INDEPENDENT SCHOOL DISTRICT NO. 831 FOREST LAKE, MINNESOTA

Financial Report

Year Ended June 30, 2010

## Table of Contents

PageSCHOOL BOARD AND ADMINISTRATION1
FINANCIAL SECTION
INDEPENDENT AUDITOR'S REPORT ..... 2-3
MANAGEMENT'S DISCUSSION AND ANALYSIS ..... 4-14
BASIC FINANCIAL STATEMENTS
Government-Wide Financial Statements
Statement of Net Assets ..... 15
Statement of Activities ..... 16
Fund Financial Statements
Governmental Funds
Balance Sheet ..... 17-18
Reconciliation of the Balance Sheet to the Statement of Net Assets ..... 19
Statement of Revenue, Expenditures, and Changes in Fund Balances ..... 20-21
Reconciliation of the Statement of Revenue, Expenditures, and Changes in Fund Balances to the Statement of Activities ..... 22
Statement of Revenue, Expenditures, and Changes in Fund Balances - Budget and Actual - General Fund ..... 23
Fiduciary Funds
Statement of Fiduciary Net Assets ..... 24
Statement of Changes in Fiduciary Net Assets ..... 24
Notes to Basic Financial Statements ..... 25-45
REQUIRED SUPPLEMENTARY INFORMATION
Other Post-Employment Benefits Plan
Schedule of Funding Progress ..... 46
Schedule of Employer Contributions ..... 46
COMBINING AND INDIVIDUAL FUND STATEMENTS AND SCHEDULES
Nonmajor Governmental Funds
Combining Balance Sheet ..... 47
Combining Statement of Revenue, Expenditures, and Changes in Fund Balances ..... 48
General Fund
Comparative Balance Sheet ..... 49
Schedule of Revenue, Expenditures, and Changes in Fund Balances - Budget and Actual ..... 50-52
Food Service Special Revenue Fund Comparative Balance Sheet ..... 53
Schedule of Revenue, Expenditures, and Changes in Fund Balances - Budget and Actual ..... 54

Table of Contents (continued)COMBINING AND INDIVIDUAL FUND STATEMENTS AND SCHEDULES(CONTINUED)
Community Service Special Revenue FundComparative Balance Sheet55
Schedule of Revenue, Expenditures, and Changes in Fund Balances - Budget and Actual ..... 56
Debt Service Fund
Balance Sheet by Account ..... 57
Schedule of Revenue, Expenditures, and Changes in Fund Balances
by Account - Budget and Actual58-59
Employee Benefit Trust Funds
Combining Statement of Fiduciary Net Assets ..... 60
Combining Statement of Changes in Fiduciary Net Assets ..... 60
SUPPLEMENTAL INFORMATION (UNAUDITED)
Government-Wide Revenue by Type ..... 61
Government-Wide Expenses by Function ..... 62-63
General Fund Revenue by Source ..... 64
General Fund Expenditures by Function ..... 65-66
School Tax Levies and Tax Rates by Fund ..... 67
Tax Capacities and Market Values ..... 68-69
Property Tax Levies and Receivables ..... 70-71
Student Enrollment ..... 72
SINGLE AUDIT AND OTHER REQUIRED REPORTS
Schedule of Expenditures of Federal Awards ..... 73
Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards ..... 74-75
Independent Auditor's Report on Compliance With Requirements That Could Have a Direct and Material Effect on Each Major Program and Internal Control Over Compliance in Accordance With OMB Circular A-133 ..... 76-77
Independent Auditor's Report on Compliance With Minnesota State Laws and Regulations ..... 78
Schedule of Findings and Questioned Costs ..... 79-82
Uniform Financial Accounting and Reporting Standards Compliance Table ..... 83-84

School Board and Administration
Year Ended June 30, 2010

## SCHOOL BOARD

| Bill Bresin | Chairperson (President) |
| :--- | ---: |
| Robert Rapheal | Vice Chairperson (Vice President) |
| Joe Grafft | Treasurer |
| Dan Kieger | Clerk |
| Kathy Bystrom | Director |
| Karen Morehead | Director |
| Erin Turner | Director |

## ADMINISTRATION

Linda Madsen
Lawrence Martini

Superintendent Director of Business Services

FINANCIAL SECTION

# INDEPENDENT AUDITOR'S REPORT 

To the School Board of
Independent School District No. 831
Forest Lake, Minnesota

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Independent School District No. 831, Forest Lake, Minnesota (the District) as of and for the year ended June 30, 2010, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit. The prior year partial comparative information presented has been derived from the District's financial statements for the year ended June 30, 2009, and in our report dated November 9, 2009, we expressed unqualified opinions on the respective financial statements of the governmental activities, each major fund, and the aggregate remaining fund information.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, we express no such opinion. An audit also includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the District as of June 30, 2010, and the respective changes in financial position, and the budgetary comparison for the General Fund for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

The financial statements include prior year partial comparative information. Such information does not include all of the information required in a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the District's financial statements for the year ended June 30, 2009, from which such partial information was derived.
(continued)

In accordance with Government Auditing Standards, we have also issued a report dated November 17, 2010 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of this report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, the Schedule of Funding Progress, and the Schedule of Employer Contributions, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquires of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The combining and individual fund statements and schedules and supplemental information, as listed in the table of contents, are presented for purposes of additional analysis and are not required parts of the basic financial statements. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by the U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Nonprofit Organizations, and is also not a required part of the basic financial statements of the District. The accompanying Uniform Financial Accounting and Reporting Standards (UFARS) Compliance Table is presented for purposes of additional analysis as required by the Minnesota Department of Education, and is also not a required part of the basic financial statements of the District.

The combining and individual fund statements and schedules and Schedule of Expenditures of Federal Awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole. The supplemental information and the UFARS Compliance Table have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.


November 17, 2010

Year Ended June 30, 2010

This section of Independent School District No. 831, Forest Lake, Minnesota's (the District) annual financial report presents management's narrative overview and analysis of the District's financial performance during the fiscal year ended June 30, 2010. Please read it in conjunction with the other components of the District's annual financial report.

## OVERVIEW OF THE FINANCIAL STATEMENTS

The financial section of the annual report consists of the following parts:

- Independent Auditor's Report;
- Management's Discussion and Analysis;
- Basic financial statements, including the government-wide financial statements, fund financial statements, and the notes to basic financial statements;
- Required supplementary information; and
- Combining and individual fund statements and schedules.

The following explains the two types of statements included in the basic financial statements:

## Government-Wide Statements

The government-wide statements (Statement of Net Assets and Statement of Activities) report information about the District as a whole using accounting methods similar to those used by private sector companies. The Statement of Net Assets includes all of the District's assets and liabilities. All of the current year's revenues and expenses are accounted for in the Statement of Activities regardless of when cash is received or paid.

The two government-wide statements report the District's net assets and how they have changed. Net assets-the difference between the District's assets and liabilities-is one way to measure the District's financial health or position.

- Over time, increases or decreases in the District's net assets are indicators of whether its financial position is improving or deteriorating, respectively.
- To assess the overall health of the District requires consideration of additional non-financial factors such as changes in the District's property tax base and the condition of school buildings and other facilities.

In the government-wide financial statements the District's activities are all shown in one category titled "governmental activities." These activities, including regular and special education instruction, transportation, administration, food services, and community education, are primarily financed with state aids and property taxes.

## Fund Financial Statements

The fund financial statements provide more detailed information about the District's funds, focusing on its most significant or "major" funds, rather than the District as a whole. Funds (Food Service Special Revenue and Community Service Special Revenue) that do not meet the threshold to be classified as major funds are called nonmajor funds. Detailed financial information for nonmajor funds can be found in the combining and individual fund statements and schedules section.

Funds are accounting devices the District uses to keep track of specific sources of funding and spending on particular programs. For Minnesota schools, funds are established in accordance with Uniform Financial Accounting and Reporting Standards in accordance with Minnesota statutory requirements and accounting principles generally accepted in the United States of America.

The District maintains the following kinds of funds:
Governmental Funds - The District's basic services are included in governmental funds, which generally focus on: 1) how cash and other financial assets that can readily be converted to cash flow in and out, and 2) the balances left at year-end that are available for spending. Consequently, the governmental funds statements provide a detailed short-term view that helps to determine whether there are more or less financial resources that can be spent in the near future to finance the District's programs. Because this information does not encompass the additional long-term focus of the government-wide statements, we provide additional information (reconciliation schedules) immediately following the governmental funds statements that explain the relationship (or differences) between these two types of financial statement presentations.

Fiduciary Funds - The District is the trustee, or fiduciary, for assets that belong to other organizations. The District is responsible for ensuring that the assets reported in these funds are used only for their intended purposes and by those to whom the assets belong. All of the District's fiduciary activities are reported in a separate Statement of Fiduciary Net Assets and a Statement of Changes in Fiduciary Net Assets. We exclude these activities from the government-wide financial statements because the District cannot use these assets to finance its operations.

FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE
Table 1 is a summarized view of the District's Statement of Net Assets:

| Summary State as of June 30 | $\mathbf{S S} \mathbf{S}$ |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  | 2010 |  | 2009 |  |
| Assets |  |  |  |  |
| Current and other assets | \$ | 42,688,378 | \$ | 35,096,350 |
| Capital assets, net of depreciation |  | 50,860,841 |  | 52,663,362 |
| Total assets | \$ | 93,549,219 | \$ | 87,759,712 |
| Liabilities |  |  |  |  |
| Current and other liabilities | \$ | 31,253,949 | \$ | 23,390,432 |
| Long-term liabilities, including due within one year |  | 40,707,970 |  | 43,834,330 |
| Total liabilities | \$ | 71,961,919 | \$ | 67,224,762 |
| Net assets |  |  |  |  |
| Invested in capital assets, net of related debt | \$ | 19,466,942 | \$ | 18,575,722 |
| Restricted |  | 2,382,628 |  | 3,800,266 |
| Unrestricted |  | $(262,270)$ |  | $(1,841,038)$ |
| Total net assets | \$ | 21,587,300 | \$ | 20,534,950 |

The District's financial position is the product of many factors. For example, the determination of the District's investment in capital assets, net of related debt involves many assumptions and estimates, such as current and accumulated depreciation amounts. A conservative versus liberal approach to depreciation estimates, as well as capitalization policies, will produce a significant difference in the calculated amounts.

The financial position of the District is improving as measured by total net assets. For the year ended June 30, 2010, total net assets increased by $\$ 1,052,350$ or 5.1 percent to a level of $\$ 21,587,300$. The increase in the current year is directly related to the current year operating results. As presented in the table above, invested in capital assets, net of related debt and the unrestricted portion of net assets experienced an increase over the prior year, while restricted net assets decreased.

Table 2 presents a summarized version of the District's Statement of Activities:

Table 2
Summary Statement of Activities for the Years Ended June 30, 2010 and 2009

|  | 2010 |  | 2009 |  |
| :---: | :---: | :---: | :---: | :---: |
| Revenues |  |  |  |  |
| Program revenues |  |  |  |  |
| Charges for services | \$ | 6,157,018 | \$ | 6,317,834 |
| Operating grants and contributions |  | 9,452,410 |  | 8,948,473 |
| General revenues |  |  |  |  |
| Property taxes |  | 14,997,282 |  | 15,746,200 |
| General grants and aids |  | 43,413,186 |  | 46,440,215 |
| Other |  | 622,628 |  | 809,674 |
| Total revenues |  | 74,642,524 |  | 78,262,396 |
| Expenses |  |  |  |  |
| Administration |  | 3,147,946 |  | 3,225,772 |
| District support services |  | 1,702,804 |  | 1,739,222 |
| Elementary and secondary regular instruction |  | 28,492,182 |  | 26,371,372 |
| Vocational education instruction |  | 956,606 |  | 965,967 |
| Special education instruction |  | 9,584,548 |  | 9,693,826 |
| Instructional support services |  | 2,331,929 |  | 5,610,049 |
| Pupil support services |  | 7,668,210 |  | 7,868,603 |
| Sites and buildings |  | 7,705,210 |  | 7,633,246 |
| Fiscal and other fixed cost programs |  | 264,920 |  | 273,996 |
| Food service |  | 3,932,226 |  | 3,961,742 |
| Community service |  | 3,965,024 |  | 4,152,305 |
| Depreciation not allocated to other functions |  | 2,178,622 |  | 2,208,316 |
| Interest and fiscal charges |  | 1,659,947 |  | 1,598,247 |
| Total expenses |  | 73,590,174 |  | 75,302,663 |
| Change in net assets |  | 1,052,350 |  | 2,959,733 |
| Net assets - beginning |  | 20,534,950 |  | 17,575,217 |
| Net assets - ending | \$ | 21,587,300 | \$ | 20,534,950 |

This table is presented on an accrual basis of accounting, and it includes all of the governmental activities of the District. This statement includes depreciation expense, but excludes capital asset purchase costs, debt proceeds, and the repayment of debt principal.

The cost of all governmental activities this year was $\$ 73,590,174$. Some of the cost was paid directly by users of the programs totaling $\$ 6,157,018$. The state and federal government subsidized certain programs directly with grants and contributions totaling $\$ 9,452,410$. However, the bulk of the costs were paid for by the taxpayers of the entire state totaling $\$ 43,413,186$ and local school district taxpayers totaling \$14,997,282.

Figure A shows further analysis of these revenue sources:
Figure A - Sources of Revenues for Fiscal Years 2010 and 2009


The largest share of the District's revenue is received from the state, including the general education aid formula and most of the operating grants. Consequently, the District's funding depends significantly on the state's financial fluctuations.

Property taxes are generally the next largest source of funding. The level of funding property tax sources provide is not only dependent on taxpayers of the District by way of operating and building referenda, but primarily by decisions made by the Legislature in the mix of state aid and local effort through a variety of funding formulas.

Figure B shows further analysis of the expense functions:
Figure B - Expenses for Fiscal Years 2010 and 2009



The District's expenses are predominately related to educating students. Programs (or functions) such as elementary and secondary regular instruction, vocational education instruction, special education instruction, and instructional support services are directly related to classroom instruction, while the rest of the programs support instruction and other necessary costs to operate the District.

## FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS

The financial performance of the District as a whole is also reflected in its governmental funds. Table 3 shows the change in total fund balances of each of the District's governmental funds:

|  | Table 3 <br> Governmental Fund Balances <br> as of June 30, 2010 and 2009 |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  | 2010 |  |  |  |

## Analysis of the General Fund

Table 4 summarizes the amendments to the General Fund budget:

|  |  |  | Ge | ble 4 <br> ral Fund udget |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Revenue and other financing sources | Original Budget |  | Final Budget |  | Increase <br> (Decrease) |  | Percent Change |
|  | \$ | 63,657,820 | \$ | 62,657,820 | \$ | $(1,000,000)$ | (1.6\%) |
| Expenditures and other financing uses | \$ | 63,657,820 | \$ | 63,157,820 | \$ | $(500,000)$ | (0.8\%) |

The District is required to adopt an operating budget prior to the beginning of its fiscal year, referred to above as the original budget. During the year, the District amends that budget for known changes in circumstances such as enrollment levels, legislative funding, and employee contract settlements.

