

**GOVERNING BOARD AGENDA ITEM FORM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: June 8, 2010

TITLE: Approval of Out of State Travel

BACKGROUND:

STAFF

Dr. Vicki Balentine from the District Offices requests permission to attend the Achieve Team Training in Alexandria, Virginia, June 16-19, 2010. There is no cost to the district.

Dr. Roseanne Lopez from the District Offices requests permission to attend Training with a Tyler Technologies Consultant in Falmouth, Maine, June 14-17, 2010. Approximate cost of the travel is \$1,610 and will be paid for by federal funds designated for staff development.

STUDENTS

Ron Pierce from Amphitheater Middle School requests permission to take 4 students to Denver, Colorado, June 24-28, 2010. Approximate cost of the travel is \$725 and will be paid for by student activity funds. No school days will be missed.

Vern Friedli, Roy Stewart, Michael Graves, Roland Youngling, and Ed Roman from Amphitheater High School request permission to take 46 students to Irvine, California, July 24-29, 2010. Approximate cost of the travel is \$16,875 and will be paid for by tax credits, student activity funds, and the Panther Pride Booster Club. No school days will be missed.

Travel was previously approved at the March 30, 2010 Board meeting for Dustin Peace, Rick Werbylo, Tony Jacobsen, Tommy Steele, Jerry Necochea, Andy Bayse, Jeff Kane, Jody Bayse, Adam Knapp, Eric Rossi, and Ben Horton from Canyon del Oro High School to take 52 students to San Diego, California, June 22-25, 2010. The dates have changed and are now June 23-26, 2010.

**ASSOCIATE SUPERINTENDENT
SIGNATURE:**



**SUPERINTENDENT
SIGNATURE:**



**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Vicki Balentine _____

SCHOOL: District Offices
 Department (opt.): Superintendent
 DATE(S): June 16-19, 2010

ACTIVITY/EVENT: Achieve Team Training

LOCATION: Alexandria, VA

ABSENCE: # Days 3 Sub Required: Yes No # of School Days Missed _____

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	_____	_____
Transportation	_____ Mode _____	_____
Rental Car	_____	_____
Meals	_____	_____
Lodging	_____	_____
Substitutes	_____	_____
TOTAL	<u>N/A</u>	

The District will (or) will not receive reimbursement from outside sources.

Purpose of travel: To participate on Arizona's team to increase high school graduation standards

Outcomes and academic benefits to students and staff: _____

Submitted by: *Vicki Balentine* 5/27/10
 Signature Date

Principal/Supervisor _____ Date _____
Patrick Nelson 6-1-10
 Associate Superintendent/Supervisor Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Dr. Roseanne Lopez _____

SCHOOL: District Offices

Department (opt.): _____

DATE(S): June 14-17, 2010

ACTIVITY/EVENT: Training with Tyler Technologies Consultant

LOCATION: Falmouth, Maine

ABSENCE: # Days 4 Sub Required: Yes No # of School Days Missed N/A

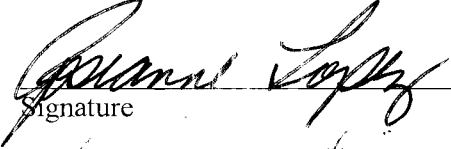
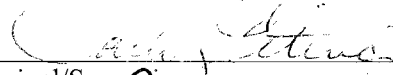
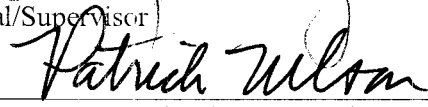
EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>0</u>	_____
Transportation	<u>560.00</u> Mode <u>Air</u>	<u>325-10-100-2210-516-6582</u>
Rental Car	<u>300.00</u>	<u>325-10-100-2210-516-6582</u>
Meals	<u>300.00</u>	<u>325-10-100-2210-516-6582</u>
Lodging	<u>450.00</u>	<u>325-10-100-2210-516-6582</u>
Substitutes	<u>0</u> _____	
TOTAL	<u>1610.00</u>	

The District will (or) will not receive reimbursement from outside sources.

