



# Brownsville Independent School District

Agenda Category: General Function Board of Education Meeting: 04/01/2025

Item Title:	<u>BISD Intercom Upgrades-District Wide Project</u>	<u>X</u>	Action
	<u>CSP #21-121</u>		Information
	<u>Substantial Completion</u>		Discussion

## BACKGROUND:

The BISD Intercom Upgrades-District Wide Project is ready for Substantial Completion acceptance on several campuses by the Brownsville ISD Board of Trustees. The Project Engineer, General Contractor and, BISD Facilities Department Administration Staff provided a close-out campus training date list. As a result, the Administration recommends Substantial Completion acceptance for this project.

Attached for reference find the following documents.


- AIA Document G704-2017 Certificate of Substantial Completion
- Cover Letter
- Close-out campus Training Date List.

## FISCAL IMPLICATIONS:

None.

## RECOMMENDATION:

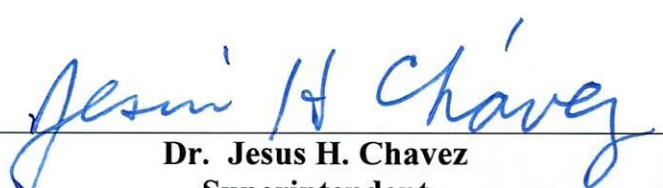
Recommend approval to Authorize Administration to accept BISD Intercom Upgrades-District Wide Project for several campuses, as substantially complete.

  
 Manuel Hinojosa, FAIA  
 Submitted by: Principal/Program Adm.

  
 Alonso Guerrero  
 Recommended by: Dir. Health/Operations

  
 Alejandro Cespedes  
 Approved by: Chief Financial Officer

Approved for Submission to Board of Education:

  
 Dr. Jesus H. Chavez  
 Superintendent



1126 South Commerce  
Harlingen, TX 78550  
Off: (956) 230-3435  
Fax: (956) 720-0830  
[www.ethoseng.net](http://www.ethoseng.net)

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September 20, 2024

Brownsville ISD  
1900 E. Price Road  
Brownsville, TX 78521

RE: BISD Intercom Upgrades - District Wide PO#P368537, PO#P367867

The Work identified above has been reviewed and found, to Ethos Engineering's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents and the Contractor (Insight Public Sector, Inc.) so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project is the date established by this Certificate.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "G. Quintanilla", is written over a horizontal line.

**Guillermo Quintanilla**

Principal

**Ethos Engineering**

C (956) 564.2811

O (956) 230.3435

[gquin@ethoseng.net](mailto:gquin@ethoseng.net)




# AIA® Document G704® – 2017

## Certificate of Substantial Completion

<b>PROJECT:</b> <i>(name and address)</i> CSP #21-121 BISD Intercom Upgrades Various School Campuses	<b>CONTRACT INFORMATION:</b> Contract For: Intercom Upgrades Date: December 09, 2020	<b>CERTIFICATE INFORMATION:</b> Certificate Number: 002 Date: September 20, 2024
<b>OWNER:</b> <i>(name and address)</i> Brownsville Independent School District 1900 E. Price Rd. Brownsville, TX 78521	<b>ARCHITECT:</b> <i>(name and address)</i> Ethos Engineering 1126 South Commerce Street Harlingen, TX 78550	<b>CONTRACTOR:</b> <i>(name and address)</i> Insight Public Sector, Inc. 2712 N. McColl Road McAllen, TX 78501

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.

*(Identify the Work, or portion thereof, that is substantially complete.)*  
See attached campus list. Dates of substantial completion vary.

Ethos Engineering <b>ARCHITECT</b> <i>(Firm Name)</i>	 <b>SIGNATURE</b>	Guillermo Quintanilla, Principal <b>PRINTED NAME AND TITLE</b>	See "Exhibit A" Document (attached) <b>DATE OF SUBSTANTIAL COMPLETION</b>
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**WARRANTIES**  
The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:  
*(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)*


**WORK TO BE COMPLETED OR CORRECTED**  
A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:  
*(Identify the list of Work to be completed or corrected.)*

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within thirty (30) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$235,116.46

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:  
*(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)*

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

Insight Public Sector, Inc. <b>CONTRACTOR</b> <i>(Firm Name)</i>	 <b>SIGNATURE</b>	Javier Castilleja <b>PRINTED NAME AND TITLE</b>	12-17-24 <b>DATE</b>
Brownsville Independent School District <b>OWNER</b> <i>(Firm Name)</i>	<b>SIGNATURE</b>	<b>PRINTED NAME AND TITLE</b>	<b>DATE</b>



School	Training Date/Substantial Completion
Vela MS	1/9/2023
Stell MS	12/14/2022
Oliveira MS	12/7/2022
Martin ES	10/17/2022
Pace HS	10/12/2022
Pullam ES	9/27/2022
Keller ES	9/19/2022
Yturria ES	8/5/2021
Hanna HS	8/10/2022
Russell ES	8/8/2022
Perez ES	8/4/2022
Gallegos ES	8/10/2022
Burns ES	8/11/2022
Ben Brite	2/8/2022
Canales	1/24/2023
Castandeda	2/9/2022
Gonzalez ES	1/27/2022
Del Castillo	1/23/2023
Paredes ES	1/13/2022
Pena	1/30/2023
Cromack ES	1/24/2022
Garden Park	5/4/2022
Villa Nueva	2/1/2023
Sharp ES	2/28/2022
Southmost ES	3/11/2022
Egly ES	5/3/2022
Ortiz ES	6/16/2022
BECHS	6/9/2022
Cummings	3/16/2023
Faulk	1/3/2023
Manzano	1/5/2023
Porter	3/14/2023
Skinner	2/16/2024