

**SODA SPRINGS JT. SCHOOL DISTRICT #150
BOARD OF TRUSTEES MEETING**

**July 9, 2018
District Offices
7:00 P.M.**

BOARD MEMBERS PRESENT

DAN LAU

CHAIR

IRENE TORGESEN

VICE-CHAIR

CRAIG KENYON

TRUSTEE

JIM STOOR

TRUSTEE

- 1. Call Meeting to Order:** Chairman Lau called the board meeting to order at 7:08 pm with Vice-Chair Torgesen and Trustee Stoor in attendance. Trustee Kenyon would join the meeting already in progress. Trustee Erickson was unable to attend the meeting. Also in attendance were Superintendent Molly Stein, Clerk Jonathan Balls, Principal Debra Daniels, Principal Rod Worthington, and two patrons.

 - 1.1 Approval of Agenda:** Chairman Lau asked if any additional agenda items were needed to be added to the posted agenda. With no changes brought forth to the posted agenda, Trustee Stoor made a motion to approve the agenda as posted. The motion was seconded by Vice-Chair Torgesen. By a voice vote, the motion passed unanimously.
 - 1.2 Pledge of Allegiance:** Chairman Lau invited the trustees, administration, and patrons to join Clerk Balls in saying the Pledge of Allegiance.
- 2. Approve June 6, June 19, and June 25, 2018 Board Meeting Minutes:** Chairman Lau had previously given Clerk Balls a few minor grammatical changes to help the minutes read easier. With no further changes to the minutes, Trustee Stoor made a motion to approve the meeting minutes of the June 6, June 19, and June 25, 2018 board meetings as amended. The motion was seconded by Vice-Chair Torgesen. By a voice vote, the motion passed unanimously.
- 3. Ratify Bills and review Budget Report**

 - 3.1. Ratify Bills: June 2018** – The board reviewed the bills paid during June 2018 totaling \$1,056,962.29. After a brief discussion on the bills, Trustee Stoor made a motion to ratify the bills paid during June 2018. The motion was seconded by Vice-Chair Torgesen. By a voice vote, the motion passed unanimously.
 - 3.2. Budget Report: May 2018** The board reviewed the budget for the period ending May 31, 2018 and asked questions of Clerk Balls
- 4. Correspondence:** Superintendent Stein passed around a letter from the family of Parlene Davis expressing their appreciation for the funeral flowers.

5. **Public and Faculty Input:** There was no public nor faculty input.

6. **Old Business:**

6.1. **2018-2019 School Handbooks:** The board continued to review the school handbooks of Thirkill Elementary, Tigert Middle School and Soda Springs High School. Vice-Chair Torgesen discussed the standard based grading and student behavior for substitute teachers in the Tigert Middle School handbook. She asked that the paragraph regarding Truancy in the Tigert Middle School's handbook be compared to the policy to make sure it reads the same. After the discussion, Trustee Stoor made a motion to approve the handbooks. The motion was seconded by Vice-Chair Torgesen with any changes needed from the discussion. Using a voice, vote the motion passed unanimously.

6.2. **2nd Reading – Policy # 215: “Duties of the Board”**

6.3. **2nd Reading – Policy # 216: “Duties of Board Officers”**

6.4. **2nd Reading – Policy # 218: “Code of Ethics”**

6.5. **2nd Reading – Policy # 294P1:” Civil Rights Grievance Procedure”**

6.6. **2nd Reading – Policy # 403: “Employee Drug and Alcohol Use”**

6.7. **2nd Reading – Policy # 404.50: “Information on Past Job Performance”**

6.8. **2nd Reading – Policy # 407: “Family and Medical Leave Act”**

6.9. **2nd Reading – Policy # 409: “Military Leave”**

6.10. **2nd Reading – Policy # 506: “Student Harassment”**

6.11. **2nd Reading – Policy # 512: “School Climate”**

6.12. **2nd Reading – Policy # 562: “Exclusion for Communicable Diseases”**

6.13. **2nd Reading – Policy # 569.50: “Concussions and Head Injury Guidelines”**

6.14. **2nd Reading – Policy # 661: “Prohibition - Reproduction of Copyrighted Materials”**

6.15. **2nd Reading – Policy # 771: “Charging School Meals”**

6.16. **2nd Reading – Policy # 910: “Rental/Use of School District Facilities”**

With no changes to the above policies, Trustee Stoor made a motion to approve the above policies as 2nd readings. The motion was seconded by Vice-Chair Torgesen. Using a voice vote, the motion passed unanimously.

