

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: 2-31-18



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**Recognition:** ☐ Students ☐ Staff ☐ Parents  
**Information:** ☐ Building Report ☐ Old Business ☐ Superintendent's Report  
**Action:** ☐ Resignation ☐ Hiring ☐ Contract Service Agreements  
☐ Travel Out-of-State ☐ Travel In State ☒ Approvals  
☐ Termination ☐ Legal Matters ☐ Other:  
This action request pertains to ☐ Elementary (only) ☐ High School/District Wide

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**Date:** 11-7-17

**To:** **Corrina Guardipee-Hall**  
Superintendent

**From:** Jill Mattingly  
**Title:** Special Education Director

**Subject:** **Create Personal Care Attendant Position / KW Vina**

**Description:** I am recommending that the board create (1) additional full-time (40 hours per week) classified Personal Care Attendant position for the KW to work with a student that has personal care attendance outlined in their individual education plan.

**Financial Impact:** \$14,044.80

**Funding Source (Budget/grant, etc.):** Salaries, benefits, and payroll costs to be charged against budget for respective building/program/grant as applicable.

**Attachment(s):** PCA Job Description

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:** ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: \_\_\_\_\_