



**NORTH SLOPE BOROUGH SCHOOL DISTRICT**  
**M E M O R A N D U M**

**TO:** Robyn Burke, President  
Members of the School Board

**THROUGH:** David Vadiveloo, Superintendent DsV

**FROM:** Lori Roth, Director of Student Services LR

**DATE:** April 16, 2024

**SUBJECT:** **Contracts over \$50,000- Stevenson Enterprises (Paul Stevenson, School Psychologist)** **Memo No: SB24-144**

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**2020-2025 NSBSD Strategic Plan**

1.0 Student Success: All students will reach their intellectual potential and achieve academic success through integrating Iñupiaq knowledge systems in the core content areas and focusing on the development of the Whole Child.

4.0 Financial & Operational Stewardship: Effectively employ our operational and financial resources to support the long-term stability of the district.

**NSBSD Policy Manual:**

BP 3312, Contracts: The Superintendent or designee may enter into contracts and memoranda of agreement on behalf of the district. All contracts and memorandums of agreement with a dollar value of \$50,000 or greater must be approved by the School Board.

**Issue Summary:**

Based on State and federal law, NSBSD is required to have a school psychologist to determine the educational needs of students with disabilities. School psychologists are needed to implement and interpret the results of educational assessments. The assessments determine educational (reading, writing, math) needs, adaptive (skills required for a person to meet their basic needs for self-care, decision-making, communicating, and learning), and social-emotional needs of students. The school psychologist provides assessment for initial evaluations and 3-year evaluations to determine continued special education needs.

**Background:**

Mr. Stevenson worked with NSBSD for 4 years. His annual contract is due. In addition, NSBSD had 1 remote school psychologist. This person has opted to retire (again). Mr. Stevenson has agreed to increase his contract to meet the additional needs. An additional school psychologist MOA can be considered based on needs.

**Length of Contract:**

April 1, 2024, through June 30, 2025

**Funding Source and Purchase/Contract Amount:**

NSBSD will fund this MOA through general fund and the VI-B Special Education Grant. The Contractor will be paid **\$710/day (increase of \$5.00 per day for 127,800.00) for up to 180 days (increase of 25 days)**. Mr. Stevenson will be reimbursed for up to 3 tickets from Rush, New York to

North Slope Borough School District school sites. Travel expenses are not to exceed **\$8,000.00**. This MOA is not to exceed \$135,800.00. There are no NSBSD benefits associated with this MOA.

**Available Budget:**

This MOA is temporarily encumbered under the School District Main Operating Fund Budget code 100.200.220.000.410. Related Services MOAs are encumbered through Grant Funding specifically within 285.200.220.000.410. Currently, the 2025 Title VI-B grant application is not available from the Department of Education and Early Development. Based on historical applications, it is expected that the district will continue to receive the Tile VI-B grant to support funding such services for the 2024-2025 school year.

**Grant Funding:**

This MOA is funded through the Title VI-B Special Education grant (285. 200.220.000.410) and the NSBSD general fund (100.200.220.000.410).

**Compliance with BP 3311.**

Mr. Stevenson has successfully fulfilled his MOA requirements and families are pleased with the services he provides. Based on Mr. Stevenson’s Arctic experience and willingness to travel, this rate is within the acceptable range of rates paid across the state of Alaska. In support of the approval of a sole-source MOA, this contractor will require no training and no adjustment period to provide and schedule pre-evaluation meetings and follow-up assessments. The continuation of Mr. Stevenson will provide continuity of services, familiarity for students and parents, pro-active planning, and immediate implementation of evaluation needs.

**Recommendation:**

The Student Services Department recommends passing this MOA for the 2024-2025 school year. Services provided within this MOA meet state and federal requirements within the Individuals with Disabilities Education Act.

**Proposed Motion:**

“I move that the NSBSD Board of Education approve the above \$50,000 and greater proposal and related contract for Stevenson Enterprises (Paul Stevenson), in the amount of \$135,800.00 (including travel costs) as described in this memo and related attachments.”

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Vote \_\_\_\_\_

Signature: DS Vadiveloo  
DS Vadiveloo (Apr 20, 2024 11:41 AKDT)  
Email: david.vadiveloo@nsbsd.org

Signature: Lori Roth  
Lori Roth (Apr 21, 2024 17:37 AKDT)  
Email: lori.roth@nsbsd.org