



# Alcona County Treasurer's Office

Kimberly Ludlow  
*Treasurer*

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## Finance Memo

### District Health Bldg. Fund

In 2018 the General Fund appropriated \$55,000.00 to the District Health Bldg. Fund of which \$34,100.00 was returned in 2018. Now that the 2018 Audit has been completed and the District Health Bldg. Fund ended 2018 with a Fund Balance of \$42,915.15 I am requesting the balance of the 2018 appropriation, \$20,900.00, be returned to the General Fund.

Sincerely,

Kimberly Ludlow  
Alcona County Treasurer

Fund 249 DISTRICT HEALTH BLDG FUND

| GL Number                          | Description         | Balance          |
|------------------------------------|---------------------|------------------|
| *** Assets ***                     |                     |                  |
| 249-000-001.000                    | CASH - DH BLDG FUND | 83,745.96        |
| Total Assets                       |                     | <u>83,745.96</u> |
| *** Liabilities ***                |                     |                  |
| 249-000-315.000                    | ADVANCE-LEASE       | 12,827.00        |
| Total Liabilities                  |                     | <u>12,827.00</u> |
| *** Fund Balance ***               |                     |                  |
| 249-000-390.000                    | FUND BALANCE        | 30,088.15        |
| Total Fund Balance                 |                     | <u>30,088.15</u> |
| Beginning Fund Balance             |                     | 42,915.15        |
| Net of Revenues VS Expenditures    |                     | 40,830.81        |
| Fund Balance Adjustments           |                     | (12,827.00)      |
| Ending Fund Balance                |                     | 70,918.96        |
| Total Liabilities And Fund Balance |                     | 83,745.96        |

