

BOARD OF TRUSTEES
AGENDA

<input type="checkbox"/> Workshop	<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Special
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(A) Report Only Recognition

Presenter(s):

Briefly describe the subject of the report or recognition presentation.

(B) Action Item

Presenter(s): SAMUEL MIJARES, ASST. SUPT. FOR C & I

Briefly describe the subject of the report or recognition presentation.

CONSIDER AND TAKE APPROPRIATE ACTION ON THE REQUEST TO APPROVE CONTRACTS FOR PROGRAMS AND STAFF DEVELOPMENT FOR ADMINISTRATORS, TEACHERS, AND OTHER CLASSIFIED STAFF FOR SCHOOL YEAR 2013-2014.

(C) Funding Source: Identify the course of funds if any are required

(D) Clarification: Explain any question or issues that might be raised regarding this item.



Eagle Pass Independent School District

ASSISTANT SUPERINTENDENT FOR CURRICULUM AND INSTRUCTION

August 28, 2013

TO: Gilberto Gonzalez, Superintendent

FROM: Samuel Mijares,
Assistant Superintendent for Curriculum & Instruction

SM

RE: Staff Development Contracts

Attached please find Staff Development and Service Contracts to be submitted for approval at the next scheduled School Board Meeting. A summary with a description of each is also attached.

1. Josephine Rodrigues – Dual Credit classes for high school students.
2. CAVI Educational Services – Teachers grades 7 & 8 .

If you have any questions, do not hesitate to contact me at extension 1011.

SM/lcm

CONTRACTED SERVICES SUMMARY 2013-2014

#	CONSULTANT/ CONTRACTED SERVICES	GRADE LEVEL/ AUDIENCE/USER	# DAYS	DESCRIPTION	FUNDING	TOTAL COST
1	Josephine Rodrigues	Students 9-12	2013-14	Dual Credit classes for high school students.	169	\$20,000.00
2	CAVI Educational Services	7 th & 8 th Grade Science, ELA, SS Teachers	9	MIC is a multi-day instructional coaching model that guides teachers, instructional coaches and administrators in the implementation of sheltered instruction through intensive sheltered instruction training, careful modeling of sheltered lessons, lesson planning, observations, and cognitive coaching debriefing sessions.	211 & 166	\$22,500.00
3						

Approved by
EPISD Board of Trustees

10th day of September, 2013

Superintendent

EAGLE PASS INDEPENDENT SCHOOL DISTRICT

1420 EIDSON ROAD • EAGLE PASS, TEXAS 78852 • 830/773-5181

CONSULTANT CONTRACT

This contract is entered into by and between Josephine Rodrigues; 2136 Hillcrest Blvd.; Eagle Pass, TX 78852

(Name and Address)

hereinafter referred to as "Contractor" and the Eagle Pass Independent School District, a Texas political subdivision, hereinafter referred to as "District" on this the 10th day of September, 2013.

1. The purpose of this Agreement is to set out the responsibilities of the parties hereto regarding the professional services to be rendered by contractor to District. District agrees to engage Contractor, and Contractor agrees to perform and/or provide the following services:

Dual Credit Government Classes 2nd - 4th Nine Weeks for 2013-2014 school year

@ EPHS (6 sections) & C.C. Winn High School (4 sessions)

2. Contractor will perform the services set forth herein in a timely and professional manner and to the District's satisfaction.

3. In exchange for the Contractor's services, District will pay Contractor a fee of \$15,000.00 **per hour/per day/flat fee** [circle one]. The total fee is not to exceed \$20,000.00 for 2013-14. Any reimbursement for travel, meals, and lodging or other expenses will be in accordance with District policies and must be accompanied by appropriate receipts. Contractors will not be paid in advance of performing or providing the services. Invoices must be addressed to the Accounts Payable Dept. at the above address. Notwithstanding payment by the District pursuant to an approved invoice, the District reserves the right to audit said Agreement and the services rendered hereunder and to adjust said sum if incorrect or improper. Contractor agrees to refund to District any sums improperly or incorrectly paid Contractor upon notice of same by District. *Payment on a properly submitted invoice will be made in accordance with the District disbursement payment schedule.*

4. The contract will be effective on the 28th day of October, 2013, and will expire on the 4th day of June, 2013, unless sooner terminated as provided herein.