Purpose of travel: **The purpose of this trip is to spend focused time directly with a TEMS consultant to discuss implementation and training issues regarding the student data management system. Discussions regarding utilization of the student achievement data function of the system will also be discussed.**

Outcomes and academic benefits to students and staff: **The implementation of the new web based student data management system has been quite complex. It is critical to prepare and execute top quality training and trouble shooting processes prior to the start of the school year.**

Submitted by:  5-21-2010
 Signature Date
 5-21-10
 Principal/Supervisor Date
 5-21-10
 Associate Superintendent/Supervisor Date

AMPHITHEATER PUBLIC SCHOOLS
STAFF/STUDENT TRAVEL REQUEST

Attach supporting documentation as needed

ORIGINAL SUBMISSION

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL

SCHOOL: AMS

ESTIMATED NUMBER OF STUDENTS: 4

NAME OF SCHOOL GROUP/CLUB/ENTITY: MESA

STAFF ADVISOR: Ron Pierce

ACTIVITY / EVENT / PURPOSE OF TRAVEL: MESA National Engineering Design Competition

DESTINATION OF TRAVEL: Denver, CO

DATES OF TRAVEL: 06/24/10-06/28/10

ACADEMIC BENEFITS TO STUDENTS: Students will be competing in the MESA National Engineering Design Competition as a result of winning the MESA Day Competition at the U of A. The Students will continue to utilize 21st century skills as they prepare for this competition. In addition, they will be representing Amphi at a national level.

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: _____

Other Air carrier to Denver, Local transportation to lodging and in and around Denver, then back to airport.

Are expenses paid from any of the following accounts? Auxiliary _____ Tax Credits _____ Club Funds X
Parent Organization _____

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	<u>0.00</u>	<u>N/A</u>
Transportation	<u>0.00</u>	<u>N/A</u>
Meals	<u>500.00</u>	<u>850-00-100-1001-166-6892</u>
Lodging	<u>225.00</u>	<u>850-00-100-1001-166-6892</u>
Substitutes	<u>0.00</u>	<u>N/A</u>
TOTAL	<u>725.00</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? n/a

IF SO, SOURCE & AMOUNTS: _____

HOW ARE CHAPERONE EXPENSES PAID? Club Funds and MESA


COST TO EACH STUDENT \$ 0

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Arizona MESA will pay travel, lodging and function expenses through the U of A.

FUNDING SOURCE(S): _____


FUNDRAISING ACTIVITIES PLANNED (If applicable):

Not at this time.

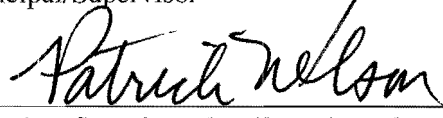
SUBMITTED BY:  _____
Signature

05/21/2010

Date

APPROVED BY:  _____
Principal/Supervisor

Date

 _____
Associate Superintendent/Superintendent

6-1-10

Date

AMPHITHEATER PUBLIC SCHOOLS
STAFF/STUDENT TRAVEL REQUEST

Attach supporting documentation as needed

ORIGINAL SUBMISSION

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL

SCHOOL: AHS

ESTIMATED NUMBER OF STUDENTS: 46

NAME OF SCHOOL GROUP/CLUB/ENTITY: AMPHI FOOTBALL

STAFF ADVISOR(S)/CHAPERONES: Vern Friedli, Roy Stewart, Michael Graves, Roland Youngling, Ed Roman

ABSENCE: # Days 5 Sub Required: Yes No # of School Days Missed 0

ACTIVITY / EVENT / PURPOSE OF TRAVEL: CAMP

DESTINATION OF TRAVEL: IRVINE, CA

DATES OF TRAVEL: July 24 - 29, 2010

ACADEMIC BENEFITS TO STUDENTS: Skills Enhancement

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: _____

Other Commercial Bus

Are expenses paid from any of the following accounts? Auxiliary _____ Tax Credits Club Funds
Parent Organization

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration <u>620-3400-281-6892</u>	<u>12650.00</u>	<u>850-00-620-3400-281-6892/526-00-</u>
Transportation	<u>4225.00</u>	<u>Panther Pride Booster Club</u>
Meals _____	<u>Included</u>	
Lodging	<u>Included</u>	_____
Substitutes	<u>0</u>	_____

TOTAL 16875.00

WILL THE DISTRICT RECEIVE REIMBURSEMENT? NO
IF SO, SOURCE & AMOUNTS: _____

HOW ARE CHAPERONE EXPENSES PAID? Self

COST TO EACH STUDENT \$ 0

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Fundraisers

FUNDING SOURCE(S): Panther Pride, Football Alumni, Various Donations

FUNDRAISING ACTIVITIES PLANNED (If applicable):
Done

SUBMITTED BY: [Signature] 5/18/10
Signature Date

APPROVED BY: [Signature] 5/18/10
Principal/Supervisor Date

[Signature] 6-1-10
Associate Superintendent/Superintendent Date