

**MINUTES OF THE REGULAR SCHOOL BOARD MEETING
BEMIDJI AREA SCHOOLS
JANUARY 25, 2016**

The regular meeting of the Board of Education, Bemidji Area Schools, Bemidji, Beltrami/Hubbard Counties, Minnesota, was held on Monday, January 25, 2016 at 6:30 p.m., in the District Office Board Room.

MEMBERS PRESENT: Melissa Bahr, Richard (Bill) Faver, John Pogleasa, Carol L. Johnson, Jeff Haack, Ann Long Voelkner, and Superintendent James Hess

Nicole Jensen, Student Representative

MEMBERS ABSENT: Cassidy Stokes, Student Representative

CALL TO ORDER: (Time: 6:30 p.m.)

PREVIEW OF AGENDA – SUPERINTENDENT JAMES HESS

Cassidy Stokes, Student Representative, arrived at 6:33 p.m.

APPROVAL OF AGENDA

The motion was offered by Carol L. Johnson, seconded by John Pogleasa, and carried by all in attendance to approve the agenda as amended – to table the agenda item, Annual Audit FY 2014-2015, until the February 2016 School Board Meeting.

CONSENT AGENDA

The motion was offered by Ann Long Voelkner, seconded by Melissa Bahr, and carried by consent to approve the following items:

- A. Minutes from the December 15, 2015, December 21, 2015, and January 11, 2016 School Board Meetings
- B. Current Bills and Special Checks Totaling: \$3,847,326.77
- C. Noncertified Staff Resignation: Donna Gumeringer
- D. Certified Staff Appointment: Karli Watne
- E. Request to Submit Grant Application – Target Field Trip Grant
- F. Request to Submit Grant Application – Bemidji Lumberjack Academic Academy
- G. Request to Accept Grant – Target Field Trip Grant
- H. Second Reading and Adoption of Revised SBR 700-40-2: School Discipline Policy
- I. Bids for Legal Publication for 2016

STUDENT REPRESENTATIVE REPORT

Cassidy Stokes and Nicole Jensen reported on Bemidji High School activities.

PUBLIC PARTICIPATION

Brody Wilander, Nate Golden, Nate Alto, and Clay Olsen – Middle School Extracurricular Activities Policy Amendments

LISTENING SESSION REVIEW

Ann Long Voelkner and Jeff Haack reported on the following Listening Session Topic:
Bemidji Middle School/Bemidji High School Extracurricular Program

DONATIONS

The motion was offered by Ann Long Voelkner, seconded by John Pugleasa, and carried by all in attendance to accept the donation of \$500.00 from an anonymous donor, \$500.00 from Always There Staffing, and \$2,500.00 from Security State Bank.

NEW SCHOOL PLANNING

Property Purchase – Grant Valley Township Site

The motion was offered by Melissa Bahr, seconded by Carol L. Johnson, and carried by all in attendance to enter into a purchase agreement with Tarutis Limited Liability Co. to purchase 160 acres in Grant Valley Township for the construction of Gene Dillon Elementary School.

Property Preparation Update

Superintendent James Hess informed the Board of a traffic study, septic preparation, and power line preparation of the property located in Grant Valley Township. No action was taken.

EFFECTIVE AND EFFICIENT OPERATIONS

First Reading of Revised SBR 400-90-2R: Middle School Extracurricular Program

The motion was offered by John Pugleasa, seconded by Melissa Bahr, and carried by all in attendance to approve the first reading of revised SBR 400-90-2R: Middle School Extracurricular Program Administrative Procedures as revised, effective July 1, 2016.

Designating a Local Education Agency Representative for Title I

John Pugleasa introduced the following resolution and moved its adoption:

RESOLUTION REGARDING THE TITLE I PROGRAM AND DESIGNATING AN AUTHORIZED LOCAL EDUCATION AGENCY REPRESENTATIVE AS RELATED HERETO

WHEREAS, it is the desire of the School Board of Bemidji Area Schools, Independent School District No. 31, Bemidji, Minnesota, to participate in the Title I program;

WHEREAS, this program requires the designation of an authorized Local Education Agency Representative;

NOW, THEREFORE, BE IT RESOLVED that Kathy Palm, Director of Curriculum and Administrative Services, be designated as the authorized Local Education Agency Representative relating to Title I; and that she is hereby authorized to prepare and submit applications for funding relating hereto.

The motion for the adoption of the foregoing resolution was duly seconded by Ann Long Voelkner, and a tabulation of votes is as follows:

AYES:	Richard (Bill) Faver, Carol L. Johnson, John Pugleasa, Melissa Bahr, Ann Long Voelkner, and Jeff Haack
NOES:	None
ABSENT:	None

WHEREUPON, said resolution was declared passed and adopted.

Designating a Local Education Agency Representative for Various Federal Programs

Carol L. Johnson introduced the following resolution and moved its adoption:

**RESOLUTION REGARDING VARIOUS FEDERAL PROGRAMS
AND DESIGNATING AN AUTHORIZED LOCAL EDUCATION
AGENCY REPRESENTATIVE AS RELATED HERETO**

WHEREAS, it is the desire of the School Board of Bemidji Area Schools, Independent School District No. 31, Bemidji, Minnesota, to participate in various programs available through the federal government; and

WHEREAS, each of these programs require the designation of an authorized Local Education Agency Representative;

NOW, THEREFORE, BE IT RESOLVED that Stephanie Hubbard, Director of Special Education, be designated as the authorized Local Education Agency Representative relating to the following federal programs; and that she is hereby authorized to prepare and submit applications for funding relating hereto.