The District's finance committee reviews the budget twice a year and recommends budget amendments based on new information. During the 2010 fiscal year, revenue budget adjustments totaling $\$ 1,000,000$ and expenditure adjustments of $\$ 500,000$ were adopted.

Table 5 summarizes the operating results of the General Fund:

| Table 5 General Fund Operating Results |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Over (Under) <br> Final Budget |  |  | Over (Under) Prior Year |  |  |
|  | 2010 Actual |  | Amount | Percent |  | Amount | Percent |
| Revenue | \$ 63,013,537 | \$ | 355,717 | 0.6\% |  | $(2,856,624)$ | (4.3\%) |
| Expenditures | 62,622,718 | \$ | $(535,102)$ | (0.8\%) | \$ | $(9,118,737)$ | (12.7\%) |
| Other financing sources (uses) | - | \$ | - | - | \$ | $(6,091,809)$ | 100.0\% |
| Net change in fund balances | \$ 390,819 |  |  |  |  |  |  |

Actual revenue for fiscal year 2010 was 0.6 percent more than budgeted, while actual expenditures were 0.8 percent under budget. The revenue variance was spread across all sources, including the federal sources being $\$ 369,966$ over budget. The expenditure variance in 2010 was spread across several programs, with the largest under spending occurring in pupil support services.

Total General Fund revenue was $\$ 2,856,624$ or 4.3 percent less than the 2009 fiscal year. Decreases in property taxes, investment earnings, and state sources were partially offset by an increase in other revenue and federal sources.

The expenditures and other financing sources (uses) decreased as presented above due to the $\$ 6$ million of contributions made to the other post-employment benefits (OPEB) trust financed with bond proceeds in the prior year.

## Comments on Significant Activities in Other Funds

The Debt Service Fund revenue totaled $\$ 3,851,434$ for the year ended June 30, 2010. This was a decrease of $\$ 480,694$ from the 2009 level. Debt Service Fund expenditures were $\$ 4,307,821$, which is an increase of $\$ 213,151$ from fiscal year 2009. The unreserved fund balance for the Debt Service Fund declined from $\$ 1,752,176$ at the beginning of the year to $\$ 1,295,789$ at the end of the 2010 fiscal year.

The Food Service Special Revenue Fund recognized \$3,721,256 in revenues for the year ended June 30, 2010. This was a decrease of $\$ 37,195$ from the 2009 level. Food Service Special Revenue Fund expenditures were $\$ 3,893,521$, which is an increase of $\$ 67,070$ from fiscal year 2009. The total fund balance for the Food Service Special Revenue Fund declined from $\$ 1,154,252$ at the beginning of the year to $\$ 981,987$ at the end of the 2010 fiscal year.

The Community Service Special Revenue Fund recognized $\$ 3,948,564$ in revenues for the year ended June 30, 2010. This was a decrease of $\$ 241,480$ from the 2009 level. Community Service Special Revenue Fund expenditures were $\$ 3,956,491$, which is a decrease of $\$ 202,692$ from fiscal year 2009. The total fund balance for the Community Service Special Revenue Fund declined from $\$ 567,813$ at the beginning of the year to $\$ 559,886$ at the end of the 2010 fiscal year.

## CAPITAL ASSETS AND DEBT ADMINISTRATION

## Capital Assets

Table 6 shows the District's capital assets, together with changes from the previous year. The table also shows the total depreciation expense for fiscal years ending June 30, 2010 and 2009.

|  | Table 6 Capital Assets |  | 2009 |  | Increase <br> (Decrease) |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | 2010 |  |  |  |  |
| Land | \$ | 1,885,726 | \$ | 1,885,726 | \$ | - |
| Buildings |  | 81,356,255 |  | 81,356,255 |  | - |
| Building and land improvements |  | 9,230,736 |  | 8,597,327 |  | 633,409 |
| Furniture and equipment |  | 20,830,404 |  | 20,686,331 |  | 144,073 |
| Less accumulated depreciation |  | $(62,442,280)$ |  | $(59,862,277)$ |  | $(2,580,003)$ |
| Total | \$ | 50,860,841 | \$ | 52,663,362 | \$ | $(1,802,521)$ |
| Depreciation expense | \$ | 2,580,003 | \$ | 2,633,471 | \$ | $(53,468)$ |

By the end of fiscal 2010, the District had invested $\$ 113,303,121$ in a broad range of capital assets, including school buildings, athletic facilities, technology infrastructure and equipment, land and improvements, and furniture and equipment. These assets have a net value after depreciation of $\$ 50,860,841$. Total depreciation expense for the year was $\$ 2,580,003$.

The total value of capital assets, after depreciation, declined by $\$ 1,802,521$ during the year ended June 30, 2010, as presented in the above table. This was a result of current year depreciation exceeding the level of the District's investment in capital projects completed in fiscal 2010.

## Long-Term Liabilities

Table 7 illustrates the components of the District's long-term liabilities, together with the change from the prior year:
$\left.\begin{array}{|lllllll|}\hline & & \begin{array}{c}\text { Table 7 }\end{array} \\ & \text { Outstanding Long-Term Liabilities }\end{array}\right]$

Bonds payable decreased due to the planned repayment schedule reflecting principal payments during fiscal year 2010.

The decrease in the energy lease payable is due to the planned repayment schedule reflecting principal payments during fiscal year 2010.

The state limits the amount of general obligation debt the District can issue to 15 percent of the market value of all taxable property within the District's corporate limits. As of June 30, 2010, the District's outstanding general obligation bonded debt was 4.8 percent of the state limit. (See Table 8)

| Table 8 <br> Limitations on Debt |  |
| :--- | :--- |
|  |  |
| District's market value <br> Limit rate | $\$ 4,988,746,100$ |
| Legal debt limit | $\$ 748,311,915$ |

Additional details of the District's capital assets and long-term debt activity can be found in the notes to basic financial statements.

## FACTORS BEARING ON THE DISTRICT'S FUTURE

With the exception of the voter-approved operating referendum, the District is dependent on the state of Minnesota for a majority of its revenue authority. Recent experience demonstrates that legislated revenue increases have not been sufficient to meet instructional program needs and increased costs due to inflation.

The general education program is the method by which school districts receive the majority of their financial support. This source of funding is primarily state aid and, as such, school districts rely heavily on the state of Minnesota for educational resources. The basic general education formula amount for all Minnesota school districts remained frozen in fiscal year 2010 at $\$ 5,124$ and will remain at this level for fiscal year 2011. A weakened economy and growing demand on limited resources have created challenges in funding education for Minnesota schools in recent years.

## CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, investors, and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Business Services Department at (651) 982-8125. The address is: Independent School District No. 831, 6100 North 210th Street, Forest Lake, Minnesota 55025.

BASIC FINANCIAL STATEMENTS

Statement of Net Assets
as of June 30, 2010
(With Partial Comparative Information as of June 30, 2009)

|  | Governmental Activities |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  | 2010 |  | 2009 |  |
| Assets |  |  |  |  |
| Cash and temporary investments | \$ | 13,004,159 | \$ | 15,352,939 |
| Receivables |  |  |  |  |
| Current taxes |  | 8,502,203 |  | 8,374,750 |
| Delinquent taxes |  | 670,163 |  | 596,095 |
| Accounts and interest |  | 316,134 |  | 180,408 |
| Due from fiduciary fund |  | 830,137 |  | - |
| Due from other governmental units |  | 14,153,701 |  | 5,047,078 |
| Inventory |  | 84,094 |  | 71,615 |
| Prepaid items |  | 87,266 |  | 29,783 |
| Negative net other post-employment benefit obligation |  | 5,040,521 |  | 5,443,682 |
| Capital assets |  |  |  |  |
| Not depreciated |  | 1,885,726 |  | 1,885,726 |
| Depreciated, net of accumulated depreciation |  | 48,975,115 |  | 50,777,636 |
| Total capital assets, net of accumulated depreciation |  | 50,860,841 |  | 52,663,362 |
| Total assets | \$ | 93,549,219 | \$ | 87,759,712 |
| Liabilities |  |  |  |  |
| Aid anticipation certificates | \$ | 7,780,978 | \$ | - |
| Salaries and compensated absences payable |  | 986,412 |  | 1,318,058 |
| Accounts and contracts payable |  | 4,290,660 |  | 3,664,473 |
| Accrued interest payable |  | 872,574 |  | 770,350 |
| Due to other governmental units |  | 7,537 |  | 21,838 |
| Property taxes levied for subsequent year |  | 15,037,961 |  | 15,118,772 |
| Unearned revenue |  | 143,283 |  | 115,396 |
| Unamortized premiums |  | 2,134,544 |  | 2,381,545 |
| Long-term liabilities |  |  |  |  |
| Due within one year |  | 3,869,544 |  | 3,549,517 |
| Due in more than one year |  | 36,838,426 |  | 40,284,813 |
| Total long-term liabilities |  | 40,707,970 |  | 43,834,330 |
| Total liabilities |  | 71,961,919 |  | 67,224,762 |
| Net assets |  |  |  |  |
| Invested in capital assets, net of related debt |  | 19,466,942 |  | 18,575,722 |
| Restricted for |  |  |  |  |
| Capital asset acquisition |  | 150,927 |  | 981,890 |
| Debt service |  | 667,619 |  | 1,081,173 |
| Food service |  | 981,987 |  | 1,154,252 |
| Community service |  | 582,095 |  | 582,951 |
| Unrestricted |  | $(262,270)$ |  | $(1,841,038)$ |
| Total net assets |  | 21,587,300 |  | 20,534,950 |
| Total liabilities and net assets | \$ | 93,549,219 | \$ | 87,759,712 |

See notes to basic financial statements

INDEPENDENT SCHOOL DISTRICT NO. 831

Statement of Activities
Year Ended June 30, 2010
(With Partial Comparative Information for the Year Ended June 30, 2009)


See notes to basic financial statements




 Balance Sheet
Governmental Funds
(With Partial Comparative Information as of June 30, 2009)

$$
\begin{aligned}
& \text { General Fund } \\
& \hline \\
& \$ \quad 8,198,777
\end{aligned}
$$

5,959,190
Balance Sheet
General Fund $\quad$ Debt Service Fund

Reconciliation of the Balance Sheet to the
Statement of Net Assets
as of June 30, 2010
(With Partial Comparative Information as of June 30, 2009)

|  | 2010 |  | 2009 |  |
| :---: | :---: | :---: | :---: | :---: |
| Total fund balances - governmental funds | \$ | 8,806,673 | \$ | 9,052,433 |

Amounts reported for governmental activities in the Statement of Net Assets are different because:

Capital assets are included in net assets, but are excluded from fund balances because they do not represent financial resources.

Cost of capital assets
Accumulated depreciation
Long-term liabilities are included in net assets, but are excluded from fund balances until due and payable.
General obligation bonds payable
Energy lease payable
Severance benefits payable
Compensated absences payable
Net other post-employment benefit obligations reported in the Statement of Net Assets do not require the use of current financial resources and are not reported as assets (liabilities) in governmental funds until actually due.

Certain revenues (including delinquent property taxes) are included in net assets, but are excluded from fund balances until they are available to liquidate liabilities of the current period.

Accrued interest payable on long-term debt is included in net assets, but is excluded from fund balances until due and payable.

Debt issuance premiums and discounts are excluded from net assets until amortized, but are included in fund balances upon issuance as other financing sources and uses.

Total net assets - governmental activities

113,303,121
$(62,442,280)$
112,525,639
$(35,735,000)$
$(38,145,000)$
$(5,053,761)$
$(597,525)$
$5,040,521 \quad 5,443,682$

469,431
361,698
$(747,652)$

|  | $(2,134,544)$ |  | $(2,381,545)$ |
| :--- | :--- | :--- | :--- |
|  |  |  |  |

$(770,350)$

See notes to basic financial statements

INDEPENDENT SCHOOL DISTRICT NO. 831
Statement of Revenue, Expenditures, and Changes in Fund Balances
Governmental Funds
Year Ended June 30, 2010
(With Partial Comparative Information for the Year Ended June 30, 2009)

|  |  |  | 1 1 1 1 1 1 1 1 1 | 1 । |  | $\begin{aligned} & \underset{\infty}{\infty} \\ & \underset{\sim}{n} \\ & \underset{\oplus}{\infty} \end{aligned}$ |  | $\left\lvert\, \begin{aligned} & 1 \\ & \end{aligned}\right.$ | $\overparen{\infty}$ <br>  <br>  <br>  | $\begin{aligned} & 0 \\ & \stackrel{0}{n} \\ & \stackrel{n}{n} \end{aligned}$ |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  <br>  | 11 |  | $\begin{aligned} & \stackrel{\rightharpoonup}{\infty} \\ & \stackrel{0}{\infty} \\ & \underset{\sim}{2} \end{aligned}$ | 1 । |  | $\begin{aligned} & \stackrel{\rightharpoonup}{\infty} \\ & \infty \\ & 0 \\ & \hline \end{aligned}$ | 2 $\alpha^{0}$ $i$ $i n$ | F and 0.0 0 in $n$ $n$ |

Iz pue 0 z


# INDEPENDENT SCHOOL DISTRICT NO. 831 

Reconciliation of the Statement of
Revenue, Expenditures, and Changes in Fund Balances
to the Statement of Activities
Year Ended June 30, 2010
(With Partial Comparative Information for the Year Ended June 30, 2009)

|  |  | 2010 | 2009 |
| :--- | :--- | :--- | :--- |
| Total net change in fund balances - governmental funds | $\$$ | $(245,760)$ | $\$ 806,409$ |

Amounts reported for governmental activities in the Statement of Activities are different because:

Capital outlays are recorded as net assets and the cost is allocated over their estimated useful lives as depreciation expense. However, fund balances are reduced for the full cost of capital outlays at the time of purchase.
Capital outlays
Depreciation expense

The amount of debt proceeds is reported in the governmental funds as a source of financing. Debt proceeds are not revenues in the Statement of Activities, but rather constitute long-term liabilities.

Certain expenses are included in the change in net assets, but do not require the use of current funds, and are not included in the change in fund balances.

Severance benefits payable
Compensated absences payable
Repayment of long-term debt principal does not affect the change in net assets. However, it reduces fund balances.
General obligation bonds payable
Energy lease payable
The change in net other post-employment benefit obligations do not require the use of current financial resources and are not included in the change in fund balances until due.

Interest on long-term debt is included in the change in net assets as it accrues, regardless of when payment is due. However, it is included in the change in fund balances when due.

Debt issuance premiums and discounts are included in the change in net assets as they are amortized over the life of the debt. However, they are included in the change in fund balances upon issuance as other financing sources and uses.

Certain revenues (including delinquent property taxes) are included in the change in net assets, but are excluded from the change in fund balances until they are available to liquidate liabilities of the current period.

