

Board Meetings/Regular Board Meetings

See revised proposed sample policy.

“Meeting” means the convening of the Board as the district’s governing body to make a decision or to deliberate toward a decision on any matter. The Board has the authority to act only when a quorum is present at a duly called regular or special meeting.

1. Regular Meetings

All regular and special meetings of the Board will be open to the public except as provided by law. All meetings will be held within the district boundaries. No meeting will be held at any place where discrimination or harassment of individuals or groups based on race, color, religion, gender, sexual orientation, gender identity, gender expression, national origin, marital status, age, veterans’ status and genetic information or disability is practiced. If requested to do so at least 48 hours before a meeting is held in public, the Board shall provide an interpreter for hearing-impaired persons or for other accommodations for persons with disabilities. Such other appropriate auxiliary aids and services will be provided upon request and appropriate advance notice. Communications with all individuals with disabilities shall be as effective as communications with others.

The Board shall establish an annual meeting schedule at or before the last business meeting of the preceding year. The Board shall elect a Board chair and vice chair at the first regular meeting after July 1; if there are no newly elected Board members, such election may take place beforehand.

Meetings may be changed by the Board with proper notice. The purpose of monthly meetings will be to conduct regular Board business. The Board chair will conduct the meeting, or in his/her absence, the vice chair will conduct the meeting. If both are absent, the person with the longest period of service on the Board will conduct the meeting.

2. Private or Social Meetings

Private or social meetings of a quorum of the Board for the purpose of making a decision or to deliberate toward a decision on any matter are prohibited by the Public Meetings Law.

3. Adjourned Meetings

A Board meeting may be adjourned to another time if a quorum is not present or if additional business needs to be conducted at the regular time of adjournment. The time, date and place of the adjourned meeting will be specified and appropriate notice given.

All meetings held in public shall comply with the Oregon Indoor Clean Air Act and the smoking provisions contained in the Public Meetings Law.

END OF POLICY

Legal Reference(s):

[ORS 174.100](#)
[ORS 174.104](#)

[ORS Chapter 192](#)
[ORS Chapter 193](#)

[ORS 332.040 to -332.061](#)
[ORS 433.835 to -433.875](#)

[38 OR. ATTY. GEN. OP. 1995 \(1978\)](#)

[41 OR. ATTY. GEN. OP. 28 \(1980\)](#)

[Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 \(2006\); 28 C.F.R. Part 35 \(2006\).](#)

[Americans with Disabilities Act Amendments Act of 2008.](#)

[OR. ATTY. GEN. Public Records and Meetings Manual \(2014\).](#)