Federal Funds for Special Education, IDEIA 2004, Public Law 105-17
Federal Flow-Through Funds
Federal Preschool Initiative Funds
Flow-Through Personnel Development 3-21
Preschool Incentive Personnel Development 3-5
Federal Low Incidence Discretionary
Federal Part C Infants and Toddlers
Federal IEIC Committees
Federal Early Intervention Family Services
Development of Coordinated Services
Federal Splinter Funds
Federal Discretionary CSPD Regional
Section 504 of the Rehabilitation Act
P.L. 81-874 Impact Aid
Limited English Proficient
Early Intervening Funds

The motion for the adoption of the foregoing resolution was duly seconded by Melissa Bahr, and a tabulation of votes is as follows:

AYES:	Carol L. Johnson, Melissa Bahr, Richard (Bill) Faver, Ann Long Voelkner, John Puleasa, and Jeff Haack
NOES:	None
ABSENT:	None

WHEREUPON, said resolution was declared passed and adopted:

Part B, Minnesota Department of Education SERVS Authorization

Melissa Bahr introduced the following resolution and urged its adoption:

**RESOLUTION PART B MINNESOTA DEPARTMENT OF
EDUCATION SERVS AUTHORIZATION**

WHEREAS, SERVS Financial is a password protected website for members of educational organizations who have received prior approval to submit grant applications

and create budgets, approve transactions, request fund reimbursement, or simply view grant applications and the budget management process. On behalf of Bemidji Area Schools, Chris Leinen is designated by the School Board as the authorized representative for the secure site for Minnesota Department of Education SERVS Financial information. This School Board action will be forwarded to the Minnesota Department of Education as a matter of record.

THEREFORE BE IT RESOLVED, the School Board of Independent School District No. 31, Bemidji, Minnesota, designates Chris Leinen, Director of Business Services, as the Identified Official with Authority with the Minnesota Department of Education for SERVS Financial Information related to the operations of Independent School District No. 31, Bemidji Area Schools.

The motion for the foregoing resolution was seconded by John Pugleasa, and a tabulation of votes is as follows:

AYES:	Melissa Bahr, Ann Long Voelkner, Richard (Bill) Faver, Carol L. Johnson, John Pugleasa, and Jeff Haack
NOES:	None
ABSENT:	None

WHEREUPON, the foregoing resolution was duly passed and adopted.

Tentative Agreement with the Bemidji Education Association (BEA) for the 2015-2016 and 2016-2017 School Years

The motion was offered by John Pugleasa, seconded by Carol L. Johnson, and carried with Richard (Bill) Faver, Carol L. Johnson, John Pugleasa, and Jeff Haack voting in favor and Melissa Bahr and Ann Long Voelkner abstaining, to approve the provisions of SBR 200-10-1, employment agreement between Independent School District No. 31 and the Bemidji Education Association for the period July 1, 2015 through June 30, 2017.

Commissioning Services for the BMS HVAC Project

The motion was offered by Melissa Bahr, seconded by Ann Long Voelkner, and carried by all in attendance to approve the quote from Dunham for \$39,000 for Commissioning Services for the BMS HVAC project.

Resolution for VALIC Retirement Plan Update

The motion was offered by Carol L. Johnson, seconded by John Pugleasa, and carried by all in attendance to amend and restate the VALIC Retirement Plan to conform with the Pension Protection Act.

Staff Development Fund Transfer

The motion was offered by John Pugleasa, seconded by Melissa Bahr, and carried by all in attendance to transfer three-fourths of the 2% staff development reserve funds to the general fund for 2015-2016 and 2016-2017.

HIGHEST LEVEL OF STUDENT SUCCESS

2015-2016 Free & Reduced Lunch Percentages

Kathy Palm, Director of Curriculum and Administrative Services, reported on the 2014-2015 free and reduced lunch percentages for each school and the district to 2015-2016. The district's free and reduced lunch percentage decreased from last year's 50.5% to 49.2% this year. No action was taken.

SAFE AND WELCOMING ENVIRONMENT

Bus 99 Mobile Command Center Presentation

Board members viewed a video on our district's Bus 99 Mobile Command Center and Greg Liedl, Transportation Coordinator, provided tours of Bus 99 after the meeting. No action was taken.

UPCOMING EVENTS

February School Board Meeting – Monday, February 22, 2016, 6:30 p.m. *(Date change due to Presidents' Day Holiday Observance)*

Minnesota School Boards Association Officer's Training – February 19, 2016

Congressman Colin Peterson's Visit to Bemidji

OTHER

Once Around the Table

School Board Members shared their observations of events in the district.

ADJOURNMENT

The motion was offered by Carol L. Johnson, seconded by John Pogleasa, and carried by all in attendance to adjourn. Time: 8:37 p.m.

John Pogleasa, Clerk

Date Approved

Jeff Haack, Chair

Date Approved