7. **New Business:**

7.1. **New Hire – Music Teacher:** Superintendent Stein presented the name of Jennifer Seamons to be hired as the Music Teacher at the High School and Middle School. Trustee Stoor made a motion to approve Jennifer Seamons as the new Music Teacher. Vice-Chair Torgesen seconded the motion. Using a voice vote, the motion was unanimous.

7.2. **Alternative Route Approval:** Superintendent Stein asked the board to declare a hiring emergency and accept the alternate route for the Special Education Director, Family and Consumer Science Teacher, and Music Teacher. Trustee Stoor made a motion to declare a hiring emergency and accept the alternate route for the Special Education Director, Family and Consumer Science Teacher, and Music Teacher. Vice-Chair Torgesen seconded the motion. Using a voice vote, the motion was unanimous.

7.3. **Lunch Price Increase:** To receive the full federal reimbursement, the board was asked to increase the lunch prices 10 cents at Thirkill and 5 cents at TMS and the High School, bringing the prices to \$2.80 and \$3.00 respectively. After the discussion, Trustee Stoor made a motion to approve the lunch price increase as 1st reading. Vice-Chair Torgesen seconded the motion. Using a voice vote, the motion was unanimous.

- 7.4. Extend Current Board Officer's Terms by 6 Months:** The board discussed that it was not necessary to vote on the extension of the officer's terms because this would be handled by acclamation.
- 7.5. 2018-2019 Board Meeting Dates and Times:** The board reviewed the school calendar primarily choosing the 3rd Wednesday of each month with some exceptions for holidays and breaks. The meeting times will continue to be at 7pm.

8. TMS Construction:

8.1. June Construction Bills: The board reviewed the bills paid in June for the TMS construction bills totaling \$357,316.69. After the discussion, Trustee Stoor made a motion to ratify the TMS construction bills paid. Vice-Chair Torgesen seconded the motion. Using a voice vote, the motion was unanimous.

8.2. Change Order Options: The board reviewed the following change order options.

PR006 – Upgrade and replace entire building HVAC Controls - \$35,067

CR007 – Replace entire building carpet - \$97,227

CR009 – Replace entire building heat pumps and connectors - \$161,240

CR010 – Revise north sidewalk - \$1,437

CR011 – Add (4) floor drains / trap primers - \$1,960

During the discussion, Trustee Kenyon entered the meeting.

The board discussed each option and reviewed its validity and cost. After the discussion, Trustee Stoor made a motion to approve the HVAC controls, building carpet, north sidewalk, and the floor drains. Vice-Chair Torgesen seconded the motion. Using a voice vote, the motion was unanimous with Trustee Kenyon abstaining since he wasn't involved in the entire discussion.

The trustees, staff, and patrons then put on hard hats and toured the TMS construction site.

9. Superintendent & Chairman Report:

9.1. 2017-2018 Continuous Improvement Plan Final Report: Superintendent Stein reviewed the final report of the 2017-2018 Continuous Improvement Plan.

9.2. Review Mission, Vision, and Goals: Chairman Lau asked that each board member review the mission, vision, and goals for a discussion at next board meeting.

9.3. July 11th Summer Leadership Institute: The board discussed who was attending the ISBA's summer leadership institute in Rigby on the 11th.

9.4. 200s and 300s Policy Review: Superintendent Stein handed out the 200 and 300 sections of the policy manual for the school board to review during the coming month.

10. Executive Session: IDAHO CODE § 74-206(1)(b) – Personnel: At 9:29 pm, Chairman Lau asked for a motion to go into executive session per Idaho Code § 74-206(1)(b) – Personnel. Trustee Stoor made a motion to go into executive session per Idaho Code § 74-206(1)(b) – Personnel. The motion was seconded by Trustee Kenyon. Using a roll call vote: Chairman Lau – Yes, Vice-Chair Torgesen – Yes, Trustee Stoor – Yes, Trustee Kenyon – Yes. The motion passed unanimously.

While in executive session, the board discussed Superintendent Stein's evaluation.

At 9:45pm, Trustee Kenyon made a motion to go out of executive session. The motion was seconded by Trustee Stoor. Using a roll call vote: Chairman Lau – Yes, Vice-Chair Torgesen – Yes, Trustee Stoor – Yes, Trustee Kenyon – Yes. The motion passed unanimously.

Once out of executive session, all board members present signed Superintendent Stein's evaluation.

11. Adjournment. With no other business to come before the Board of Trustees, Chairman Lau declared the meeting adjourned at 9:50 pm.