Change in net assets - governmental activities

777,482
757,724
$(2,633,471)$
$(6,450,000)$

781,605
2,363,496
$(103,289)$
25,152

2,410,000
2,315,000
63,191
$(403,161)$
5,443,682

22,698
$(61,810)$

247,001
218,748

107,733
111,612
$\xlongequal{\$ 1,052,350} \xlongequal{\$ \quad 2,959,733}$

See notes to basic financial statements

Statement of Revenue, Expenditures, and Changes in Fund Balances

## Budget and Actual

General Fund
Year Ended June 30, 2010

| Budgeted Amounts |
| :---: |
| Original $\quad$ Actual | | Over (Under) |
| :--- |
| Final Budget |

Revenue
Local sources
Property taxes
Investment earnin
Other
State sources
Federal sources
Total revenue

Expenditures
Current
Administration
District support services
Elementary and secondary regular instruction
Vocational education instruction
Special education instruction
Instructional support services
Pupil support services
Sites and buildings
Fiscal and other fixed cost programs
Debt service
Principal
Interest and fiscal charges
Total expenditures

Net change in fund balances

Fund balances
Beginning of year

| 3,120,968 | 3,073,053 | 3,042,912 |  | $(30,141)$ |
| :---: | :---: | :---: | :---: | :---: |
| 2,685,768 | 1,936,108 | 1,691,524 |  | $(244,584)$ |
| 28,500,067 | 28,772,369 | 29,049,049 |  | 276,680 |
| 935,884 | 935,984 | 954,236 |  | 18,252 |
| 9,405,366 | 9,406,134 | 9,503,795 |  | 97,661 |
| 2,287,127 | 2,287,058 | 2,300,442 |  | 13,384 |
| 8,326,218 | 8,226,476 | 7,410,014 |  | $(816,462)$ |
| 7,355,482 | 8,211,038 | 8,335,957 |  | 124,919 |
| 1,001,340 | 270,000 | 264,920 |  | $(5,080)$ |
| 39,000 | 39,000 | 38,044 |  | (956) |
| 600 | 600 | 31,825 |  | 31,225 |
| 63,657,820 | 63,157,820 | 62,622,718 |  | $(535,102)$ |
| - | \$ $(500,000)$ | 390,819 | \$ | 890,819 |

End of year

5,578,192
\$ 5,969,011

See notes to basic financial statements

## Statement of Fiduciary Net Assets

as of June 30, 2010

|  |  | yee Benefit t Funds |
| :---: | :---: | :---: |
| Assets |  |  |
| Cash and short-term investments | \$ | 2,537,469 |
| Accounts receivable |  | 45,274 |
| Investments, at fair value |  |  |
| U.S. government agency securities |  | 566,449 |
| State and local bonds |  | 2,572,207 |
| Negotiable certificates of deposit |  | 743,450 |
| MN trust investment shares portfolio |  | 1,135,828 |
| Total assets |  | 7,600,677 |
| Liabilities |  |  |
| Accounts payable |  | 1,337,549 |
| Due to governmental funds |  | 830,137 |
| Total liabilities |  | 2,167,686 |
| Net assets |  |  |
| Held in trust for employee benefits and health savings accounts | \$ | 5,432,991 |
| Statement of Changes in Fiduciary Net Assets Year Ended June 30, 2010 |  |  |
|  |  | yee Benefit <br> t Funds |
| Additions |  |  |
| Contributions |  |  |
| Plan members | \$ | 2,466 |
| Investment earnings |  | 218,595 |
| Total additions |  | 221,061 |
| Deductions |  |  |
| Benefits paid to plan members |  | 546,932 |
| Change in net assets |  | $(325,871)$ |
| Net assets |  |  |
| Beginning of year |  | 5,758,862 |
| End of year | \$ | 5,432,991 |

See notes to basic financial statements

## NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

## A. Basis of Presentation

Independent School District No. 831, Forest Lake, Minnesota (the District) was formed and operates pursuant to applicable Minnesota laws and statutes. The District serves pre-kindergarten through 12th grade students attending the District either as a resident of the District or through an open enrollment option election. It is governed by a School Board elected by voters of the District to four-year terms. The District's financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

## B. Reporting Entity

The District's policy is to include in the financial statements all funds, departments, agencies, boards, commissions, and other component units for which the District is considered to be financially accountable.

Component units are legally separate entities for which the District (primary government) is financially accountable, or for which the exclusion of the component unit would render the financial statements of the primary government misleading. The criteria used to determine if the primary government is financially accountable for a component unit includes whether or not the primary government appoints the voting majority of the potential component unit's governing body, is able to impose its will on the potential component unit, is in a relationship of financial benefit or burden with the potential component unit, or is fiscally depended upon by the potential component unit. Based on these criteria, there are no organizations considered to be component units of the District.

In addition to component units, the District is required to disclose its relationships with related organizations. The District is a member of Technology and Information Educational Services (TIES), a consortium of Minnesota school districts that provides data processing services and support to its member districts. TIES is a separate legal entity that is financially independent of the District. Further, the District does not appoint a voting majority of TIES' Board of Directors. Therefore, TIES is not included as part of the District's reporting entity. During the fiscal year ended June 30, 2010, the District paid TIES \$499, 163 for services provided.

Extracurricular student activities are determined primarily by student participants under the guidance of an adult and are generally conducted outside of school hours. In accordance with Minnesota Statutes, the District's School Board has elected not to control or be otherwise financially accountable with respect to the underlying extracurricular activities. Accordingly, the extracurricular student activity accounts are not included in these financial statements.

## C. Government-Wide Financial Statement Presentation

The government-wide financial statements (Statement of Net Assets and Statement of Activities) display information about the reporting government as a whole. These statements include all the financial activities of the District, except for the fiduciary funds. Generally, the effect of material interfund activity has been removed from the government-wide financial statements.

## NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other internally directed revenues are reported instead as general revenues.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are generally recognized as revenues in the fiscal year for which they are levied, except for amounts advance recognized in accordance with a statutory tax shift described later in these notes. Grants and similar items are recognized when all eligibility requirements imposed by the provider have been met.

The District applies restricted resources first when an expense is incurred for which both restricted and unrestricted resources are available. For capital assets that can be specifically identified with, or allocated to functional areas, depreciation expense is included as a direct expense in the functional areas that utilize the related capital assets. For capital assets that essentially serve all functional areas, depreciation expense is reported as "depreciation not allocated to other functions." Interest on debt is considered an indirect expense and is reported separately on the Statement of Activities.

## D. Fund Financial Statement Presentation

Separate fund financial statements are provided for governmental and fiduciary funds. Major individual governmental funds are reported as separate columns in the fund financial statements. Aggregated information for the remaining nonmajor governmental funds is reported in a single column in the fund financial statements. Fiduciary funds are presented in the fiduciary fund financial statements by type, for which the District has two benefit trust funds. Since, by definition, fiduciary fund assets are being held for the benefit of a third party and cannot be used for activities or obligations of the District, these funds are excluded from the government-wide statements.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this basis of accounting transactions are recorded in the following manner:

1. Revenue Recognition - Revenue is recognized when it becomes measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For this purpose, the District generally considers revenues to be available if they are collected within 60 days after year-end. Grants and similar items are recognized when all eligibility requirements imposed by the provider have been met. State revenue is recognized in the year to which it applies according to funding formulas established by Minnesota Statutes. Proceeds of long-term debt and acquisitions under capital leases are reported as other financing sources.
2. Recording of Expenditures - Expenditures are generally recorded when a liability is incurred, except for principal and interest on long-term debt and compensated absences, which are recognized as expenditures to the extent they have matured. Capital asset acquisitions are reported as capital outlay expenditures in the governmental funds. In the General Fund, capital outlay expenditures are included within the applicable functional areas.

## NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting as described earlier in these notes.

## Description of Funds

The existence of the various district funds has been established by the Minnesota Department of Education. Each fund is accounted for as an independent entity. Descriptions of the funds included in this report are as follows:

## Major Governmental Funds

General Fund - The General Fund is the government's primary operating fund. It accounts for all financial resources except those required to be accounted for in another fund.

Debt Service Fund - The Debt Service Fund is used to account for the accumulation of resources for, and payment of general obligation debt principal, interest, and related costs. The regular debt service account is used for all general obligation debt service except for the financial activities of the other post-employment benefits (OPEB) debt service account. The OPEB debt service account is used for the 2009 taxable OPEB bond issue.

## Nonmajor Governmental Funds

Food Service Special Revenue Fund - The Food Service Special Revenue Fund is used to account for the District's child nutrition program.

Community Service Special Revenue Fund - The Community Service Special Revenue Fund is used to account for services provided to residents in the areas of recreation, civic activities, non-public pupils, adult or early childhood programs, or other similar services.

## Fiduciary Funds

Health Savings Plan Trust Fund - The Health Savings Plan Trust Fund is used to administer resources received and held by the District as the trustee for employees participating in the District's health savings account.

Post-Employment Benefits Trust Fund - The Post-Employment Benefits Trust Fund is used to administer resources received and held by the District as the trustee for others. The Post-Employment Benefits Trust Fund includes assets held in an irrevocable trust to fund post-employment insurance benefits of eligible employees.

## E. Budgetary Information

The budget for each fund is prepared on the same basis of accounting as the fund financial statements. Legal budgetary control is at the fund level. The School Board adopted an annual budget for the following fiscal year for all governmental funds. The School Board approved mid-year budget revisions decreasing General Fund revenues by $\$ 1,000,000$ and expenditures by $\$ 500,000$. Actual Food Service Special Revenue Fund, Community Service Special Revenue Fund, and Debt Service Fund expenditures exceeded final budgeted appropriations by $\$ 144,471, \$ 8,412$, and $\$ 307,821$, respectively, for the year ended June 30, 2010.

## NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

## F. Cash and Temporary Investments

Cash and temporary investments include balances from all funds that are combined and invested to the extent available in various securities as authorized by state law. Earnings from the pooled investments are allocated to the respective funds on the basis of applicable cash balance participation by each fund.

In the Post-Employment Benefits Trust Fund, this represents assets contributed to an irrevocable trust established to finance the District's liability for post-employment insurance benefits. Earnings from the investments of this trust are allocated directly to this fund.

Short-term, highly liquid debt instruments (including commercial paper, bankers' acceptances, and U.S. treasury and agency obligations) purchased with a remaining maturity of one year or less are reported at amortized cost which approximates fair value. Other investments are reported at fair value.

## G. Receivables

When necessary, the District utilizes an allowance for uncollectible accounts to value its receivables. However, the District considers all of its current receivables to be collectible. The only receivables not expected to be fully collected within one year are property taxes receivable.

## H. Inventories

Inventories are recorded using the consumption method of accounting and consist of purchased food, supplies, and surplus commodities received from the federal government. Food and supply purchases are recorded at invoice cost, computed on a first-in, first-out method. Surplus commodities are stated at standardized costs, as determined by the U.S. Department of Agriculture.

## I. Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items. Prepaid items are recorded as expenditures/expenses at the time of consumption.

## J. Property Taxes

The majority of the District's revenue in the General Fund is determined annually by statutory funding formulas. The total revenue allowed by these formulas is allocated between property taxes and state aids by the Legislature based on education funding priorities.

Generally, property taxes are recognized as revenue by the District in the fiscal year that begins midway through the calendar year in which the tax levy is collectible. To help balance the state budget, the Minnesota Legislature utilizes a tool referred to as the "tax shift," which periodically changes the District's recognition of property tax revenue. The tax shift advance recognizes cash collected for the subsequent year's levy as current year revenue, allowing the state to reduce the amount of aid paid to the District. Currently, the mandated tax shift recognizes $\$ 542,734$ of the property tax levy collectible in 2010 as revenue to the District in fiscal year 2010. The remaining portion of the taxes collectible in 2010 is recorded as deferred revenue (property taxes levied for subsequent year).

## NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Property tax levies are certified to the County Auditor in December of each year for collection from taxpayers in May and October of the following calendar year. In Minnesota, counties act as collection agents for all property taxes. The county spreads all levies over taxable property. Such taxes become a lien on property on the following January 1. The county generally remits taxes to the District at periodic intervals as they are collected. A portion of property taxes levied is paid by the state of Minnesota through various tax credits, which are included in revenue from state sources in the financial statements.

Taxes which remain unpaid are classified as delinquent taxes receivable. Revenue from these delinquent property taxes that is not collected within 60 days of year-end is deferred in the fund financial statements because it is not known to be available to finance the operations of the District in the current year. No allowance for uncollectible taxes is considered necessary.

## K. Capital Assets

Capital assets are capitalized at historical cost, or estimated historical cost if purchased or constructed. Donated capital assets are recorded at their estimated fair market value at the date of donation. The District defines capital assets as those with an initial, individual cost of $\$ 5,000$ or more, which benefit more than one fiscal year. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Capital assets are recorded in the government-wide financial statements, but are not reported in the fund financial statements. Capital assets are depreciated using the straight-line method over their estimated useful lives. Since assets are generally sold for an immaterial amount or scrapped when declared as no longer fit or needed for public school purposes by the District, no salvage value is taken into consideration for depreciation purposes. Useful lives vary from 20 to 50 years for land improvements and buildings, and 5 to 15 years for furniture and equipment. Land is not depreciated.

The District does not possess material amounts of infrastructure capital assets, such as sidewalks or parking lots. Such items are considered to be part of the cost of buildings or other improvable property.

## L. Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities. If material, bond premiums, discounts, and issuance costs are deferred and amortized over the life of the bonds using the straight-line method.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources, while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

## M. Vacation Pay

Under the terms of union contracts, certain employees accrue vacation (accrued as compensated absences) at varying rates, portions of which may be carried over to future years. Employees are reimbursed for any unused, accrued vacation upon termination. Vacation pay is accrued when earned in the government-wide financial statements. Vacation pay is accrued in governmental fund financial statements only when used or matured due to employee termination or similar circumstances.

## NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

## N. Sick Pay

Substantially all district employees are entitled to sick leave at various rates. Unused sick leave enters into the calculation of certain termination payments for some employees.

## O. Severance Benefits

The District provides lump sum severance benefits to eligible employees in accordance with provisions of certain collectively bargained contracts. Eligibility for these benefits is based on years of service and/or minimum age requirements. The amount of the severance or retirement benefit is calculated by converting a portion of unused accumulated sick leave. No employee can receive severance or retirement benefits that exceed one year's salary. Members of certain employee groups may also elect to receive District matching contributions paid into a tax-deferred matching contribution plan. The amount of any severance or retirement benefit due to an individual is reduced by the total matching contributions made by the District to such a plan over the course of that individual's employment.

The amount of severance that is based on convertible sick leave is recorded as a liability in the government-wide statements as it is earned and it becomes probable that it will vest at some point in the future. Severance or retirement pay is accrued in the governmental fund financial statements only when it matures due to employee termination or separation of service.

## P. Use of Estimates

The preparation of financial statements, in conformity with accounting principles generally accepted in the United States of America, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

## Q. Risk Management

The District is exposed to various risks of loss related to torts: theft of, damage to, and destruction of assets; errors and omissions; natural disasters; and workers' compensation for which the District carries commercial insurance. Settled claims have not exceeded this commercial coverage in any of the past three fiscal years. There were no significant reductions in the District's insurance coverage in fiscal year 2010.

## R. Net Assets

Net assets represent the difference between assets and liabilities in the government-wide financial statements. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balance of any long-term debt used to build or acquire the capital assets. Net assets are reported as restricted in the government-wide financial statements when there are limitations imposed on their use through external restrictions imposed by creditors, grantors, or laws or regulations of other governments.