| GL NUMBER  | DESCRIPTION                      | MONTH<br>12/31/2018 | YTD BALANCE<br>12/31/2018 | AMENDED BUDGET | 2018<br>BUDGET | AVAILABLE<br>BALANCE | % BDGT<br>USED |
|--|----------------------------------|---------------------|---------------------------|----------------|----------------|----------------------|----------------|
| Fund 249 - DISTRICT HEALTH BLDG FUND               |                                  |                     |                           |                |                |                      |                |
| Dept 265 - BUILDING AND GROUND'S MAINTENANCE       |                                  |                     |                           |                |                |                      |                |
| Revenues   |                                  |                     |                           |                |                |                      |                |
| 249-265-665.000                                    | INTEREST                         | 4.01                | 22.19                     | 20.00          | 20.00          | (2.19)               | 110.95         |
| 249-265-677.001                                    | DISTRICT HEALTH LEASE            | 9,828.00            | 107,016.00                | 104,832.00     | 104,832.00     | (2,184.00)           | 102.08         |
| 249-265-677.002                                    | DENTAL CLINIC LEASE              | 1,745.10            | 20,860.80                 | 20,941.00      | 20,941.00      | 80.20                | 99.62          |
| 249-265-677.003                                    | NEMCSA LEASE                     | 4,865.40            | 27,264.60                 | 22,400.00      | 22,400.00      | (4,864.60)           | 121.72         |
| 249-265-699.000                                    | TRANSFERS FROM GF FUND           | 0.00                | 55,000.00                 | 55,000.00      | 55,000.00      | 0.00                 | 100.00         |
| TOTAL REVENUES                                     |                                  | 16,442.51           | 210,163.59                | 203,193.00     | 203,193.00     | (6,970.59)           | 103.43         |
| Expenditures                                       |                                  |                     |                           |                |                |                      |                |
| 249-265-701.000                                    | ADMINISTRATION SALARY            | 436.30              | 6,352.53                  | 7,709.00       | 7,709.00       | 1,356.47             | 82.40          |
| 249-265-703.000                                    | CUSTODIAN WAGES                  | 0.00                | 14,308.30                 | 20,410.00      | 20,410.00      | 6,101.70             | 70.10          |
| 249-265-706.000                                    | OVERTIME                         | 0.00                | 25.89                     | 100.00         | 100.00         | 74.11                | 25.89          |
| 249-265-725.001                                    | SOCIAL SECURITY AND MEDICARE     | 33.03               | 3,206.05                  | 4,500.00       | 4,500.00       | 1,293.95             | 71.25          |
| 249-265-725.002                                    | RETIREMENT                       | 0.00                | 11,149.83                 | 12,750.00      | 12,750.00      | 1,600.17             | 87.45          |
| 249-265-725.003                                    | HOSPITALIZATION                  | 151.75              | 12,762.51                 | 15,000.00      | 15,000.00      | 2,237.49             | 85.08          |
| 249-265-725.005                                    | SICK AND ACCIDENT                | 5.44                | 489.21                    | 550.00         | 550.00         | 60.79                | 88.95          |
| 249-265-725.008                                    | LIFE INSURANCE                   | 1.00                | 77.14                     | 80.00          | 80.00          | 2.86                 | 96.43          |
| 249-265-725.009                                    | WORKERS COMPENSATION             | 18.96               | 2,574.31                  | 3,500.00       | 3,500.00       | 925.69               | 73.55          |
| 249-265-725.014                                    | MERS DEFINED CONTRIBUTION        | 30.54               | 444.73                    | 500.00         | 500.00         | 55.27                | 88.95          |
| 249-265-725.200                                    | HSA                              | 0.00                | 1,013.81                  | 1,250.00       | 1,250.00       | 236.19               | 81.10          |
| 249-265-783.000                                    | BUILDING & GROUNDS SUPPLIES      | 0.00                | 33.85                     | 200.00         | 200.00         | 166.15               | 16.93          |
| 249-265-784.000                                    | JANITORIAL SUPPLIES              | 82.60               | 2,894.73                  | 3,000.00       | 3,000.00       | 105.27               | 96.49          |
| 249-265-801.000                                    | PROFESSIONAL SERVICES - ELEVATRO | 0.00                | 3,030.00                  | 3,030.00       | 3,030.00       | 0.00                 | 100.00         |
| 249-265-802.000                                    | FIRE SUPPRESSION                 | 68.50               | 582.50                    | 514.00         | 514.00         | (68.50)              | 113.33         |
| 249-265-803.000                                    | PUBLIC LIABILITY INSURANCE       | 0.00                | 4,278.00                  | 4,286.00       | 4,286.00       | 8.00                 | 99.81          |
| 249-265-862.000                                    | GARBAGE DISPOSAL                 | 52.50               | 1,230.00                  | 1,200.00       | 1,200.00       | (30.00)              | 102.50         |
| 249-265-920.000                                    | NATURAL GAS                      | 1,094.14            | 9,015.91                  | 10,000.00      | 10,000.00      | 984.09               | 90.16          |
| 249-265-921.000                                    | LIGHTS                           | 2,088.60            | 27,753.12                 | 27,000.00      | 27,000.00      | (753.12)             | 102.79         |
| 249-265-922.000                                    | WATER AND SEWAGE                 | 1,242.91            | 4,853.63                  | 5,750.00       | 5,750.00       | 896.37               | 84.41          |
| 249-265-931.000                                    | EQUIPMENT MAINTENANCE            | 4,271.87            | 6,432.64                  | 7,900.00       | 7,900.00       | 1,467.36             | 81.43          |
| 249-265-932.000                                    | BUILDING MAINTENANCE             | 286.64              | 4,655.26                  | 8,500.00       | 8,500.00       | 3,844.74             | 54.77          |
| 249-265-932.001                                    | ELEVATOR REPAIR                  | 0.00                | 31,991.23                 | 32,000.00      | 32,000.00      | 8.77                 | 99.97          |
| 249-265-933.000                                    | PARKING LOT MAINTENANCE          | 0.00                | 33.49                     | 50.00          | 50.00          | 16.51                | 66.98          |
| 249-265-934.000                                    | GROUNDS MAINTENANCE              | 0.00                | 114.07                    | 200.00         | 200.00         | 85.93                | 57.04          |
| 249-265-999.000                                    | TRANSFERS TO GF FUND             | 0.00                | 34,100.00                 | 34,100.00      | 34,100.00      | 0.00                 | 100.00         |
| TOTAL EXPENDITURES                                 |                                  | 9,864.78            | 183,402.74                | 204,079.00     | 204,079.00     | 20,676.26            | 89.87          |
| Net - Dept 265 - BUILDING AND GROUND'S MAINTENANCE |                                  | 6,577.73            | 26,760.85                 | (886.00)       | (886.00)       | (27,646.85)          |                |
| TOTAL REVENUES                                     |                                  | 16,442.51           | 210,163.59                | 203,193.00     | 203,193.00     | (6,970.59)           | 103.43         |