5. This contract may be terminated by the District without cause at any time and Contractor agrees to conclude services upon notification by District that Agreement has been terminated. Either District or Contractor may terminate this contract for convenience after giving the other party thirty (30) days advance written notice. Either District or Contractor may terminate this contract effective immediately for breach of any provision herein provided the non-breaching party gives the breaching party written notice of the breach and thirty (30) days to cure such breach. District may terminate this contract effective at the end of its fiscal year if funds are not appropriated for this contract for the ensuing fiscal year. If this contract is terminated for convenience, District will pay Contractor a prorated share of fees Contractor has earned up to the effective date of termination.

6. Contractor is not an employee of the District and is not entitled to fringe benefits. Furthermore, District will not deduct federal income taxes, FICA or any other funds required to be deducted by an employer as this is the responsibility of the Contractor. Contractor is an independent contractor, and District and Contractor have not entered into a joint venture or partnership in providing the services herein.

STAFF DEVELOPMENT RECOMMENDATION

TITLE OF TRAINING:

Government Dual Credit Classes

DESCRIPTION:

Government dual credit classes for Eagle Pass and C. C. Winn High School students.

DEPARTMENT/ DIRECTOR:

Samuel Mijares, Assistant Superintendent for Curriculum & Instruction

TARGETED AUDIENCE:

High school students.

RATIONALE:

Josephine Rodrigues provides government dual credit classes to Eagle Pass and C. C. Winn High School students.



EAGLE PASS INDEPENDENT SCHOOL DISTRICT



Curriculum & Instruction Department

1420 Eidson Road * Eagle Pass, Texas 78852 * (830)773-5181 * Fax. (830)757-6438

MEMORANDUM

DATE: AUGUST 27, 2013

TO: GILBERTO GONZALEZ
SUPERINTENDENT OF SCHOOLS

FROM: JOHN COX, SCIENCE & SOCIAL STUDIES DIRECTOR
RENE MARTINEZ, ELA/R DIRECTOR  

RE: REQUEST TO APPROVE CAVI EDUCATIONAL SERVICES CONTRACT

We are submitting the attached CAVI Educational Services consultant contract for School Board consideration and approval.

CAVI Educational Services proposes to train our English, Social Studies and Science junior high teachers in Multidimensional Instructional Coaching (MIC)

- MIC is a multi-day instructional coaching model that guides teachers, instructional coaches and administrators in the implementation of sheltered instruction through intensive sheltered instruction training, careful modeling of sheltered lessons, lesson planning, observations and cognitive coaching debrief sessions.

The professional development and materials from CAVI will build capacity for our core area teachers to increase student performance for the ELL population and all students as well.

Your consideration is greatly appreciated. Should you have any questions, please do not hesitate to contact our offices.

Approved by: 
Samuel Mijares – Assistant Superintendent for Curriculum & Instruction

EAGLE PASS INDEPENDENT SCHOOL DISTRICT

1420 EIDSON ROAD • EAGLE PASS, TEXAS 78852 • 830/773-5181

CONSULTANT CONTRACT

This contract is entered into by and between CAVI Educational Services, LLC, 7714 Winecup Hill,
San Antonio, Texas, 78256; Ph: (210) 789-6066, fax (210) 697-6319; www.caviedu.com
(Name and Address)

hereinafter referred to as "Contractor" and the Eagle Pass Independent School District, a Texas political subdivision, hereinafter referred to as "District" on this the 10 day of September, 2013.

