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**CLUB SPONSOR/ATHLETICS POLICY
HANDBOOK
2021-2022**



Horizon Montessori Public Schools

"Tomorrow's Education Today"

2402 E. Business Hwy. 83 Weslaco, Texas 78596

2021-2022 HMPS CLUB SPONSOR/ATHLETICS POLICY

Club Sponsors will have the following responsibilities during the school year:

1. The Club Sponsor/Athletic Coach will keep all documentation in their Club Sponsor Folder.
2. The Club Sponsor/Athletic Coach will meet with the Club at least once a week (1hr).
3. The Club Sponsor/Athletic Coach will have at least one activity per month in the community and/or school with his/her students (Academic Clubs-Competitive and/or community service)
4. The Club Sponsor/Athletic Coach will turn in the Club Sponsor Folder at the end of every 6 weeks to school administration. The administrator will check that the club is meeting weekly, student sign in sheets, and what activities they participated on during the six weeks.
5. Each Club/Team needs Students' Policies and Acknowledgements in place by the Sponsor/Coach. The Policy and Acknowledgements need to be approved by the school administrator prior to share with students and parents. All participants need to have in place a signed acknowledgement.
6. Clubs need to start in September 2021.

Club Sponsor/Athletic Coach Stipend Regulations:

The Club Sponsor/Athletic Coach will receive \$500 or \$800 stipend for the school year/season that he/she will serve as Club Sponsor/Athletic Coach. They should follow these requisites to be able to receive the stipend:

1. The Club/Team should have minimum of 10 HMPS students (participants) except DI.
2. Only one Sponsor per Club/Team will receive the stipend allocated for this school year.
3. If the Club Sponsor/Coach wants to have more than one sponsor/coach, the stipend will be divided in equal parts regardless of the number of students in the club.
4. The Club should run throughout the 2021-2022 school year.
5. The Athletic Coach should meet with team all week during season time and at least once per week off season time.

Club Sponsor/Athletic Coach Name

Club Sponsor/Athletic Coach Signature

Grade Level

Date

Club/Team Sponsoring

Principal Signature

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2021-2022 HMPS CLUB/TEAM CALENDAR

CLUB/TEAM: _____
 SPONSOR: _____
 M T W T F S
 TIME: _____

MONTH: _____

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

Please provide discussed items during meeting

COMMUNITY SERVICE/SCHOOL ACTIVITY/TOURNAMENT/COMPETITION THIS MONTH:

Activity _____

Date _____

Activity _____

Date _____

Activity _____

Date _____

YC

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2021-2022 HMPS STUDENT LOG

CLUB: _____

SPONSOR: _____

DATE: _____

Place/ Room:

Time: To

DATE	TIME	NAME OF STUDENT	STUDENT SIGNATURE

SPONSOR SIGNATURE: _____

YC

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