

**Belmond-Klemme Community School District**  
**Minutes of the Organizational Meeting of the Board of Directors**

Held in the Belmond-Klemme High School Library  
411 Tenth Avenue Northeast, Belmond, Iowa 50421

**Thursday, November 19, 2020 – TENTATIVE - UNAPPROVED**

The Board of Directors for the Belmond-Klemme Community School District met for a organizational board meeting at the above date in the Belmond-Klemme High School Library at 7:40 P.M. The meeting was called to order by Board Secretary Thelma Martinez.

Board Secretary Thelma Martinez called the roll. Present for the meeting were Rick McDaniel, Sharon Barkema (absent), Gary Berkland, Ryan Meyer, Michelle Murphy, Marc Schlichting, and Jim Swenson. Also, present Superintendent Dan Frazier, Student Representative Vanessa Naranjo, and Board Secretary Thelma Martinez. Board Secretary determined that a quorum was present.

**Setting of New School board**

Board Secretary Thelma Martinez asked for a nomination for President. There was a nomination for Rick McDaniel by Schlichting and Michelle Murphy by Swenson. The Board voted as follows: Rick McDaniel, Jim Swenson voted for Michell Murphy. Gary Berkland, Ryan Meyer, Michell Murphy and Marc Schlichting voted for Rick McDaniel. Board Secretary Thelma Martinez administered the Oath of Office to newly elected Board President Rick McDaniel.

President McDaniel proceed with the meeting.

President McDaniel asked for a nomination for Vice-President. There was a nomination for Michelle Murphy for Vice-President by Schlichting; seconded by Meyer. Director Berkland made a motion to cease the nomination for Vice-President; seconded by Meyer. Motion carried 6/0. President McDaniel administered the Oath of Office to newly elected Board Vice-President.

**Determination of Time and Place or Regular School Board Meetings**

Regular board meetings for the 2020 -2021 school year will be the third Thursday of each month at 7:00 P.M. in the Belmond-Klemme High School Library. Moved by Swenson; seconded by Schlichting. Motion carried 6/0.

**Resolution to Adopt Rules and Procedures that will be followed in Conducting Meetings**

WHEREAS, for the orderly conduct of business, a public body should adopt some basic rules for conduction its meeting; and

WHEREAS, *Robert's Rules of Order, Newly Revised* is the guide preferred by most professional parliamentarians for being fair and complete; and

WHEREAS, *Robert's Rules of Order, Newly Revised* is familiar to many people, having already been used by many other societies.

NOW, THEREFORE, be it resolved by the Board:

That the rules contained in the current edition of *Robert's Rules of Order, Newly Revised* and the rules the Board of Directors has identified in Board Policy Number 210.7R1 shall govern the Belmond-Klemme Board of directors in all cases to which they are applicable and in which they are not inconsistent with school board policy or the Code of Iowa.

PASSED AND APPROVED, this 19<sup>th</sup> day of November, 2020.

Rick McDaniel, President of the Belmond-Klemme Board of Directors

Attest: Thelma Martinez, Board Secretary

Director Berkland moved to approve the Resolution to Adopt Rules and Procedures that will be Followed in Conducting Meetings; seconded by Murphy and Meyer. Motion carried 6/0.

Appoint Board Secretary and Board Treasurer

Director Schlichting moved to appoint Thelma Martinez as Board Secretary and Theresa Greenfield as Board Treasurer; seconded by Swenson. Motion carried 6/0. Board President Rick McDaniel administered the Oath of Office.

Resolution to Authorize the Interim Payments of Bills Pursuant to Policy 705.3

BE IT THEREFORE RESOLVED by the Board:

That the board authorizes the board secretary and business manager, upon approval of the superintendent, to issue payment for verified bills, for reasonable and necessary expenses, when the board is not in session. The board secretary will examine the claims and verify bills. The board will approve the bills at its next regular meeting.

PASSED AND APPROVED, this 19<sup>th</sup> day of November, 2020.

Rick McDaniel, President of the Belmond-Klemme Board of Directors.

Attest: Thelma Martinez, Board Secretary

Moved by Murphy; seconded by Meyer. Motion carried 6/0.

Resolution to Authorize the Activities Director to Sign Game Officials' Contracts

WHEREAS, Iowa Code 291.1 assigns the duty of signing all contracts to the school board president, and

WHEREAS, Iowa Code allows the board of directors to designate an individual to sign documents as determined by the school board, and

WHEREAS, game officials can change very rapidly with games rescheduled with short notice with new officials, and

WHEREAS, the contracts of game officials are now transmitted electronically,

BE IT THEREFORE RESOLVED, by the Board of Directors of the Belmond-Klemme Community School District, as follows:

That the Board of Directors hereby authorizes the district's activities director to sign the contracts of game officials.

PASSED AND APPROVED, this 19<sup>th</sup> day of November, 2020.

Rick McDaniel, President of the Belmond-Klemme Board of Directors.

Attest: Thelma Martinez, Board Secretary

Moved by Berkland; seconded by Swenson. Motion carried 6/0.

Resolution to Designating Official Newspaper

BE IT THEREFORE RESOLVED, by the Board of Directors of the Belmond-Klemme Community School district, as follows:

That the board of Directors hereby designates the Belmond Independent as the official news publication for notices for the school district.

PASSED AND APPROVED, this 19<sup>th</sup> day of November, 2020.

Rick McDaniel, President of the Belmond-Klemme Board of Directors.

Attest: Thelma Martinez, Board Secretary.

Moved by Swenson; seconded by Schlichting. Motion carried 6/0.

President McDaniel invited the audience to call if they have any messages for the new board.

Superintendent Frazier commented the certified enrollment mentioning that enrollment declines for the fourth straight year. Superintendent Frazier mentioned the passing of Talented and Gifted teacher Mr. Jason Englert. Superintendent Frazier commented the initial responses to computer survey. Finally, Superintendent Frazier discussed with the board the snow days.

Principal Young mentioned the fundraisers to establish a scholarship in memory of Jason Englert. He also, mentioned the help of the counseling team from the AEA. Mr. Young reported in the latest professional development day for the elementary para-educators.

Principal Fisher mentioned the past and upcoming professional development for teacher and associates. Mr. Fisher mentioned the good job Scott Meyer is doing with the Conference meetings.

Committee Assignments

Wright County conference Board – Jim Swenson

Hancock County Conference Board – Sharon Barkema

School Improvement Advisory Council – Gary Berkland and Marc Schlichting

Wellness Committee – Ryan Meyer

Compensation (Contract Bargaining) with Education (Teacher) Association – Rick McDaniel and Michelle Murphy

Compensation (Contract Bargaining) with Service (Support Staff) Association – Marc Schlichting.

Moved by Swenson; seconded by Meyer. Motion carried 6/0.

Board Members Discuss Vision for the District

Board expressed their approval of the efforts of faculty and staff to improve the Belmond-Klemme Schools over the last four years.

Athletic Conference for Soccer

Superintendent Frazier recommended the board move to approve membership in the North Central Athletic Conference for the purposes of girls’ and boys’ soccer only. Moved by Swenson; seconded by Meyer. Motion carried 6/0.

Board Comments and Future Agenda Planning

Board discussed the next month agenda.

Adjourn

President McDaniel asked for a motion to adjourn the meeting. With no further business there was a motion to adjourn moved by Schlichting; seconded by Berkland. Meeting adjourned at 8:55 P.M.

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Rick McDaniel, Board President

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Date

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Thelma Martinez, Board Secretary

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Date