## NOTE 2 - DEPOSITS AND INVESTMENTS

## A. Components of Cash and Investments

Cash and investments at year-end consist of the following:

| Deposits Investments | \$ | $\begin{array}{r} 6,152,008 \\ 14,407,554 \\ \hline \end{array}$ |
| :---: | :---: | :---: |
| Total deposits and investments | \$ | 20,559,562 |

Cash and investments are included on the basic financial statements as follows:

| Statement of Net Assets |  |  |
| :--- | :--- | ---: |
| Cash and temporary investments | $\$$ | $13,004,159$ |
| Statement of Fiduciary Net Assets |  | $2,537,469$ |
| Cash and short-term investments |  | $5,017,934$ |
|  | $\$ \quad 20,559,562$ |  |
| Total deposits and investments | $\$$ |  |

## B. Deposits

In accordance with applicable Minnesota Statutes, the District maintains deposits at depository banks authorized by the School Board, including checking accounts, savings accounts, and non-negotiable certificates of deposit.

The following is considered the most significant risk associated with deposits:
Custodial Credit Risk - In the case of deposits, this is the risk that in the event of a bank failure, the District's deposits may be lost.

Minnesota Statutes require that all deposits be protected by federal deposit insurance, corporate surety bond, or collateral. The market value of collateral pledged must equal 110 percent of the deposits not covered by federal deposit insurance or corporate surety bonds. Authorized collateral includes treasury bills, notes, and bonds; issues of U.S. government agencies; general obligations rated "A" or better; revenue obligations rated "AA" or better; irrevocable standard letters of credit issued by the Federal Home Loan Bank; and certificates of deposit. Minnesota Statutes require that securities pledged as collateral be held in safekeeping in a restricted account at the Federal Reserve Bank or in an account at a trust department of a commercial bank or other financial institution that is not owned or controlled by the financial institution furnishing the collateral.

The District's deposit policies do not further limit depository choices.
At year-end, the carrying amount of the District's deposits was $\$ 6,152,008$ while the balance on the bank records was $\$ 6,621,488$. At June 30, 2010, all deposits were fully covered by federal depository insurance, surety bonds, or by collateral held by the District's agent in the District's name.

## NOTE 2 - DEPOSITS AND INVESTMENTS (CONTINUED)

## C. Investments

The District has the following investments at year-end:

| Deposits/Investments | Credit Risk |  | Interest Risk - <br> Maturity Duration in Years |  |  |  |  |  | Total |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Rating | Agency | Less Than 1 |  | 1 to 5 |  | 5 to 10 |  |  |  |
| U.S. government agency securities | AAA | S\&P | \$ | 4,743,378 | \$ | 566,449 | \$ | - | \$ | 5,309,827 |
| State and local bonds | AAA | S\&P | \$ | - |  | ,006,061 | \$ | - |  | 2,006,061 |
| State and local bonds | AA | S\&P | \$ | - | \$ | 267,634 | \$ | - |  | 267,634 |
| State and local bonds | Aa2 | Moody's | \$ | - | \$ | - |  |  |  | 298,513 |
| Commercial paper | A-1+ | S\&P | \$ | 999,190 | \$ | - | \$ | - |  | 999,190 |
| Commercial paper | A-1 | S\&P | \$ | 749,212 | \$ | - | \$ | - |  | 749,212 |
| Negotiable certificates of deposit | N/A | N/A | \$ | 2,232,000 | \$ | 743,450 | \$ | - |  | 2,975,450 |
| Investment pools/mutual funds |  |  |  |  |  |  |  |  |  |  |
| MN School District Liquid |  |  |  |  |  |  |  |  |  |  |
| Asset Fund | AAAm | S\&P |  |  |  |  |  |  |  | 102,586 |
| MN Trust Investment |  |  |  |  |  |  |  |  |  |  |
| Shares Portfolio | Aaa | Moody's |  |  |  |  |  |  |  | 1,699,062 |
| Wells Fargo Advantage Government | AAA | S\&P |  |  |  |  |  |  |  | 19 |
| Total investments |  |  |  |  |  |  |  |  |  | 4,407,554 |

N/A - Not Applicable
The MN School District Liquid Asset Fund and the MN Trust Investment Shares Portfolio are external investment pools not registered with the Securities Exchange Commission (SEC) that follow the same regulatory rules of the SEC under rule 2a7. The fair value position in the pools are the same as the value of the pool shares.

Investments are subject to various risks, the following of which are considered the most significant:
Custodial Credit Risk - For investments, this is the risk that in the event of a failure of the counterparty to an investment transaction (typically a broker-dealer) the District would not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. Although the District's investment policies do not directly address custodial credit risk, it typically limits its exposure by purchasing insured or registered investments, or by the control of who holds the securities.

## NOTE 2 - DEPOSITS AND INVESTMENTS (CONTINUED)

Credit Risk - This is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. Minnesota Statutes limit the District's investments to direct obligations or obligations guaranteed by the United States or its agencies; shares of investment companies registered under the Federal Investment Company Act of 1940 that receive the highest credit rating, are rated in one of the two highest rating categories by a statistical rating agency, and all of the investments have a final maturity of 13 months or less; general obligations rated "A" or better; revenue obligations rated "AA" or better; general obligations of the Minnesota Housing Finance Agency rated "A" or better; bankers' acceptances of United States banks eligible for purchase by the Federal Reserve System; commercial paper issued by United States corporations or their Canadian subsidiaries, rated of the highest quality category by at least two nationally recognized rating agencies, and maturing in 270 days or less; Guaranteed Investment Contracts guaranteed by a United States commercial bank, domestic branch of a foreign bank, or a United States insurance company, and with a credit quality in one of the top two highest categories; repurchase or reverse purchase agreements and securities lending agreements with financial institutions qualified as a "depository" by the government entity, with banks that are members of the Federal Reserve System with capitalization exceeding $\$ 10,000,000$; that are a primary reporting dealer in U.S. government securities to the Federal Reserve Bank of New York; or certain Minnesota securities broker-dealers. For assets held in the Post-Employment Benefits Trust Fund, the investment options available to the District are expanded to include the investment types specified in Minnesota Statute $\S 356$ A.06, Subd. 7. The District's investment policies do not further restrict investing in specific financial instruments.

Concentration Risk - This is the risk associated with investing a significant portion of the District's investments (considered 5 percent or more) in the securities of a single issuer, excluding U.S. guaranteed investments (such as treasuries), investment pools, and mutual funds. The District's investment policies do not address concentration risk. At June 30, 2010, the District's investment portfolio includes the following percentages of specific issuers:

| U.S. government agency securities |  |
| :--- | ---: |
| Federal Home Loan Mortgage Corp. | $12.11 \%$ |
| Freddie Mac | $6.94 \%$ |
| Federal National Mortgage Association | $13.87 \%$ |
|  |  |
| Commercial paper |  |
| $\quad$ General Electric | $6.94 \%$ |
| Northwest Natural Gas | $5.20 \%$ |

Interest Rate Risk - This is the risk of potential variability in the fair value of fixed rate investments resulting from changes in interest rates (the longer the period for which an interest rate is fixed, the greater the risk). The District's investment policies do not limit the maturities of investments; however, when purchasing investments the District considers such things as interest rates and cash flow needs.

## NOTE 3 - CAPITAL ASSETS

Capital assets activity for the year ended June 30, 2010 is as follows:

|  | Balance Beginning of Year | Additions | Deletions | Balance End of Year |
| :---: | :---: | :---: | :---: | :---: |
| Capital assets, not depreciated |  |  |  |  |
| Land | \$ 1,885,726 | \$ - | \$ - | \$ 1,885,726 |
| Capital assets, depreciated |  |  |  |  |
| Buildings | 81,356,255 | - | - | 81,356,255 |
| Building and land improvements | 8,597,327 | 633,409 | - | 9,230,736 |
| Furniture and equipment | 20,686,331 | 144,073 | - | 20,830,404 |
| Total capital assets, depreciated | 110,639,913 | 777,482 | - | 111,417,395 |
| Less accumulated depreciation for |  |  |  |  |
| Buildings | $(38,427,470)$ | $(1,870,511)$ | - | $(40,297,981)$ |
| Building and land improvements | $(3,295,593)$ | $(261,723)$ | - | (3,557,316) |
| Furniture and equipment | $(18,139,214)$ | $(447,769)$ | - | $(18,586,983)$ |
| Total accumulated depreciation | $(59,862,277)$ | $(2,580,003)$ | - | $(62,442,280)$ |
| Net capital assets, depreciated | 50,777,636 | $(1,802,521)$ | - | 48,975,115 |
| Total capital assets, net | \$ 52,663,362 | \$ (1,802,521) | \$ | $\underline{\$ 50,860,841}$ |

Depreciation expense for the year ended June 30, 2010 was charged to the following governmental functions:

| Administration | $\$ 352$ |
| :--- | ---: |
| District support services | 1,765 |
| Elementary and secondary regular instruction | 11,666 |
| Vocational education instruction | 2,370 |
| Special education instruction | 1,895 |
| Instructional support services | 4,516 |
| Pupil support services | 232,996 |
| Community service | 8,533 |
| Food service | 137,288 |
| Depreciation not allocated to other functions | $2,178,622$ |
| Total depreciation expense | $\$ 2,580,003$ |

## NOTE 4 - AID ANTICIPATION CERTIFICATES

Short-term borrowing for cash flow purposes is summarized as follows:

| Issue Date | Maturity Date | Interest Rate | June 30, 2009 |  | Additions |  | Retirements |  | June 30, 2010 |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 8/27/2009 | 9/10/2010 | 2.00\% | \$ | - | \$ | 7,780,978 | \$ | - | \$ | 7,780,978 |

Interest and fiscal charges of $\$ 31,316$ were charged to the General Fund in fiscal year 2010 related to these certificates.

## NOTE 5 - LONG-TERM LIABILITIES

## A. General Obligation Bonds Payable

The District currently has the following general obligation bonds payable outstanding:

| Issue | Issue Date | Interest Rate | Face/Par Value | Final Maturity | Principal Outstanding |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Refunding bonds | 01/27/2005 | 5.00\% | \$ 34,140,000 | 02/01/2019 | \$ 29,285,000 |
| Taxable OPEB bonds | 03/01/2009 | 3.50-6.00\% | \$ 6,450,000 | 02/01/2030 | 6,450,000 |
| Total general obligation bonds payable |  |  |  |  | \$ 35,735,000 |

These bonds were issued to refinance (refund) prior bond issues or to finance OPEB. Assets of the Debt Service Fund, together with scheduled future ad valorem tax levies, are dedicated for the retirement of these bonds. The annual future debt service levies authorized are equal to 105 percent of the principal and interest due each year. These levies are subject to reduction if fund balance amounts exceed limitations imposed by Minnesota law.

## B. Energy Lease Payable

The District entered into an energy lease agreement to finance the design, acquisition, and installation of energy conservation equipment at district facilities. The lease had an interest rate of 4.0 percent, requiring monthly payments with a final maturity of January 1,2010. The assets acquired through the energy lease have not been capitalized as individual asset amounts do not meet the capitalization threshold requirements. This lease was repaid through the General Fund.

## NOTE 5 - LONG-TERM LIABILITIES (CONTINUED)

## C. Minimum Debt Payments

Minimum annual principal and interest payments to maturity for general obligation bonds are as follows:

| Year Ending June 30, | General Obligation Bonds |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  |  | Principal |  | Interest |
| 2011 | \$ | 2,815,000 | \$ | 1,794,366 |
| 2012 |  | 2,990,000 |  | 1,656,316 |
| 2013 |  | 3,190,000 |  | 1,509,441 |
| 2014 |  | 3,285,000 |  | 1,352,941 |
| 2015 |  | 3,415,000 |  | 1,190,641 |
| 2016-2020 |  | 15,875,000 |  | 3,226,881 |
| 2021-2025 |  | 1,755,000 |  | 993,761 |
| 2026-2030 |  | 2,410,000 |  | 445,015 |
|  |  | 35,735,000 | \$ | 12,169,362 |

## D. Changes in Long-Term Liabilities

|  | $\begin{gathered} \text { Balance- } \\ \text { July } 1,2009 \\ \hline \end{gathered}$ | Additions |  | Retirements | $\begin{gathered} \text { Balance - } \\ \text { June 30, } 2010 \\ \hline \end{gathered}$ | Due Within One Year |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| General obligation bonds payable | \$ 38,145,000 | \$ | - | \$ 2,410,000 | \$ 35,735,000 | \$ 2,815,000 |
| Energy lease payable | 38,044 |  | - | 38,044 | - | - |
| Severance benefits payable | 5,053,761 |  | - | 781,605 | 4,272,156 | 353,730 |
| Compensated absences payable | 597,525 |  | 242,520 | 139,231 | 700,814 | 700,814 |
|  | \$ 43,834,330 | \$ | 242,520 | \$ 3,368,880 | \$ 40,707,970 | \$ 3,869,544 |

## NOTE 6 - RESERVED AND DESIGNATED FUND BALANCES

Certain portions of fund balances are reserved based on state requirements to track special program funding, to provide for funding on certain long-term liabilities, or as required by other outside parties. The District's School Board has also designated portions of fund balance for specific purposes. At June 30, 2010, the District has recorded the following reservations and designations of fund balances:

|  | Reserved |  | Designated |  |
| :---: | :---: | :---: | :---: | :---: |
| General Fund |  |  |  |  |
| Reserved for deferred maintenance | \$ | 89,486 | \$ | - |
| Reserved for health and safety |  | 12,969 |  | - |
| Reserved for operating capital |  | 48,472 |  | - |
| Designated for separation/retirement benefits |  | - |  | 1,258,590 |
| Total General Fund |  | 150,927 |  | 1,258,590 |
| Nonmajor funds |  |  |  |  |
| Community Service Special Revenue Fund |  |  |  |  |
| Reserved for community education programs |  | 417,437 |  | - |
| Reserved for school readiness |  | 32,901 |  | - |
| Reserved for early childhood family education programs |  | 83,230 |  | - |
| Total nonmajor funds |  | 533,568 |  | - |
| Total all funds | \$ | 684,495 | \$ | 1,258,590 |

## NOTE 7 - DEFINED BENEFIT PENSION PLANS - STATE-WIDE

Substantially all employees of the District are required by state law to belong to defined benefit, multi-employer, cost-sharing pension plans administered by the Teachers' Retirement Association (TRA) or Public Employees' Retirement Association (PERA), all of which are administered on a state-wide basis. Disclosures relating to these plans are as follows:

## Teachers' Retirement Association (TRA)

## A. Plan Description

All teachers employed by the District are covered by defined benefit plans administered by TRA. TRA members belong to either the Coordinated or Basic Plan. Coordinated Plan members are covered by Social Security and Basic Plan members are not. All new members must participate in the Coordinated Plan. These plans are established and administered in accordance with Minnesota Statutes, Chapters 354 and 356 .

TRA provides retirement benefits as well as disability benefits to members, and benefits to survivors upon death of eligible members. Benefits are established by Minnesota Statutes and vest after three years of service credit. The defined retirement benefits are based on a member's highest average salary for any five consecutive years of allowable service, age, and a formula multiplier based on years of credit at termination of service.

