

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Xuexin Jin
ADDRESS: Dallas, TX
POSITION: Accounts Receivable Associate
DEPARTMENT: Financial Services, Plano Campus

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Procraft Cabinetry	02/20 – 07/20	Accounting Assistant
Harmony Science Academy	08/15 – 06/17	Math Teacher
China Banking Regulatory Commission	06/11 – 08/11	Executive Assistant

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Texas A&M University, Commerce	2020	M.S., Accounting
Texas A&M University, Commerce	2014	M.S., Mathematics
Capital Normal University	2010	B.S., Mathematics