1. The purpose of this Agreement is to set out the responsibilities of the parties hereto regarding the professional services to be rendered by contractor to District. District agrees to engage Contractor, and Contractor agrees to perform and/or provide the following services:
Professional consultant services and professional development ELA/Science/Social Studies for teachers in 7th & 8th grade for 2013-2014 school year which includes a total of 9 days of training.
2. Contractor will perform the services set forth herein in a timely and professional manner and to the District's satisfaction.
3. In exchange for the Contractor's services, District will pay Contractor a fee of \$22,500.00 **per hour/per day/flat fee** [circle one]. The total fee is not to exceed \$22,500.00. Any reimbursement for travel, meals, and lodging or other expenses will be in accordance with District policies and must be accompanied by appropriate receipts. Contractors will not be paid in advance of performing or providing the services. Invoices must be addressed to the Accounts Payable Dept. at the above address. Notwithstanding payment by the District pursuant to an approved invoice, the District reserves the right to audit said Agreement and the services rendered hereunder and to adjust said sum if incorrect or improper. Contractor agrees to refund to District any sums improperly or incorrectly paid Contractor upon notice of same by District. Payment on a properly submitted invoice will be made in accordance with the District disbursement payment schedule.
4. The contract will be effective on the 10 day of September, 2013, and will expire on the 30 day of May, 2014, unless sooner terminated as provided herein.
5. This contract may be terminated by the District without cause at any time and Contractor agrees to conclude services upon notification by District that Agreement has been terminated. Either District or Contractor may terminate this contract for convenience after giving the other party thirty (30) days advance written notice. Either District or Contractor may terminate this contract effective immediately for breach of any provision herein provided the non-breaching party gives the breaching party written notice of the breach and thirty (30) days to cure such breach. District may terminate this contract effective at the end of its fiscal year if funds are not appropriated for this contract for the ensuing fiscal year. If this contract is terminated for convenience, District will pay Contractor a prorated share of fees Contractor has earned up to the effective date of termination.
6. Contractor is not an employee of the District and is not entitled to fringe benefits. Furthermore, District will not deduct federal income taxes, FICA or any other funds required to be deducted by an employer as this is the responsibility of the Contractor. Contractor is an independent contractor, and District and Contractor have not entered into a joint venture or partnership in providing the services herein.

STAFF DEVELOPMENT RECOMMENDATION

TITLE OF TRAINING:

Multidimensional Instructional Coaching (MIC)

DESCRIPTION:

CAVI Educational Services proposes to train our English, Social Studies and Science junior high teachers in Multidimensional Instructional Coaching (MIC)

- MIC is a multi-day instructional coaching model that guides teachers, instructional coaches and administrators in the implementation of sheltered instruction through intensive sheltered instruction training, careful modeling of sheltered lessons, lesson planning, observations and cognitive coaching debrief sessions.

DEPARTMENT/ DIRECTOR:

ELA/R Department – Rene Martinez, Director
Science & Social Studies Department – John M. Cox, Director

TARGETED AUDIENCE:

Social Studies, Science and English Middle School Teachers

RATIONALE:

To raise student performance on state assessment scores for the ELL population and build capacity across all core content areas.



PROPOSAL

Multidimensional Instructional Coaching (MIC)

CAVI Educational Services proposes to train your English, Social Studies and Science junior high teachers in Multidimensional Instructional Services (MIC). MIC is a multi-day instructional coaching model that guides teachers, instructional coaches and administrators in the implementation of sheltered instruction through intensive sheltered instruction training, careful modeling of sheltered lessons, lesson planning, observations and cognitive coaching debriefing sessions.

*Attached is a timeline of proposed activities associated with MIC.

Proposal Number: 1314-109



COST SUMMARY

The following is an estimate and summary of the cost associated with Sheltered Training.

- **Daily Rate per one consultant:** \$ 2,500 (all inclusive, i.e. all associated travel costs)
- **Total Days:** 9 days
- **Total Value of this Proposal:** \$ 22,500