## NOTE 7 - DEFINED BENEFIT PENSION PLANS - STATE-WIDE (CONTINUED)

Two methods are used to compute benefits for TRA's Coordinated and Basic Plan members. Members first employed before July 1, 1989 receive the greater of the Tier I or Tier II as described below:

## Tier I

|  | Step Rate Formula | Percentage per Year |
| :---: | :---: | :---: |
| Basic Plan |  |  |
|  | First 10 years | 2.2 percent |
|  | All years after | 2.7 percent |
| Coordinated Plan |  |  |
|  | First 10 years if service years are prior to July 1, 2006 | 1.2 percent |
|  | First 10 years if service years are July 1, 2006 or after | 1.4 percent |
|  | All other years of service if service years are prior to July 1, 2006 | 1.7 percent |
|  | All other years of service if service years are July 1, 2006 or after | 1.9 percent |

With these provisions:

- Normal retirement age is 65 with less than 30 years of allowable service and age 62 with 30 or more years of allowable service.
- Three percent per year early retirement reduction factors for all years under normal retirement age.
- Unreduced benefits for early retirement under a Rule-of-90 (age plus allowable service equals 90 or more).


## Tier II

For years of service prior to July 1, 2006, a level formula of 1.7 percent per year for Coordinated Plan members and 2.7 percent per year for Basic Plan members. For years of service July 1, 2006 and after, a level formula of 1.9 percent per year for Coordinated Plan members and 2.7 percent for Basic Plan members applies. Actuarially equivalent early retirement reduction factors with augmentation are used for early retirement before the normal age of 65 . These reduction factors average approximately $4-5.5$ percent per year.

Members first employed after June 30, 1989 receive only the Tier II calculation with a normal retirement age that is their retirement age for full Social Security retirement benefits, but not to exceed age 66.

Six different types of annuities are available to members upon retirement. The No Refund Life Plan is a lifetime annuity that ceases upon the death of the retiree-no survivor annuity is payable. A retiring member may also choose to provide survivor benefits to a designated beneficiary(ies) by selecting one of the five plans which have survivorship features. Vested members may also leave their contributions in the TRA Fund upon termination of service in order to qualify for a deferred annuity at retirement age. Any member terminating service is eligible for a refund of their employee contributions plus interest.

The benefit provisions stated apply to active plan participants. Vested, terminated employees who are entitled to benefits but not receiving them are bound by the provisions in effect at the time they last terminated their public service.

## NOTE 7 - DEFINED BENEFIT PENSION PLANS - STATE-WIDE (CONTINUED)

TRA publicly issues a CAFR presenting financial statements, supplemental information on funding levels, investment performance, and further information on benefits provisions. The report may be accessed at the TRA website at tra.state.mn.us. Alternatively, a copy of the report may be obtained by writing TRA at Teachers' Retirement Association, 60 Empire Drive, Suite 400, St. Paul, Minnesota 55103-4000 or by calling (651) 296-6449 or (800) 657-3853.

## B. Funding Policy

Minnesota Statutes, Chapter 354 sets the rates for employee and employer contributions. These statutes are established and amended by the State Legislature. Coordinated and Basic Plan members are required to contribute 5.5 percent and 9.0 percent, respectively, of their annual covered salary as employee contributions. The employer contribution rate for Coordinated Plan members was 5.5 percent and 9.5 percent for Basic Plan members. Legislation passed during the 2010 session increased member and employer contribution rates by 0.5 percent annually over a four-year period beginning July 1,2011 . Total covered payroll salaries for all TRA members state-wide during fiscal years June 30, 2009, 2008, and 2007 were approximately $\$ 3.76$ billion, $\$ 3.65$ billion, and $\$ 3.53$ billion, respectively.

The District's contributions for the years ended June 30, 2010, 2009, and 2008 were $\$ 1,611,754$, $\$ 1,729,854$, and $\$ 1,703,016$, respectively, equal to the contractually required contributions for each year as set by state statutes.

## Public Employees' Retirement Association (PERA)

## A. Plan Description

All non-teacher full-time and certain part-time employees of the District are covered by defined benefit plans administered by the Public Employees' Retirement Association of Minnesota (PERA). PERA administers the Public Employees' Retirement Fund (PERF), which is a cost-sharing, multi-employer retirement plan. This plan is established and administered in accordance with Minnesota Statutes, Chapters 353 and 356.

PERF members belong to either the Coordinated or Basic Plan. Coordinated Plan members are covered by Social Security and Basic Plan members are not. All new members must participate in the Coordinated Plan.

PERA provides retirement benefits as well as disability benefits to members and benefits to survivors upon death of eligible members. Benefits are established by state statutes, and vest after three years of credited service. The defined retirement benefits are based on a member's highest average salary for any five successive years of allowable service, age, and years of credit at termination of service.

Two methods are used to compute benefits for PERA's Coordinated and Basic Plan members. The retiring member receives the higher of a step-rate benefit accrual formula (Method 1) or a level accrual formula (Method 2). Under Method 1, the annuity accrual rate for a Basic Plan member is 2.2 percent of average salary for each of the first 10 years of service and 2.7 percent for each remaining year. The annuity accrual rate for Coordinated Plan members is 1.2 percent of average salary for each of the first 10 years and 1.7 percent for each remaining year. Under Method 2, the annuity accrual rate is 2.7 percent of average salary for Basic Plan members and 1.7 percent for Coordinated Plan members for each year of service. For all members hired prior to July 1, 1989 whose annuity is calculated using Method 1, a full annuity is available when age plus years of service equal 90 . Normal retirement age is 65 for Basic and Coordinated Plan members hired prior to July 1, 1989. Normal retirement age is the age for unreduced Social Security benefits capped at 66 for Coordinated Plan members hired on or after July 1, 1989. A reduced retirement annuity is also available to eligible members seeking early retirement.

## NOTE 7 - DEFINED BENEFIT PENSION PLANS - STATE-WIDE (CONTINUED)

There are different types of annuities available to members upon retirement. A single-life annuity is a lifetime annuity that ceases upon the death of the retiree-no survivor annuity is payable. There are also various types of joint and survivor annuity options available which will be payable over joint lives. Members may also leave their contributions in the fund upon termination of public service in order to qualify for a deferred annuity at retirement age. Refunds of contributions are available at any time to members who leave public service, but before retirement benefits begin.

The benefit provisions stated in the previous paragraphs of this section are current provisions and apply to active plan participants. Vested, terminated employees who are entitled to benefits, but are not receiving them yet are bound by the provisions in effect at the time they last terminated their public service.

PERA issues a publicly available financial report that includes financial statements and required supplementary information for PERF. That report may be obtained on the web at mnpera.org; by writing to PERA at 60 Empire Drive, Suite 200, St. Paul, Minnesota 55103-2088; or by calling (651) 296-7460 or (800) 652-9026.

## B. Funding Policy

Minnesota Statutes, Chapter 353 sets the rates for employer and employee contributions. These statutes are established and amended by the State Legislature. The District makes annual contributions to the pension plans equal to the amount required by state statutes. PERF Basic and Coordinated Plan members were required to contribute 9.1 percent and 6.0 percent, respectively, of their annual covered salary in 2009. The contribution rate for Coordinated Plan members will increase to 6.25 percent effective January 1,2011 . The District is required to contribute the following percentages of annual covered payroll: 11.78 percent for Basic Plan PERF members and 6.75 percent for Coordinated Plan PERF members. Employer contribution rates for the Coordinated Plan increased to 7.00 percent effective January 1, 2010 and will increase to 7.25 percent effective January 1, 2011.

The District's contributions to PERF for the years ended June 30, 2010, 2009, and 2008 were $\$ 861,771$, $\$ 825,078$, and $\$ 782,651$, respectively, equal to the contractually required contributions for each year as set by state statutes.

## NOTE 8 - OTHER POST-EMPLOYMENT BENEFITS PLAN

## A. Plan Description

The District provides post-employment insurance benefits to certain eligible employees through the OPEB Plan, a single-employer defined benefit plan administered by the District. All post-employment benefits are based on contractual agreements with employee groups. Eligibility for these benefits is based on years of service and/or minimum age requirements. These contractual agreements do not include any specific contribution or funding requirements. These benefits are summarized as follows:

Post-Employment Insurance Benefits - All retirees of the District have the option under state law to continue their medical insurance coverage through the District from the time of retirement until the employee reaches the age of eligibility for Medicare. For members of certain employee groups, the District pays the eligible retiree's premiums for medical and/or dental insurance from the time of retirement until the employee reaches the age of eligibility for Medicare. Benefits paid by the District differ by bargaining unit and date of hire, with some contracts specifying a certain dollar amount per month, and some covering premium costs as defined within each collective bargaining agreement. Retirees not eligible for these District-paid premium benefits must pay the full district premium rate for their coverage.

## NOTE 8 - OTHER POST-EMPLOYMENT BENEFITS PLAN (CONTINUED)

The District is legally required to include any retirees for whom it provides health insurance coverage in the same insurance pool as its active employees, whether the premiums are paid by the District or the retiree. Consequently, participating retirees are considered to receive a secondary benefit known as an "implicit rate subsidy." This benefit relates to the assumption that the retiree is receiving a more favorable premium rate than they would otherwise be able to obtain if purchasing insurance on their own, due to being included in the same pool with the District's younger and statistically healthier active employees.

## B. Funding Policy

The required contribution is based on projected pay-as-you-go financing requirements, with additional amounts to pre-fund benefits as determined annually by the District. The District has established a Post-Employment Benefits Trust Fund to fund these obligations.

## C. Annual OPEB Cost and Net OPEB Obligation

The District's annual OPEB cost (expense) is calculated based on annual required contributions (ARC) of the District, an amount determined on an actuarially determined basis in accordance with the parameters of GASB Statement No. 45. The ARC represents a level funding that, if paid on an ongoing basis, is projected to cover normal costs each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed 30 years.

The following table shows the components of the District's annual OPEB cost for the year, the amount actually contributed to the plan, and the changes in the District's net OPEB obligation to the plan:

| Annual required contribution | $\$$ | 313,931 <br> $(244,966)$ |
| :--- | ---: | ---: |
| Interest on net OPEB obligation |  | 334,196 |
| Adjustment to annual required contribution | 403,161 |  |
| $\quad$ Annual OPEB cost (expense) | - |  |
| Contributions made | 403,161 |  |
| $\quad$ Increase in net OPEB obligation | $(5,443,682)$ |  |
| Negative net OPEB obligation - beginning of year |  | $(5,040,521)$ |
| Negative net OPEB obligation - end of year | $\$$ |  |

The District's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the negative net OPEB obligation for the past two years are as follows:

| Fiscal <br> Year Ended | Annual OPEB Cost |  | Employer Contribution |  | Percentage of Annual OPEB Cost Contributed |  | Negative Net OPEB Obligation (Asset) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| June 30, 2009 | \$ | 648,127 | \$ | 6,091,809 | 939.9\% |  | $(5,443,682)$ |
| June 30, 2010 | \$ | 403,161 | \$ | - | - |  | $(5,040,521)$ |

## NOTE 8 - OTHER POST-EMPLOYMENT BENEFITS PLAN (CONTINUED)

## D. Funded Status and Funding Progress

As of July 1, 2008, the most recent actuarial valuation date, the plan was zero percent funded. The actuarial accrued liability for benefits was $\$ 6,091,809$ and the actuarial value of assets was $\$ 0$, resulting in an unfunded actuarial accrued liability (UAAL) of $\$ 6,091,809$. The covered payroll (annual payroll of active employees covered by the plan) was $\$ 34,384,669$, and the ratio of the UAAL to the covered payroll was 17.7 percent.

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the ARC of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The Schedule of Funding Progress immediately following the notes to basic financial statements presents multi-year trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

## E. Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the July 1, 2008 actuarial valuation, the projected unit credit actuarial cost method was used. The actuarial assumptions included: a 4.5 percent investment rate of return (net of administrative expenses) based on the District's own investments; a zero percent rate of projected salary increases; an annual healthcare cost trend rate of 9.0 percent initially, reduced by decrements to an ultimate rate of 5.0 percent after eight years. The UAAL is being amortized on a level dollar basis over a closed period. The remaining amortization period at July 1, 2008 was 30 years.

## F. Other Post-Employment Benefits Trust Fund

The District administers a defined benefit OPEB Plan. The assets of the plan are reported in the District's financial report in the Post-Employment Benefits Trust Fund. The plan assets may be used only for the payment of benefits of the plan, in accordance with the terms of the plan.

The Post-Employment Benefits Trust Fund is reported using the accrual basis of accounting. Employer contributions to the plan are recognized when due and the employer has made a formal commitment to provide the contributions. Benefits are recognized when due and payable in accordance with the terms of the plan.

## NOTE 8 - OTHER POST-EMPLOYMENT BENEFITS PLAN (CONTINUED)

## G. Membership

Membership in the plan consisted of the following as of July 1, 2008:

| Retirees and beneficiaries receiving benefits | 120 |
| :---: | :---: |
| Active plan members | 771 |
| Total members | 891 |

## NOTE 9 - FLEXIBLE BENEFIT PLAN

The District has a cafeteria plan (the Plan) established under § 125 of the Internal Revenue Code. All employee groups of the District are eligible if and when the collective bargaining agreement or contract with their group allows eligibility. Eligible employees can elect to participate by contributing pre-tax dollars withheld from payroll checks to the Plan for healthcare and dependent care benefits.

Before the beginning of the Plan year, which is from September 1 to August 31, each participant designates a total amount of pre-tax dollars to be contributed to the Plan during the year. Payments are made from the Plan to participating employees upon submitting a request for reimbursement of eligible expenses actually incurred by the participant. At June 30, the District is contingently liable for claims against the total amount of participants' annual contributions to the Plan, whether or not such contributions have been made.

The Plan is administered by the District for child care, medical expense reimbursements, and health insurance premiums. The District withholds amounts from employee payroll checks equal to the amount of the health insurance premiums owing and makes the premium payments when due. These payments are recorded in the General Fund. The medical reimbursement and dependent care activity in the financial statements is accounted for in the General Fund.

All property of the Plan and income attributable to that property is solely the property of the District, subject to the claims of the District's general creditors. Participants' rights under the Plan are equal to those of general creditors of the District in an amount equal to the eligible healthcare and dependent care expenses incurred by the participants. The District believes that it is unlikely that it will use the assets to satisfy the claims of general creditors in the future.

## NOTE 10 - HEALTHCARE REIMBURSEMENT PLAN

The District also maintains a healthcare reimbursement plan (the Healthcare Plan) under § 105 of the Internal Revenue Code. All employee groups of the District are eligible if and when the collective bargaining agreement or contract with their group allows eligibility. Participants may use the funds contributed by the District to be reimbursed for uninsured health expenses paid, additional costs associated with health insurance coverage, or insurance premiums paid under a spouse or dependent plan.

All assets of the Healthcare Plan are held by the District. The Healthcare Plan is administered by an independent contract administrator and is included in the financial statements in the various district funds.

All property of the Healthcare Plan and income attributable to that property is solely the property of the District, subject to the claims of the District's general creditors. Participants' rights under the Healthcare Plan are equal to those of general creditors of the District in an amount equal to the eligible healthcare expenses incurred by the participants. The District believes that it is unlikely that it will use the assets to satisfy the claims of general creditors in the future.

