

ESTACADA —SCHOOLS—

Operations Reports: October 2025



Maintenance Department

John Simpson, Facilities Coordinator

✦ Facilities Board Report ✦

At River Mill Elementary, a new outdoor unit and an indoor solenoid valve were installed to repair the walk-in freezer.

At Estacada High School, the vestibule has been completed. Wiring for the door openers, camera, and card readers still to come.

District-wide, all boilers have been serviced, and CST-1 combustion testing was completed.

.(CST-1 testing and inspecting all safety devices and controls on automatically controlled boilers and combustion equipment to ensure compliance with ASME CSD-1 standards)

The seismic project is finished, and the new roof has been inspected and passed.

This month, we also completed ADA assessments and new facility assessments across the district. We look forward to reviewing the reports.

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Technology Department

Kristy Cheshier, Director of Technology

3 Wins:

- New staff laptops are being rolled out - 50 devices will replace aging devices.
- Fiber bid at EMS is in; we are getting an access point quote for installation of wireless at the covered basketball court. One access point at each corner to provide network to the tennis courts, parking area, south side of the football stadium, and the entire field toward CRE.
- From the start of school to date, 1,049 tickets have been submitted with an average response time of 0.7 hours and a resolution time of 1.5 hours.

2 Things Learned:

- A power outage on September 14th caused damage to some electronic devices. The team was able to repair the equipment in-house and restore all services quickly
- The Windows 11 upgrade process is in full swing with 143 devices pending. Imaging and deployment are managed through Intune, with pre-staged images, driver validation, and application compatibility checks completed prior to rollout.

1 Focus:

- Windows 11 Upgrade - The priority is completing the rollout by leveraging Intune for imaging and deployment. Devices are upgraded in advance and then swapped with users to reduce downtime, ensure application readiness, and maintain staff productivity while moving the district to a secure, standardized platform.

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Nutrition Services Department

Lori Dyson, Nutrition Services Coordinator

(CEP: Breakfast & Lunch) (First Day of School – Sept 29, 2025)

Breakfast

*2024: 8,008 meals vs

*2025: 11,691 meals

*Increase: +3,683 meals (+46.0%)

Lunch

*2024: 17,180 meals vs

*2025: 22,371 meals

*Increase: +5,191 meals (+30.2%)

REID Day Lunches

~Total Served (First Day of School – Sept 29, 2025): 1,006 meals

~ Estimated Revenue Impact: 1,006 meals × \$4.55 reimbursement ≈
\$4,577 in federal/state revenue instead of general fund expense.



Fresh salad bar offered with every free lunch at all schools

ODE Procurement Review

~First review since 2020

~Documentation due October 21, 2025

~Focus: compliance with purchasing rules for SY 24-25

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Transportation Department

Sara Lawson, Transportation Coordinator

3 Wins

- Welcomed and onboarded two new team members, strengthening our capacity to serve students and the community.
- Successfully provided transportation for 56 extracurricular and academic trips during September, supporting student engagement beyond the classroom.
- Enhanced collaboration with schools by aligning student conduct communication, fostering consistency and positive outcomes for students.

2 Things learned

- Identified the need to strengthen parent communication by providing information through multiple channels (app, email, and hard copy) to ensure accessibility and engagement.
- Identified opportunities for updates and incremental system enhancements across the department to drive ongoing efficiency and effectiveness.

1 Action Item

- Partner with routing software developers to identify and resolve system gaps enhancing efficiency and ease of use for drivers.