



September 5, 2024

FOIA Officer
Diamond Lake School District #76
500 Acorn Lane
Mundelein, IL 60060-4099

Dear FOIA Officer:

This letter is a request for the Freedom of Information Act.

My name is Ta Shaunda Shumpert. I am the Director of Business Development for RJB Properties, Inc. In an effort to keep a pulse on the changes occurring within the market where my company operates, I am requesting updated information concerning your custodial services contract. I am requesting a copy of the most recently entered into contract for custodial/janitorial services for the Diamond Lake School District #76. The information will be used for commercial purposes.

Please send the information to me via e-mail at tashaunda@rjb-properties.com, or standard mail to:

TaShaunda Shumpert
R.J.B. Properties, Inc.
3357 S. Justine Street
Chicago, IL 60608

Thank you in advance for your cooperation in this matter. Should you have any questions or comments, please do not hesitate to contact me at 312.898.4265.

Respectfully,

A handwritten signature in blue ink, appearing to read 'Ta Shaunda L. Shumpert'. The signature is fluid and cursive, with a long horizontal stroke at the end.

Ta Shaunda L. Shumpert
Director, Business Development