Part 3 (Johnson ALA)	
		Nature of Stress (Collins)		Behavior 101: Getting back to basics to increase engagement in the classroom (Earris)	Team Time or Lunch and Learn	Wouldn't it be nice if students didn't misbehave? Using precorrection to prevent problem behaviors (Earris)		Team Time or Lunch and Learn	Honoring Traditional Perspectives while examining current data (Koski)		Trauma Informed Tier 2/3 Interventions (Kjennan)	Team Time or Lunch and Learn	Creating Compassionate Schools and Communities (Kaminski)			

Best Practices/Award

Credit & Continuing Ed



SUB Rooms 233/235																																															
an improve outcomes...& your budget (Bailey)																																															
Selby Music																																															
e Warriors																																															
ynote Selby & Honeycutt)																																															
B Rooms 233/235																																															
Being Creative: Yes you. (Selby)	One heart, One Mind, The People Will be one. (Eagle)	Social Learning Networks (Honeycutt)	Anxiety and the Impact on Student Learning (Schoenberg)	Montana Elementary Math Community (Ries, Redmon)	Building Resiliency to Support Students impacted by Trauma (Foster Wolfertus OPI)	Introduction to Conscience Discipline (Finley)	Social Emotional Growth Through Music & Arts (Selby)	Team Time or Lunch and Learn	The Willard Way with Mindfulness: How to Implementing Mindfulness in the School Setting. (Chandler)	Team Time or Lunch and Learn	BEFA & NCSS: Making Science Relevant, Interrelated, current & Student Driven (Stockton)	K-12 School Security Guide & Survey (Middlebrook DHS)	Indigenous MBI 101 (Willoto OPI)	Kevin's Tech Toolbox (Honeycutt)	Dare to Conquer Fractions: Teaching Strategies & resources to develop Deep conceptual understanding of Fractions (Redmon)	Managing Classrooms for Joy (Elser)	Literacy or Numeracy: Reading in the Math class (Cobbs)	Team Time or Lunch and Learn	The effectiveness of Identity Based Teachings in the school (Spur)	What can I do? Trauma Informed Classroom Strategies (York)	More About Early Mathematics (Hides)	Quality all day long - Even beyond the Bell (Hibbop)	Wrap Around engagement to prevent Suicide in Montana Indian Communities (Droshooter)	Sail away with a STEM activity (Cobbs)	What do I need to Understand If I have a Preschool Program in My District or School (Emite Smith)	Fostering Teacher Wellness Through cognitively-based Compassion Training (Deblayre)	Making Fidelity & Progress Monitoring quick and Easy (Rose Bailey)	Building Positive Mathematics Identities in ourselves and our students (Taylor)	Question, Persuade, Refer - QPR (Rosston)	Number Talk Routine: Short Routine, High Impact (Harg)	Indigenous MBI School Perspectives - (Willoto OPI)	What Is This Thing Called Family Engagement (Loch)	Heat Fit 4-12: Career and College Readiness (Schoenberg)	How to Look Good (and Be Effective) as an Instructional Leader (Rose Bailey)	Supporting the Whole Student: Considering Student's academic, behavioral and social emotional needs Part 1 (Ennis)	Love: The Power that Drives Everything Else (Nolan)	K-5 Number Sense Routines: (Harg)	Youth Mental Health First Aide 2 (Mock)	Our Students are your students: 11 tiered community of Practice (Leslie)	Team Time or Lunch and Learn	Achieving HOPE in Montana School through Health and Wellness (Hark)	Montana's CAST-S: Crisis Action School Toolkit on Suicide (Mock)	Supporting the Whole Student: Considering Student's academic, behavioral and social emotional needs Part 2 (Ennis)	Willard Alternative High School's MTSS Model (Richlin)	Rich math Tasks: Engaging, Rigorous and yes, even fun! (Harg)	Youth Mental Health First Aide 2 (Shawnee)	Montana Early Childhood Learning Standards and the Key Indicators for Schools (Latham)

BROWNING PUBLIC SCHOOLS  
Leave Report/Travel Request

Employee Name Angela Heavy Runner  
Building BMS

Employee #11493  
Substitute Name NA

**LEAVE REPORT**

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>06/17-20/2019</u>	<u>32</u>	<u>SR</u>
_____	_____	_____

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

☐ Approved; Condition upon the specific leave being available for the specific employee ☐ Not Approved

Principal/Supervisor \_\_\_\_\_ Date \_\_\_\_\_

**TYPE OF LEAVE**

AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay
SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay
*EX/SR Extra-Curricular/School Related	NG National Guard	SWP Suspended w/Pay
	FN Funeral _____	SWOP Suspended w/o Pay

(Master Contract Relationship)

**\*If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

**TRAVEL REQUEST** (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop 2019 MBI Summer Institute (Attach Brochure/Agenda)

Location Montana State University - Bozeman, Montana

Departure Date 06/16/2019

Return Date 06/20/2019

Departure Time 2:00 p.m.

Return Time 10:00 p.m.

Transportation: ☒ Personal Vehicle  
☐ District Vehicle  
☐ Professional Development

Mileage 267 @ .58 =\$ 154.86

Per Diem 4 days @\$36 +\$15S =\$ 159.00

☒ Registration PO# TBA =\$ 0.00

☒ Hotel PO# TBA =\$ 720.00

☐ Other PO# \_\_\_\_\_ =\$ 0.00

☐ Other PO# \_\_\_\_\_ =\$ 0.00

Sub Total \$ 1,029.86

Budget 115.90.465.1000.582.208 (100 %) \$313.86

**Check Total \$313.86**

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Principal/Supervisor \_\_\_\_\_ Date \_\_\_\_\_

Superintendent Signature \_\_\_\_\_ Date \_\_\_\_\_