## NOTE 11 - INTERFUND BALANCES AND TRANSACTIONS

The District had the following interfund receivables and payables at June 30, 2010:


This balance represents interfund amounts due to the General Fund and Debt Service Fund relating to post-employment benefit costs to be reimbursed and to reimburse the portion of bond proceeds to be used for initial debt service costs.

## NOTE 12 - OPERATING LEASES

The District has five operating bus leases for student transportation. The leases have monthly payments ranging from $\$ 3,330$ to $\$ 5,575$ and expire at various times through July 2013. Operating lease expenditures for the year ended June 30, 2010 were approximately $\$ 272,375$.

The District is currently utilizing space under an operating lease agreement for the Step Program. The lease has monthly payments ranging from $\$ 10,667$ to $\$ 12,367$ and will expire in August 2016. Operating lease expenditures for the year ended June 30, 2010 were approximately $\$ 117,337$.

Future commitments on these leases are as follows:

| Year Ending June 30, | Bus Leases |  |  | e Lease |
| :---: | :---: | :---: | :---: | :---: |
| 2011 | \$ | 219,820 | \$ | 128,004 |
| 2012 |  | 164,760 |  | 131,844 |
| 2013 |  | 81,330 |  | 135,804 |
| 2014 |  | 5,575 |  | 139,884 |
| 2015 |  | - |  | 144,084 |
| 2016-2017 |  | - |  | 173,138 |
|  | \$ | 471,485 | \$ | 852,758 |

## NOTE 13 - COMMITMENTS AND CONTINGENCIES

## A. Federal and State Revenues

Amounts received or receivable from federal and state agencies are subject to agency audit and adjustment. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of funds which may be disallowed by the agencies cannot be determined at this time, although the District expects such amounts, if any, to be immaterial.

## NOTE 13 - COMMITMENTS AND CONTINGENCIES (CONTINUED)

## B. Contingencies

The District has the usual and customary legal claims pending at year-end, mostly of minor nature and/or covered by insurance. Although the outcomes of these claims are not presently determinable, the District believes that the resolution of these matters will not have a material adverse effect on its financial position.

## NOTE 14 -SUBSEQUENT EVENTS

In September 2010, the District issued $\$ 11,805,831$ of Aid Anticipation Certificates, Series 2010B. The certificates bear an interest rate of 2.0 percent and have a final maturity date of September 1, 2011.

REQUIRED SUPPLEMENTARY INFORMATION

Required Supplementary Information
Other Post-Employment Benefits Plan
June 30, 2010

The following schedules present trend information about the funding progress and amounts contributed to the Other Post-Employment Benefits Plan administered by the District:

## Schedule of Funding Progress



## Schedule of Employer Contributions

| Year Ended June 30, | Annual OPEB Cost |  | Percentage Contributed | (Negative) <br> Net OPEB <br> Obligation |
| :---: | :---: | :---: | :---: | :---: |
| 2009 | \$ | 648,127 | 939.9 \% | \$ (5,443,682) |
| 2010 | \$ | 403,161 | - \% | \$ (5,040,521) |

Nonmajor Governmental Funds
Combining Balance Sheet
as of June 30, 2010

Special Revenue Funds

| Special Revenue Funds |  |  |
| :--- | :---: | :---: |
| Community |  |  |
| Food Service | Service | Totals |

Assets

| Cash and temporary investments | \$ | 984,948 | \$ | 991,484 | \$ | 1,976,432 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Receivables |  |  |  |  |  |  |
| Current taxes |  | - |  | 456,491 |  | 456,491 |
| Delinquent taxes |  | - |  | 32,027 |  | 32,027 |
| Accounts and interest |  | 3,348 |  | 32,430 |  | 35,778 |
| Due from other governmental units |  | 59,293 |  | 236,193 |  | 295,486 |
| Inventory |  | 84,094 |  | - |  | 84,094 |
| Prepaid items |  | 5,710 |  | 485 |  | 6,195 |
| Total assets | \$ | 1,137,393 | \$ | 1,749,110 | \$ | 2,886,503 |

Liabilities and Fund Balances

## Liabilities

Salaries and compensated absences payable
Accounts and contracts payable
Due to other governmental units
Property taxes levied for subsequent year
Unearned revenue
Deferred revenue - delinquent taxes Total liabilities

Fund balances
Reserved
Unreserved - undesignated
Total fund balances

Total liabilities and fund balances

| \$ | 14,147 | \$ | 119,510 | \$ | 133,657 |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | 64,351 |  | 190,964 |  | 255,315 |
|  | 256 |  | 7,281 |  | 7,537 |
|  | - |  | 786,219 |  | 786,219 |
|  | 76,652 |  | 63,041 |  | 139,693 |
|  | - |  | 22,209 |  | 22,209 |
|  | 155,406 |  | 1,189,224 |  | 1,344,630 |
|  | - |  | 533,568 |  | 533,568 |
|  | 981,987 |  | 26,318 |  | 1,008,305 |
|  | 981,987 |  | 559,886 |  | 1,541,873 |
| \$ | 1,137,393 | \$ | 1,749,110 | \$ | 2,886,503 |

Nonmajor Governmental Funds
Combining Statement of Revenue, Expenditures, and Changes in Fund Balances
Year Ended June 30, 2010

|  | Special Revenue Funds |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Food Service |  | Community Service |  | Totals |  |
| Revenue |  |  |  |  |  |  |
| Local sources |  |  |  |  |  |  |
| Property taxes | \$ | - | \$ | 771,675 | \$ | 771,675 |
| Investment earnings |  | 5,791 |  | 4,279 |  | 10,070 |
| Other |  | 2,406,772 |  | 2,683,967 |  | 5,090,739 |
| State sources |  | 174,630 |  | 488,643 |  | 663,273 |
| Federal sources |  | 1,134,063 |  | - |  | 1,134,063 |
| Total revenue |  | 3,721,256 |  | 3,948,564 |  | 7,669,820 |
| Expenditures |  |  |  |  |  |  |
| Current |  |  |  |  |  |  |
| Food service |  | 3,759,662 |  | - |  | 3,759,662 |
| Community service |  | - |  | 3,917,039 |  | 3,917,039 |
| Capital outlay |  | 133,859 |  | 39,452 |  | 173,311 |
| Total expenditures |  | 3,893,521 |  | 3,956,491 |  | 7,850,012 |
| Net change in fund balances |  | $(172,265)$ |  | $(7,927)$ |  | $(180,192)$ |
| Fund balances |  |  |  |  |  |  |
| Beginning of year |  | 1,154,252 |  | 567,813 |  | 1,722,065 |
| End of year | \$ | 981,987 | \$ | 559,886 | \$ | 1,541,873 |

General Fund
Comparative Balance Sheet as of June 30, 2010 and 2009


## Liabilities and Fund Balances

## Liabilities

Aid anticipation certificates
Salaries and compensated absences payable
Accounts and contracts payable
Accrued interest payable
Due to other governmental units
Property taxes levied for subsequent year
Unearned revenue
Deferred revenue - delinquent taxes
Total liabilities

Fund balances

| Reserved for deferred maintenance |  | 89,486 |  | - |
| :---: | :---: | :---: | :---: | :---: |
| Reserved for health and safety |  | 12,969 |  | 217,909 |
| Reserved for operating capital |  | 48,472 |  | 763,981 |
| Unreserved |  |  |  |  |
| Designated for separation/retirement benefits |  | 1,258,590 |  | 1,226,524 |
| Undesignated |  | 4,559,494 |  | 3,369,778 |
| Total fund balances |  | 5,969,011 |  | 5,578,192 |
| Total liabilities and fund balances | \$ | 28,802,164 | \$ | 20,963,589 |

General Fund
Schedule of Revenue, Expenditures, and Changes in Fund Balances
Budget and Actual
Year Ended June 30, 2010
(With Comparative Actual Amounts for the Year Ended June 30, 2009)

|  | 2010 |  |  | 2009 |
| :---: | :---: | :---: | :---: | :---: |
|  | Budget | Actual | Over (Under) | Actual |
|  |  |  | Budget |  |
| Revenue |  |  |  |  |
| Local sources |  |  |  |  |
| Property taxes | \$ 10,426,700 | \$ 10,431,320 | \$ 4,620 | \$ 10,914,411 |
| Investment earnings | 250,000 | 54,057 | $(195,943)$ | 166,628 |
| Other | 1,237,400 | 1,614,751 | 377,351 | 1,320,661 |
| State sources | 43,739,314 | 43,539,037 | $(200,277)$ | 51,121,188 |
| Federal sources | 7,004,406 | 7,374,372 | 369,966 | 2,347,273 |
| Total revenue | 62,657,820 | 63,013,537 | 355,717 | 65,870,161 |
| Expenditures |  |  |  |  |
| Current |  |  |  |  |
| Administration |  |  |  |  |
| Salaries | 2,171,911 | 2,156,696 | $(15,215)$ | 2,356,912 |
| Employee benefits | 774,037 | 794,235 | 20,198 | 1,150,469 |
| Purchased services | 60,307 | 45,795 | $(14,512)$ | 38,769 |
| Supplies and materials | 19,400 | 7,555 | $(11,845)$ | 27,557 |
| Other expenditures | 47,398 | 38,631 | $(8,767)$ | 40,258 |
| Total administration | 3,073,053 | 3,042,912 | $(30,141)$ | 3,613,965 |
| District support services |  |  |  |  |
| Salaries | 1,000,203 | 933,849 | $(66,354)$ | 976,342 |
| Employee benefits | 639,115 | 421,566 | $(217,549)$ | 645,287 |
| Purchased services | 192,650 | 232,206 | 39,556 | 190,163 |
| Supplies and materials | 93,340 | 98,681 | 5,341 | 133,470 |
| Other expenditures | 10,800 | 5,222 | $(5,578)$ | 4,499 |
| Total district support services | 1,936,108 | 1,691,524 | $(244,584)$ | 1,949,761 |
| Elementary and secondary regular instruction |  |  |  |  |
| Salaries | 21,017,554 | 21,044,743 | 27,189 | 20,700,342 |
| Employee benefits | 6,030,220 | 6,551,448 | 521,228 | 9,488,803 |
| Purchased services | 925,549 | 750,446 | $(175,103)$ | 776,588 |
| Supplies and materials | 788,645 | 676,366 | $(112,279)$ | 773,927 |
| Capital expenditures | 9,401 | 10,530 | 1,129 | 38,373 |
| Other expenditures | 1,000 | 15,516 | 14,516 | 20,902 |
| Total elementary and secondary regular instruction | 28,772,369 | 29,049,049 | 276,680 | 31,798,935 |

## INDEPENDENT SCHOOL DISTRICT NO. 831

General Fund
Schedule of Revenue, Expenditures, and Changes in Fund Balances
Budget and Actual (continued)
Year Ended June 30, 2010
(With Comparative Actual Amounts for the Year Ended June 30, 2009)

|  | 2010 |  |  | 2009 |
| :---: | :---: | :---: | :---: | :---: |
|  | Budget | Actual | ver (Under) <br> Budget |  |
| Expenditures (continued) |  |  |  |  |
| Current (continued) |  |  |  |  |
| Vocational education instruction |  |  |  |  |
| Salaries | 650,186 | 619,322 | $(30,864)$ | 626,742 |
| Employee benefits | 213,371 | 212,449 | (922) | 337,847 |
| Purchased services | 26,520 | 51,611 | 25,091 | 44,479 |
| Supplies and materials | 43,407 | 68,062 | 24,655 | 59,483 |
| Capital expenditures | 2,500 | 2,792 | 292 | 9,363 |
| Total vocational education instruction | 935,984 | 954,236 | 18,252 | 1,077,914 |
| Special education instruction |  |  |  |  |
| Salaries | 6,702,624 | 6,678,197 | $(24,427)$ | 6,817,412 |
| Employee benefits | 1,975,717 | 2,031,961 | 56,244 | 2,114,935 |
| Purchased services | 675,477 | 680,836 | 5,359 | 658,240 |
| Supplies and materials | 46,316 | 92,347 | 46,031 | 70,749 |
| Capital expenditures | 3,000 | 16,104 | 13,104 | 26,396 |
| Other expenditures | 3,000 | 4,350 | 1,350 | 3,513 |
| Total special education instruction | 9,406,134 | 9,503,795 | 97,661 | 9,691,245 |
| Instructional support services |  |  |  |  |
| Salaries | 1,503,825 | 1,594,265 | 90,440 | 4,129,398 |
| Employee benefits | 453,590 | 469,423 | 15,833 | 1,185,278 |
| Purchased services | 122,169 | 77,699 | $(44,470)$ | 410,383 |
| Supplies and materials | 193,574 | 147,925 | $(45,649)$ | 139,180 |
| Capital expenditures | 100 | - | (100) | 1,556 |
| Other expenditures | 13,800 | 11,130 | $(2,670)$ | 11,922 |
| Total instructional support services | 2,287,058 | 2,300,442 | 13,384 | 5,877,717 |
| Pupil support services |  |  |  |  |
| Salaries | 4,441,852 | 4,160,942 | $(280,910)$ | 4,305,593 |
| Employee benefits | 1,578,251 | 1,507,155 | $(71,096)$ | 2,440,242 |
| Purchased services | 1,065,206 | 806,819 | $(258,387)$ | 864,410 |
| Supplies and materials | 1,130,535 | 917,300 | $(213,235)$ | 842,200 |
| Capital expenditures | 9,617 | 17,756 | 8,139 | 1,171 |
| Other expenditures | 1,015 | 42 | (973) | 624 |
| Total pupil support services | 8,226,476 | 7,410,014 | $(816,462)$ | 8,454,240 |
|  |  |  |  | (continued) |

General Fund
Schedule of Revenue, Expenditures, and Changes in Fund Balances
Budget and Actual (continued)
Year Ended June 30, 2010
(With Comparative Actual Amounts for the Year Ended June 30, 2009)

|  | 2010 |  |  |  |  |  | 2009 |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Budget |  | Actual |  | Over (Under) | (Under) <br> Budget | Actual |  |
| Expenditures (continued) |  |  |  |  |  |  |  |  |
| Current (continued) |  |  |  |  |  |  |  |  |
| Sites and buildings |  |  |  |  |  |  |  |  |
| Salaries |  | 1,956,175 |  | 1,764,966 |  | $(191,209)$ |  | 1,912,977 |
| Employee benefits |  | 784,536 |  | 897,763 |  | 113,227 |  | 1,540,205 |
| Purchased services |  | 3,142,000 |  | 3,198,221 |  | 56,221 |  | 3,228,393 |
| Supplies and materials |  | 708,643 |  | 951,503 |  | 242,860 |  | 912,452 |
| Capital expenditures |  | 1,572,184 |  | 1,457,274 |  | $(114,910)$ |  | 1,272,642 |
| Other expenditures |  | 47,500 |  | 66,230 |  | 18,730 |  | 70,923 |
| Total sites and buildings |  | 8,211,038 |  | 8,335,957 |  | 124,919 |  | 8,937,592 |
| Fiscal and other fixed cost programs |  |  |  |  |  |  |  |  |
| Purchased services |  | 270,000 |  | 264,920 |  | $(5,080)$ |  | 273,996 |
| Debt service |  |  |  |  |  |  |  |  |
| Principal |  | 39,000 |  | 38,044 |  | (956) |  | 63,191 |
| Interest and fiscal charges |  | 600 |  | 31,825 |  | 31,225 |  | 2,899 |
| Total debt service |  | 39,600 |  | 69,869 |  | 30,269 |  | 66,090 |
| Total expenditures |  | 63,157,820 |  | 62,622,718 |  | $(535,102)$ |  | 71,741,455 |
| Excess (deficiency) of revenues over expenditures |  | $(500,000)$ |  | 390,819 |  | 890,819 |  | $(5,871,294)$ |
| Other financing sources (uses) |  |  |  |  |  |  |  |  |
| Debt issued |  | - |  | - |  | - |  | 6,091,809 |
| Net change in fund balances | \$ | $(500,000)$ |  | 390,819 | \$ | 890,819 |  | 220,515 |
| Fund balances |  |  |  |  |  |  |  |  |
| Beginning of year |  |  |  | 5,578,192 |  |  |  | 5,357,677 |
| End of year |  |  | \$ | 5,969,011 |  |  | \$ | 5,578,192 |

