

Ithaca, Michigan

January 7, 2026

The Board of County Road Commissioners of the County of Gratiot met in their office in the City of Ithaca on the above date. The meeting was called to order by the Finance Director/Clerk at 8:00AM.

Present: Commissioners Federspiel, Hessbrook and Wilson

Absent: None

Following the Pledge of Allegiance, the minutes of the last regular meeting were approved as mailed.

In accordance with statutes relating thereto for the election of a Chairman of the Board, Commissioner Federspiel nominated **Derek Hessbrook for Chairman for year 2026**. The motion was seconded by Commissioner Wilson. There being no further nominations, the motion carried unanimously.

In accordance with statutes relating thereto for the election of a Vice-Chairman of the Board, Commissioner Hessbrook nominated **Wesley Federspiel for Vice-Chairman for year 2026**. The motion was seconded by Commissioner Wilson. There being no further nominations, the motion carried unanimously.

In accordance with statutes relating thereto for the election of a Member of the Board, Commissioner Federspiel nominated **John Wilson for Member for year 2026**. The motion was seconded by Commissioner Hessbrook. There being no further nominations, the motion carried unanimously.

Commissioner Federspiel moved that **Mark Craft be appointed as Engineer/Manager and County Highway Engineer for 2026 and Alison Hamp be named as Finance Director/Clerk for the year 2026**. The motion was seconded by Commissioner Wilson and carried unanimously.

It was moved by Commissioner Federspiel, seconded by Commissioner Wilson that the **Road Commission's regular board meetings be held as noted below:**

February 11 <sup>th</sup>	2:00pm	Wednesday
March 12 <sup>th</sup>	8:00am	Thursday
April 23 <sup>rd</sup>	8:00am	Thursday
May 28 <sup>th</sup>	8:00am	Thursday
June 25 <sup>th</sup>	8:00am	Thursday
July 9 <sup>th</sup>	8:00am	Thursday

August 13 <sup>th</sup>	8:00am	Thursday
September 24 <sup>th</sup>	8:00am	Thursday
October 22 <sup>nd</sup>	8:00am	Thursday
November 12 <sup>th</sup>	8:00am	Thursday
December 17 <sup>th</sup>	8:00am	Thursday

The above dates are subject to change. Motion carried unanimously.

The following payments were presented:

Accounts Payable # 6	\$122,660.23
Accounts Payable # 7	227,336.66
Payroll #26	86,434.83
Payroll # 1	<u>79,966.56</u>
Totaling	\$566,398.28

It was moved by Commissioner Federspiel, seconded by Commissioner Wilson that the above bills be approved and checks drawn for same. Motion carried unanimously.

The Financial Statement was reviewed with the Commission.

After reviewing the **Regular Maintenance Agreements** that have been ongoing for many years, it was moved by Commissioner Wilson, seconded by Commissioner Federspiel that the Road Commission renew the contracts as in previous years. Motion carried unanimously.

**Gravel Resurfacing Bids**, which were publicly opened and read as advertised on January 6, 2026, were reviewed. Bids for 22A Gravel were received from Hubscher & Son, Stoneco of Michigan and L & D Carey Sons Trucking. Bids for 23A Gravel were received from Fisher Transportation, Hubscher & Son, L & D Carey, Stoneco of Michigan and Vestaburg Sand & Gravel. Bids for 22A and 23A Limestone were received from Fisher Transportation. It was moved by Commissioner Wilson, seconded by Commissioner Federspiel that all bids be accepted and the Manager be authorized to purchase material from the source most beneficial to the Road Commission based on price, location and availability. Motion carried unanimously.

Commissioner Federspiel moved that the **Annual Township Meetings be held on Tuesday and Wednesday, February 10<sup>th</sup> and 11<sup>th</sup>**. The motion was seconded by Commissioner Wilson and carried unanimously.

It was moved by Commissioner Wilson, seconded by Commissioner Federspiel that the Road Commission **advertise for Seasonal and Bituminous Bids** until Tuesday, February 3, 2026 at 10:00am. Motion carried unanimously.

Commissioner Federspiel moved that the Road Commission enter into an agreement with the MI Department of State Police to provide **Weighmaster services for Gratiot County for 2026**. The motion was seconded by Commissioner Wilson and carried unanimously.

Commissioner Hessbrook moved that the Gratiot County Road Commission (GCRC) authorize the Chairman and Finance Director/Clerk to sign the **2024-2027 GCRC Transportation Asset Management Plan** certifying that the GCRC has developed an asset management plan for the road, bridge, culvert and traffic assets under its jurisdiction meeting the minimum requirements of Public Act 325. Motion carried unanimously.

YEAS: Commissioner Hessbrook, Federspiel and Wilson

NAYS: None

The Finance Director/Clerk reviewed the **September 30, 2025 Annual Report** with the Commission. It was moved by Commissioner Federspiel, seconded by Commissioner Wilson that the report be approved as presented and that the signature of the Chairman and Finance Director/Clerk be authorized on the report. Motion carried unanimously.

Superintendent of Operations, Matt Bupp, reviewed his report with the Commission. After further discussion it was moved by Commissioner Federspiel and seconded by Commissioner Wilson that equipment # 1700 and equipment # 1710 be sold on Ranger Bid. Motion carried unanimously.

Clean & Neat LLC revoked their janitorial bid for the janitorial services for the Ithaca garage. It was moved by Commissioner Federspiel and seconded by Commissioner Wilson to award the bid to the second bidder, Q.C. Cleaning. Motion carried unanimously.

Engineer/Manager Craft reviewed his report with the Commission.

There being no further business to be brought before the Board, the Chairman declared the meeting adjourned at 9:37am.



Finance Director/Clerk



Chairman