

WEST CENTRAL DISTRICT 7

August 28, 2019

Texas A&M AgriLife Extension Service – Brown County  
605 Fisk Avenue  
Brownwood, Texas 76801

Dear Mr. Joe Young

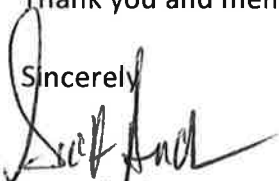
On behalf of the 4-H members of Brown County, we hereby respectfully request the following for the **2019-20** school year.

- That the 4-H organization be sanctioned as an extracurricular activity
- That we, as county Extension agents, are granted adjunct faculty staff member status

The enclosed Resolution regarding Extracurricular Status of the 4-H Organization and Adjunct Faculty Agreement should be presented for consideration at the next scheduled meeting of the Board of Trustees. We further request that questions regarding this request be directed to us in a timely manner so that we may prepare and present an appropriate response so as not to delay action. Please return a signed copy of the resolution and adjunct faculty agreement for our files.

Thank you and members of the Board of Trustees for your consideration of this request.

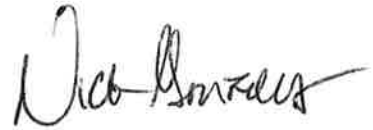
Sincerely



Scott Anderson  
County Extension Agent – ANR



Courtney Parrott  
County Extension Agent – FCS



Nick Gonzales  
County Extension Agent – 4-H

Enclosures: Resolution Regarding Extracurricular Status of 4-H Organization  
Adjunct Faculty Agreement

**ADJUNCT FACULTY AGREEMENT**  
**THE STATE OF TEXAS: COUNTY OF BROWN**

On this date, at a regularly scheduled and posted meeting, came the Board of Trustees of the Brownwood Independent School District, hereinafter referred to as "School District." A quorum having been established, the Board proceeded to consider the appointment of the herein named individual as an adjunct faculty member of the School District.

The following faculty members are eligible for participation in the Teacher Retirement System of Texas and have a minimum of a bachelor's degree.

Name: Scott Anderson Title: CEA-AG/NR Degree: Masters - Agriculture Date: 1995 Institution: Sul Ross University

Name: Nick Gonzales Title: CEA – 4-H & Youth Development Degree: Masters – Agriculture Science Date: 2009 Institution: Sam Houston State University

Name: Courtney Parrott Title: CEA-FCS Degree: Masters –Science Date: December 2016 Institution: Texas A&M Kingsville

Upon consideration and vote of \_\_\_\_\_ in favor, the above listed individual(s) is/are hereby named as an adjunct faculty member of the School District subject to the following considerations and provisions of such appointment to wit:

1. This appointment shall commence on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and end on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, being the end of the current academic year.
2. Adjunct faculty member will receive no compensation, salary, or remuneration from the School District.
3. Adjunct faculty member is and shall remain an employee, in good standing, of the Texas A&M AgriLife Extension Service.
4. Adjunct faculty member shall be under the direct supervision of the District Extension Administrator of District 7.
5. Adjunct faculty member(s) shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any and all other plans for the benefit of Texas A&M AgriLife Extension Service employees. The School District shall have no responsibility for any of such benefits or plans.

Adjunct faculty member shall direct the activities and participation of students of the School District in sponsored and approved activities as designated from time to time by adjunct faculty members for which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of Texas A&M AgriLife Extension Service pursuant to the supervisory authority of the District Extension Administrator. Adjunct faculty member is not the employee of the School District, and School District does not nor shall not supervise, direct or control the activities and/or participation of such County Extension Agent(s) who have/has been herein designated as an adjunct faculty member.

This appointment is made by the School District by and through the Board of Trustees of said district for the benefit of allowing voluntary student participation in programs conducted by the Texas A&M AgriLife Extension Service in recognition of the educational benefits arising from such participation and activities and/or directed by the Texas A&M AgriLife Extension Service. This appointment is made in accordance with the provisions of Section 129.21 of the Texas Administrative Code authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the herein named County Extension Agent(s) (Extension employee) is/are not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by the School District or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Adjunct Faculty Appointment Accepted By:

\_\_\_\_\_  
Member of the School District Board

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Superintendent

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

**RESOLUTION**  
**Regarding**  
**EXTRACURRICULAR STATUS OF 4-H ORGANIZATION**

Be it hereby resolved that upon this date, the duly elected Board of Trustees of the Brownwood School District meeting in public with a quorum present and certified, did adopt this resolution that recognizes the Brown County Texas 4-H Organization as approved for recognition and eligible for extracurricular status consideration under 19 Texas Administrative Code, Chapter 76.1, pertaining to extracurricular activities.

Participation by 4-H members under provisions of this resolution are subject to all rules and regulations set forth under the 19 Texas Administrative Code as interpreted by this Board and designated officials of this school district whose rules shall be final.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
*(For Board of Trustees) Print and Sign Name*

\_\_\_\_\_  
*(Superintendent) Print and Sign Name*