Food Service Special Revenue Fund
Comparative Balance Sheet as of June 30, 2010 and 2009
$2010 \quad 2009$

Assets

| Cash and temporary investments | \$ | 984,948 | \$ | 1,141,478 |
| :---: | :---: | :---: | :---: | :---: |
| Receivables |  |  |  |  |
| Accounts and interest |  | 3,348 |  | 3,222 |
| Due from other governmental units |  | 59,293 |  | 39,311 |
| Inventory |  | 84,094 |  | 71,615 |
| Prepaid items |  | 5,710 |  | 5,390 |
| Total assets | \$ | 1,137,393 | \$ | 1,261,016 |

Liabilities and Fund Balances
Liabilities

| Salaries and compensated absences payable | \$ | 14,147 | \$ | 17,576 |
| :---: | :---: | :---: | :---: | :---: |
| Accounts and contracts payable |  | 64,351 |  | 14,773 |
| Due to other governmental units |  | 256 |  | 256 |
| Unearned revenue |  | 76,652 |  | 74,159 |
| Total liabilities |  | 155,406 |  | 106,764 |
| Fund balances |  |  |  |  |
| Unreserved - undesignated |  | 981,987 |  | 1,154,252 |
| Total liabilities and fund balances | \$ | 1,137,393 | \$ | 1,261,016 |

Food Service Special Revenue Fund
Schedule of Revenue, Expenditures, and Changes in Fund Balances
Budget and Actual
Year Ended June 30, 2010
(With Comparative Actual Amounts for the Year Ended June 30, 2009)

|  | 2010 |  |  |  |  |  | 2009 |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Budget |  | Actual |  | Over (Under) |  | Actual |  |
|  |  |  |  | Budget |  |  |
| Revenue |  |  |  |  |  |  |  |  |
| Local sources |  |  |  |  |  |  |  |  |
| Investment earnings | \$ | 30,000 |  |  | \$ | 5,791 | \$ | $(24,209)$ | \$ | 28,231 |
| Other - primarily meal sales |  | 2,606,723 |  | 2,406,772 |  | $(199,951)$ |  | 2,541,773 |
| State sources |  | 169,237 |  | 174,630 |  | 5,393 |  | 178,265 |
| Federal sources |  | 989,951 |  | 1,134,063 |  | 144,112 |  | 1,010,182 |
| Total revenue |  | 3,795,911 |  | 3,721,256 |  | $(74,655)$ |  | 3,758,451 |
| Expenditures |  |  |  |  |  |  |  |  |
| Current |  |  |  |  |  |  |  |  |
| Salaries |  | 1,218,400 |  | 1,487,577 |  | 269,177 |  | 1,432,072 |
| Employee benefits |  | 356,850 |  | 389,124 |  | 32,274 |  | 346,235 |
| Purchased services |  | 136,300 |  | 129,499 |  | $(6,801)$ |  | 136,308 |
| Supplies and materials |  | 1,923,500 |  | 1,751,794 |  | $(171,706)$ |  | 1,781,570 |
| Other expenditures |  | 4,000 |  | 1,668 |  | $(2,332)$ |  | 2,116 |
| Capital outlay |  | 110,000 |  | 133,859 |  | 23,859 |  | 128,150 |
| Total expenditures |  | 3,749,050 |  | 3,893,521 |  | 144,471 |  | 3,826,451 |
| Net change in fund balances | \$ | 46,861 |  | $(172,265)$ | \$ | $(219,126)$ |  | $(68,000)$ |
| Fund balances |  |  |  |  |  |  |  |  |
| Beginning of year |  |  |  | 1,154,252 |  |  |  | 1,222,252 |
| End of year |  |  | \$ | 981,987 |  |  | \$ | 1,154,252 |

Community Service Special Revenue Fund
Comparative Balance Sheet
as of June 30, 2010 and 2009


Community Service Special Revenue Fund
Schedule of Revenue, Expenditures, and Changes in Fund Balances
Budget and Actual
Year Ended June 30, 2010
(With Comparative Actual Amounts for the Year Ended June 30, 2009)

|  | 2010 |  |  |  |  |  | 2009 |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Budget |  |  |  |  | (Under) |  |  |
|  |  |  | Actual |  | Budget |  | Actual |  |
| Revenue |  |  |  |  |  |  |  |  |
| Local sources |  |  |  |  |  |  |  |  |
| Property taxes | \$ | 686,359 | \$ | 771,675 | \$ | 85,316 | \$ | 618,413 |
| Investment earnings |  | 20,000 |  | 4,279 |  | $(15,721)$ |  | 18,989 |
| Other - primarily tuition and fees |  | 2,656,315 |  | 2,683,967 |  | 27,652 |  | 2,996,574 |
| State sources |  | 474,853 |  | 488,643 |  | 13,790 |  | 556,068 |
| Total revenue |  | 3,837,527 |  | 3,948,564 |  | 111,037 |  | 4,190,044 |
| Expenditures |  |  |  |  |  |  |  |  |
| Current |  |  |  |  |  |  |  |  |
| Salaries |  | 2,639,347 |  | 2,593,681 |  | $(45,666)$ |  | 2,777,718 |
| Employee benefits |  | 785,665 |  | 714,790 |  | $(70,875)$ |  | 784,929 |
| Purchased services |  | 345,960 |  | 362,811 |  | 16,851 |  | 421,664 |
| Supplies and materials |  | 165,707 |  | 243,249 |  | 77,542 |  | 149,402 |
| Other expenditures |  | 2,050 |  | 2,508 |  | 458 |  | 1,230 |
| Capital outlay |  | 9,350 |  | 39,452 |  | 30,102 |  | 24,240 |
| Total expenditures |  | 3,948,079 |  | 3,956,491 |  | 8,412 |  | 4,159,183 |
| Net change in fund balances | \$ | $(110,552)$ |  | $(7,927)$ | \$ | 102,625 |  | 30,861 |
| Fund balances |  |  |  |  |  |  |  |  |
| Beginning of year |  |  |  | 567,813 |  |  |  | 536,952 |
| End of year |  |  | \$ | 559,886 |  |  | \$ | 567,813 |

# INDEPENDENT SCHOOL DISTRICT NO. 831 

Debt Service Fund
Balance Sheet by Account
as of June 30, 2010
(With Comparative Totals for the Year Ended June 30, 2009)

|  | $\begin{gathered} \text { Regular } \\ \text { Debt Service } \\ \text { Account } \\ \hline \end{gathered}$ |  | OPEB <br> Debt Service <br> Account |  | Totals |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  | 2010 |  | 2009 |
| Assets |  |  |  |  |  |  |  |  |
| Cash and temporary investments | \$ | 2,880,438 |  |  | \$ | $(51,488)$ | \$ | 2,828,950 | \$ | 3,427,479 |
| Receivables |  |  |  |  |  |  |  |  |
| Current taxes |  | 2,323,416 |  | 309,857 |  | 2,633,273 |  | 2,108,653 |
| Delinquent taxes |  | 169,137 |  | - |  | 169,137 |  | 161,670 |
| Due from fiduciary fund |  | - |  | 286,020 |  | 286,020 |  | - |
| Due from other governmental units |  | 41,810 |  | - |  | 41,810 |  | 17,572 |
| Total assets | \$ | 5,414,801 | \$ | 544,389 | \$ | 5,959,190 | \$ | 5,715,374 |
| Liabilities and Fund Balances |  |  |  |  |  |  |  |  |
| Liabilities |  |  |  |  |  |  |  |  |
| Accounts and contracts payable | \$ | 8,255 | \$ | - | \$ | 8,255 | \$ | - |
| Property taxes levied for subsequent year |  | 4,001,775 |  | 533,889 |  | 4,535,664 |  | 3,863,851 |
| Deferred revenue - delinquent taxes |  | 119,482 |  | - |  | 119,482 |  | 99,347 |
| Total liabilities |  | 4,129,512 |  | 533,889 |  | 4,663,401 |  | 3,963,198 |
| Fund balances |  |  |  |  |  |  |  |  |
| Unreserved - undesignated |  | 1,285,289 |  | 10,500 |  | 1,295,789 |  | 1,752,176 |
| Total liabilities and fund balances | \$ | 5,414,801 | \$ | 544,389 | \$ | 5,959,190 | \$ | 5,715,374 |

INDEPENDENT SCHOOL DISTRICT NO. 831


# INDEPENDENT SCHOOL DISTRICT NO. 831 

Employee Benefit Trust Funds<br>Combining Statement of Fiduciary Net Assets<br>as of June 30, 2010

|  | Health <br> Savings Plan |  |  | Post-Employment <br> Benefits |  |  |
| :--- | ---: | ---: | ---: | ---: | ---: | ---: |
|  |  |  |  |  |  |  |
| Totals |  |  |  |  |  |  |

Employee Benefit Trust Funds
Combining Statement of Changes in Fiduciary Net Assets
Year Ended June 30, 2010

|  | Health <br> Savings Plan |  | Post-Employment Benefits |  | Totals |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Additions |  |  |  |  |  |  |
| Contributions |  |  |  |  |  |  |
| Plan members | \$ | 2,466 | \$ | - | \$ | 2,466 |
| Investment earnings |  | 5,823 |  | 212,772 |  | 218,595 |
| Total additions |  | 8,289 |  | 212,772 |  | 221,061 |
| Deductions |  |  |  |  |  |  |
| Benefits paid to plan members |  | 2,815 |  | 544,117 |  | 546,932 |
| Change in net assets |  | 5,474 |  | $(331,345)$ |  | $(325,871)$ |
| Net assets |  |  |  |  |  |  |
| Beginning of year |  | 140,546 |  | 5,618,316 |  | 5,758,862 |
| End of year | \$ | 146,020 | \$ | 5,286,971 | \$ | 5,432,991 |

INDEPENDENT SCHOOL DISTRICT NO. 831

Government-Wide Revenue by Type
Last Eight Fiscal Years

| Year <br> Ended <br> June 30, | Program Revenues |  |  | General Revenues |  |  | Total |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Charges for Services | Operating Grants and Contributions | Capital Grants and Contributions | Property Taxes | General Grants and Aids | Investment Earnings and Other |  |
| 2003 | \$ 5,182,280 | \$ 7,375,217 | \$ | \$ 11,035,468 | \$ 46,280,916 | \$ 943,805 | \$ 70,817,686 |
|  | 7\% | 10\% | - | 16\% | 66\% | 1\% | 100\% |
| 2004 | 5,562,221 | 7,735,020 | - | 15,681,141 | 42,525,621 | 862,884 | 72,366,887 |
|  | 8\% | 11\% | - | 22\% | 58\% | 1\% | 100\% |
| 2005 | 6,067,984 | 7,679,669 | - | 11,923,890 | 45,270,716 | 1,310,745 | 72,253,004 |
|  | 8\% | 11\% | - | 17\% | 62\% | 2\% | 100\% |
| 2006 | 5,959,923 | 8,416,425 | - | 8,616,859 | 48,818,522 | 2,375,266 | 74,186,995 |
|  | 8\% | 11\% | - | 12\% | 66\% | 3\% | 100\% |
| 2007 | 6,016,801 | 8,063,764 | - | 13,094,867 | 45,730,983 | 2,339,937 | 75,246,352 |
|  | 8\% | 11\% | - | 17\% | 61\% | 3\% | 100\% |
| 2008 | 6,485,734 | 9,185,900 | - | 14,823,882 | 46,666,381 | 1,866,334 | 79,028,231 |
|  | 8\% | 12\% | - | 19\% | 59\% | 2\% | 100\% |
| 2009 | 6,317,834 | 8,948,473 | - | 15,746,200 | 46,440,215 | 809,674 | 78,262,396 |
|  | 8\% | 12\% | - | 20\% | 59\% | 1\% | 100\% |
| 2010 | 6,157,018 | 9,452,410 | - | 14,997,282 | 43,413,186 | 622,628 | 74,642,524 |
|  | 8\% | 13\% | - | 20\% | 58\% | 1\% | 100\% |

Note: The District implemented GASB Statement No. 34 in fiscal year 2003. This information is not available for previous fiscal years.

