

Park: Alpena Fairgrounds  
Report by: Holly Atkins  
Date: 8/8/24



## PARK MANAGER MONTHLY REPORT

### Ongoing Improvements Project(s) Progress:

Painting fence around infield. New led lights in front bathrooms. Our back porch was looked at. Just need to find time to fix.

### Campground Activities & Site Notes:

Setting up temporary campsites for the fair for additional revenue.

### Budget Adjustments Needed/Budget Look Ahead:

Boat landing by front gate needs to be addressed. The rain runoff has created a gorge all the way down to the water. We filled with dirt already & it washed away.

### Upcoming/Needed Maintenance:

Site 39 has never had its own power box? Have not been able to book because of it.

\* Attached: Occupancy Reports, Revenue YTD (actual v budget)

Manager Should Keep on Site and Available for Inspection: Maintenance Checklists (3 month, 6 month, annual), Vehicle Inspection Checklist, Playground Inspection Checklist

**ALPENA COUNTY**

Receipt: 25882

07/08/24

720 W. CHISHOLM STREET  
ALPENA, MI 49707  
(989) 354-9534

Cashier: COUNTER  
Received Of: ALPENA CO FAIRGROUNDS

7/1-7/7/24

The sum of: 6,722.00

101-268-654.000	SHOWER FEES	12.00
	101-268-654.000	12.00
101-268-654.001	DUMP FEES	120.00
	101-268-654.001	120.00
101-268-654.002	CAMP FEES	6,590.00
	101-268-654.002	6,590.00
	Total	6,722.00

TENDERED: CASH 862.00  
CHECKS 9999 275.00  
CREDIT CARD 9999 5,585.00

Signed: \_\_\_\_\_



**ALPENA COUNTY**

720 W. CHISHOLM STREET  
ALPENA, MI 49707  
(989) 354-9534

Receipt: 25929 07/15/24

Cashier: REPKEA  
Received Of: ALPENA CO FAIRGROUNDS

TRANSMITTAL  
7/8/24 - 7/14/24

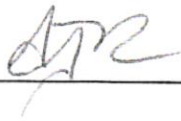
The sum of: 4,912.00

101-268-654.000	SHOWER FEES		12.00
	101-268-654.000	12.00	
101-268-654.001	DUMP FEES		60.00
	101-268-654.001	60.00	
101-268-654.002	CAMP FEES		4,840.00
	101-268-654.002	4,840.00	
	Total		4,912.00

**TENDERED:**

CASH		382.00
CHECKS	99999	1,405.00
CREDIT CARD		3,125.00

Signed: \_\_\_\_\_



**ALPENA COUNTY**

720 W. CHISHOLM STREET  
ALPENA, MI 49707  
(989) 354-9534

Receipt: 26030 07/23/24

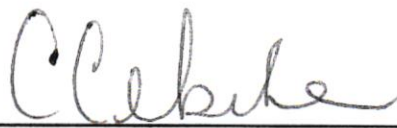
Cashier: COUNTER  
Received Of: ALPENA CO FAIRGROUNDS

TRANSMITTAL  
07/15/24-07/22/24

The sum of: 5,398.00

101-268-654.000	SHOWER FEES		18.00
	101-268-654.000	18.00	
101-268-654.001	DUMP FEES		70.00
	101-268-654.001	70.00	
101-268-654.002	CAMP FEES		5,310.00
	101-268-654.002	5,310.00	
	Total		5,398.00

TENDERED:	CASH	CASH	778.00
	CHECKS	99999	530.00
	CREDIT CARD		4,090.00

Signed: 

**ALPENA COUNTY**

Receipt: 26090 07/29/24

720 W. CHISHOLM STREET  
ALPENA, MI 49707  
(989) 354-9534

Cashier: COUNTER  
Received Of: ALPENA CO FAIRGROUNDS

TRANSMITTAL  
7/23/24 - 7/28/24

The sum of: 3,589.00

101-268-654.000	SHOWER FEES	24.00	24.00
	101-268-654.000	24.00	
101-268-654.001	DUMP FEES	50.00	50.00
	101-268-654.001	50.00	
101-268-654.002	CAMP FEES	3,515.00	3,515.00
	101-268-654.002	3,515.00	
	Total		3,589.00

TENDERED:	CASH		834.00
	CHECKS	1529	180.00
	CHECKS	2156	240.00
	CREDIT CARD		2,335.00

Signed:  \_\_\_\_\_