| $\begin{aligned} & \text { ज5 } \\ & \stackrel{0}{6} \end{aligned}$ | $\begin{aligned} & \vec{G} \stackrel{0}{0} \\ & \stackrel{0}{6} \\ & \infty \\ & \infty \\ & \infty \\ & \infty \end{aligned}$ |  |  | $\begin{aligned} & \text { do } \\ & \text { ò } \\ & 0 \\ & \text { in } \\ & \text { in } \end{aligned}$ | $\begin{aligned} & \text { do } \\ & \text { di } \\ & \text { di } \\ & \text { in } \end{aligned}$ | $\begin{aligned} & \text { ñ } \\ & \text { 气̃ } \\ & \text { ñ } \\ & \underset{\sim}{n} \end{aligned}$ | $\begin{aligned} & \text { ô oे } \\ & \text { ì } \\ & \text { oin } \\ & \text { n} \\ & \end{aligned}$ |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | $\begin{aligned} & \text { y } \\ & 00 \\ & \text { d } \\ & \text { in } \\ & \text { in } \end{aligned}$ | $\begin{aligned} & \infty \\ & \underset{\sim}{\infty} \\ & \underset{\sim}{n} \\ & \underset{\sim}{n} \end{aligned}$ | $\begin{aligned} & \text { च } \\ & \underset{\sim}{\mathrm{j}} \\ & \stackrel{\rightharpoonup}{n} \\ & \text { m } \end{aligned}$ |  |  |  | $$ | $\begin{aligned} & \text { जे } \\ & \text { ふें } \\ & \text { हैं } \end{aligned}$ |
|  | 11 $\infty$ | 1 | 1 I |  | $\begin{aligned} & \vec{\sim} \\ & \text { ले } \\ & \text { © } \\ & \stackrel{\omega}{\mathrm{N}} \end{aligned}$ | $\begin{aligned} & \text { ミ ì } \\ & \text { ì } \\ & \text { ì } \end{aligned}$ | $\begin{aligned} & \circ \text { ơ } \\ & \text { m } \\ & \text { co } \\ & \text { cin } \end{aligned}$ |  |
|  |  |  | $\begin{aligned} & \text { ふ̊ } \\ & \text { ì } \\ & \text { ì } \\ & \text { in } \end{aligned}$ | $\begin{aligned} & \stackrel{\infty}{n} \stackrel{\circ}{n} \\ & \underset{\sim}{n} \\ & \text { nin } \end{aligned}$ |  |  | $\begin{aligned} & n \text { ño } \\ & \text { è } \\ & \text { in } \\ & \underset{\sim}{7} \end{aligned}$ | $\begin{aligned} & \text { 등 } \\ & \text { ì } \\ & \text { io } \end{aligned}$ |
| $\left.\begin{aligned} & \mid \\ & 0 \\ & 0 \\ & 0 \\ & 0 \\ & 0 \\ & 0 \\ & 0 \\ & 0 \end{aligned} \right\rvert\,$ |  | q． oे 0 0 $i$ | $\begin{aligned} & \infty \\ & \infty \\ & \infty \\ & \text { in } \\ & + \\ & \vdots \\ & \underset{\sim}{\infty} \end{aligned}$ |  |  | $\begin{aligned} & \dot{\&} \text { ì } \\ & \stackrel{\text { Fin }}{\infty} \\ & \underset{\sim}{\infty} \end{aligned}$ |  | $\begin{aligned} & \text { సั ì } \\ & \text { ぶ } \\ & \text { ले } \end{aligned}$ |
|  |  <br> $\infty$ |  | $\begin{aligned} & \text { O} \\ & \text { N } \\ & \text { à } \end{aligned}$ |  | $\begin{aligned} & \text { Ĩ } \\ & \text { ô } \end{aligned}$ | $\begin{aligned} & \text { 心ু } \\ & \stackrel{\rightharpoonup}{\mathrm{N}} \end{aligned}$ | $\begin{aligned} & \stackrel{\circ}{\mathrm{N}} \\ & \stackrel{\text { N}}{\mathrm{N}} \end{aligned}$ | $\begin{aligned} & \text { ò } \\ & \text { ה̀ } \\ & \text { ì } \end{aligned}$ |
|  |  |  |  | $\begin{aligned} & \text { 士 } \\ & \text { oे } \\ & \text { İ } \\ & \text { הु } \end{aligned}$ |  |  |  | $\begin{aligned} & \text { 을 } \\ & \text { do } \\ & \text { ふ } \\ & \text { तin } \end{aligned}$ |
|  | $\begin{aligned} & \text { にo } \\ & \text { on } \\ & \text { on } \\ & 0 \\ & \text { on } \end{aligned}$ |  | $\begin{aligned} & \text { à } \\ & \text { ò } \\ & \stackrel{\infty}{\infty} \\ & \stackrel{0}{6} \end{aligned}$ | $\begin{aligned} & \text { तु à } \\ & \text { ते } \\ & \text { io } \end{aligned}$ |  |  |  |  |
|  | $\begin{aligned} & \underset{y}{y} \text { io } \\ & \underset{\sim}{n} \\ & \underset{\sim}{c} \\ & \underset{\sim}{n} \end{aligned}$ | $\begin{aligned} & \text { è o } \\ & \text { ò } \\ & \text { in } \\ & \text { in } \end{aligned}$ | $\begin{aligned} & \text { Ao } \\ & \text { 合 } \\ & \text { n } \end{aligned}$ |  |  | $\begin{aligned} & \circ \\ & \frac{0}{m} \\ & \alpha_{0} \\ & \dot{f} \\ & \text { in } \end{aligned}$ | $\begin{aligned} & \text { oे o } \\ & \text { ò } \\ & \dot{0} \\ & \text { in } \end{aligned}$ | $\begin{gathered} \text { ลे } \\ \underset{\sim}{2} \\ \underset{\sim}{n} \\ \underset{\sim}{n} \end{gathered}$ |
|  | $\begin{aligned} & \vec{\sim} \\ & \underset{\sim}{c} \\ & \underset{\sim}{c} \\ & \underset{\sim}{n} \\ & \infty \end{aligned}$ |  |  | $\begin{aligned} & \infty \\ & \infty 0 \\ & \stackrel{\circ}{n} \\ & \underset{0}{\circ} \\ & \text { on } \end{aligned}$ |  | $\begin{aligned} & \text { na } \\ & \text { ì } \\ & \text { ì } \\ & \text { on } \end{aligned}$ | $\begin{aligned} & \text { oo } \\ & \text { o } \\ & \text { on } \\ & \text { on } \\ & \text { on } \end{aligned}$ |  |
|  | $\begin{aligned} & \underset{\sim}{\tilde{N}} \stackrel{0}{\sim} \\ & \underset{\infty}{\infty} \\ & \propto \end{aligned}$ |  |  | $\begin{aligned} & \underset{\sim}{\underset{\sim}{0}} \\ & \underset{\sim}{0} \\ & \underset{\sim}{0} \end{aligned}$ | $\begin{aligned} & \underset{\sim}{G} \stackrel{0}{~} \\ & \underset{\sim}{G} \end{aligned}$ | $\begin{aligned} & 0.0 \\ & 0 . \\ & \text { O } \\ & \text { O } \\ & -1 \end{aligned}$ |  |  |
|  |  |  |  |  |  |  | $\begin{aligned} & \underset{\sim}{\mathrm{N}} \\ & \stackrel{\rightharpoonup}{\mathrm{~m}} \\ & \underset{\sim}{\mathrm{~N}} \\ & \underset{\sim}{\mathrm{~N}} \end{aligned}$ | $\begin{aligned} & \underset{\sim}{\infty} \\ & \underset{\sim}{d} \\ & \underset{\sim}{\underset{\sim}{d}} \\ & \underset{\sim}{\infty} \end{aligned}$ |
|  | $\begin{aligned} & n \\ & \cdots \\ & \infty \\ & \stackrel{\infty}{\infty} \\ & \stackrel{n}{n} \\ & \infty \end{aligned}$ |  | $\begin{aligned} & \text { ò } \\ & \stackrel{0}{6} \\ & \underset{\sim}{0} \\ & i \end{aligned}$ |  |  | $\begin{aligned} & \text { さ } \\ & \underset{\sim}{n} \\ & \text { in } \\ & \text { ì } \end{aligned}$ | $\begin{aligned} & \text { ત̃ } \\ & \text { Ñ } \\ & \text { N̈̀ } \\ & \underset{\sim}{n} \end{aligned}$ | $\begin{aligned} & \text { to di } \\ & \text { di } \\ & \text { ì } \\ & \underset{\sim}{n} \end{aligned}$ |
|  |  | $\begin{aligned} & \text { to o } \\ & \text { o } \\ & \text { © } \\ & \text { © } \\ & \text { in } \end{aligned}$ | $\begin{aligned} & \text { ì oे } \\ & \text { oे } \\ & \text { o } \\ & \text { ì } \end{aligned}$ |  |  |  |  | $\begin{aligned} & \text { of } \\ & \dot{子} \\ & \underset{\sim}{f} \\ & \underset{\sim}{f} \end{aligned}$ |
|  | గిస్ల | ষ্ণী | ì ì | ষ্ণী | î | $\stackrel{\infty}{\circ}$ | ઠిતి | $\stackrel{0}{2}$ |

Note 1：The District implemented GASB Statement No． 34 in fiscal year 2003．This information is not available for previous fiscal years．


General Fund Revenue by Source
Last Ten Fiscal Years

| Year Ended June 30, | Local Property Tax Levies | State Revenue |  | Federal Revenue |  | Other Local and Miscellaneous |  | Total |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 2001 | \$ 9,991,256 | \$ | 38,674,402 | \$ | 1,424,879 | \$ | 1,523,169 | \$ | 51,613,706 |
|  | 19\% |  | 75\% |  | 3\% |  | 3\% |  | 100\% |
| 2002 | 13,043,088 |  | 39,270,580 |  | 1,700,601 |  | 1,424,510 |  | 55,438,779 |
|  | 24\% |  | 71\% |  | 3\% |  | 2\% |  | 100\% |
| 2003 | 6,441,448 |  | 50,121,425 |  | 1,914,548 |  | 1,561,348 |  | 60,038,769 |
|  | 11\% |  | 83\% |  | 3\% |  | 3\% |  | 100\% |
| 2004 | 10,660,212 |  | 46,725,091 |  | 2,103,153 |  | 1,753,443 |  | 61,241,899 |
|  | 17\% |  | 76\% |  | 4\% |  | 3\% |  | 100\% |
| 2005 | 7,331,659 |  | 49,652,412 |  | 1,792,104 |  | 1,800,101 |  | 60,576,276 |
|  | 12\% |  | 82\% |  | 3\% |  | 3\% |  | 100\% |
| 2006 | 4,372,565 |  | 53,297,447 |  | 1,946,196 |  | 2,195,700 |  | 61,811,908 |
|  | 7\% |  | 86\% |  | 3\% |  | 4\% |  | 100\% |
| 2007 | 8,457,227 |  | 49,617,283 |  | 2,463,213 |  | 1,858,222 |  | 62,395,945 |
|  | 14\% |  | 79\% |  | 4\% |  | 3\% |  | 100\% |
| 2008 | 10,066,599 |  | 51,412,562 |  | 2,657,533 |  | 1,951,422 |  | 66,088,116 |
|  | 15\% |  | 78\% |  | 4\% |  | 3\% |  | 100\% |
| 2009 | 10,914,411 |  | 51,121,188 |  | 2,347,273 |  | 1,487,289 |  | 65,870,161 |
|  | 17\% |  | 78\% |  | 3\% |  | 2\% |  | 100\% |
| 2010 | 10,431,320 |  | 43,539,037 |  | 7,374,372 |  | 1,668,808 |  | 63,013,537 |
|  | 17\% |  | 69\% |  | 12\% |  | 2\% |  | 100\% |

INDEPENDENT SCHOOL DISTRICT NO. 831
General Fund Expenditures by Function
Last Ten Fiscal Years

| Year Ended June 30, | Administration | District Support Services | Elementary and Secondary Regular Instruction | Vocational <br> Education <br> Instruction | Special <br> Education <br> Instruction | Instructional $\underline{\text { Support Services }}$ | Pupil Support Services | Sites and Buildings | Other Programs | Total |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 2001 | \$ 2,364,078 | \$ 1,372,686 | \$ 25,682,886 | \$ 701,905 | \$ 6,560,146 | \$ 3,687,070 | \$ 5,639,613 | \$ 10,977,146 | \$ 371,843 | \$ 57,357,373 |
|  | 4\% | 2\% | 45\% | 1\% | 11\% | 7\% | 10\% | 19\% | 1\% | 100\% |
| 2002 | 2,341,212 | 1,409,726 | 24,251,909 | 843,129 | 7,169,057 | 2,992,228 | 5,336,573 | 7,188,943 | 516,976 | 52,049,753 |
|  | 4\% | 3\% | 46\% | 2\% | 14\% | 6\% | 10\% | 14\% | 1\% | 100\% |
| 2003 | 2,462,697 | 1,531,602 | 26,830,293 | 833,847 | 7,930,204 | 2,822,040 | 6,155,689 | 8,697,106 | 456,989 | 57,720,467 |
|  | 4\% | 3\% | 46\% | 1\% | 14\% | 5\% | 11\% | 15\% | 1\% | 100\% |
| 2004 | 2,644,716 | 1,681,278 | 27,782,628 | 1,095,426 | 8,484,810 | 2,305,745 | 6,614,500 | 8,689,188 | 441,673 | 59,739,964 |
|  | 4\% | 3\% | 47\% | 2\% | 14\% | 4\% | 11\% | 14\% | 1\% | 100\% |
| 2005 | 2,806,218 | 1,995,598 | 27,164,930 | 1,172,729 | 8,698,078 | 3,225,609 | 6,565,441 | 7,757,664 | 785,541 | 60,171,808 |
|  | 5\% | 3\% | 46\% | 2\% | 14\% | 5\% | 11\% | 13\% | 1\% | 100\% |
| 2006 | 2,760,130 | 2,006,210 | 27,693,138 | 1,035,779 | 9,657,613 | 2,889,663 | 6,585,926 | 7,064,417 | 900,773 | 60,593,649 |
|  | 5\% | 3\% | 46\% | 2\% | 15\% | 5\% | 11\% | 12\% | 1\% | 100\% |
| 2007 | 2,953,560 | 2,043,448 | 28,207,427 | 1,039,064 | 9,522,655 | 3,204,444 | 7,321,452 | 7,417,758 | 366,580 | 62,076,388 |
|  | 5\% | 3\% | 45\% | 2\% | 15\% | 5\% | 12\% | 12\% | 1\% | 100\% |
| 2008 | 2,966,614 | 2,243,347 | 28,931,023 | 1,091,720 | 9,691,275 | 5,443,794 | 8,422,890 | 7,923,051 | 336,721 | 67,050,435 |
|  | 4\% | 3\% | 43\% | 2\% | 14\% | 8\% | 13\% | 12\% | 1\% | 100\% |
| 2009 | 3,613,965 | 1,949,761 | 31,798,935 | 1,077,914 | 9,691,245 | 5,877,717 | 8,454,240 | 8,937,592 | 340,086 | 71,741,455 |
|  | 5\% | 3\% | 44\% | 2\% | 14\% | 8\% | 12\% | 12\% | - | 100\% |
| 2010 | 3,042,912 | 1,691,524 | 29,049,049 | 954,236 | 9,503,795 | 2,300,442 | 7,410,014 | 8,335,957 | 334,789 | 62,622,718 |
|  | 5\% | 3\% | 46\% | 2\% | 15\% | 4\% | 12\% | 13\% | - | 100\% |

INDEPENDENT SCHOOL DISTRICT NO. 831
School Tax Levies and Tax Rates by Fund
Last Ten Fiscal Years

|  | Year Collectible | General Fund |  | Community Service Special Revenue Fund |  | Debt <br> Service Fund |  | Total All Funds |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Levies |  |  |  |  |  |  |  |  |  |
|  | 2001 | \$ | 17,073,426 | \$ | 441,745 | \$ | 4,174,889 | \$ | 21,690,060 |
|  | 2002 |  | 6,324,848 |  | 576,414 |  | 4,531,983 |  | 11,433,245 |
|  | 2003 |  | 7,554,679 |  | 644,184 |  | 4,566,568 |  | 12,765,431 |
|  | 2004 |  | 7,611,248 |  | 604,917 |  | 4,409,613 |  | 12,625,778 |
|  | 2005 |  | 7,236,750 |  | 648,212 |  | 4,239,165 |  | 12,124,127 |
|  | 2006 |  | 8,306,042 |  | 677,634 |  | 4,254,284 |  | 13,237,960 |
|  | 2007 |  | 9,457,159 |  | 672,044 |  | 4,278,001 |  | 14,407,204 |
|  | 2008 |  | 11,427,166 |  | 646,625 |  | 4,300,748 |  | 16,374,539 |
|  | 2009 |  | 11,003,562 |  | 811,642 |  | 3,863,851 |  | 15,679,055 |
|  | 2010 |  | 9,614,370 |  | 786,219 |  | 4,535,664 |  | 14,936,253 |
| Tax rates |  |  |  |  |  |  |  |  |  |
| Tax capacity rates |  |  |  |  |  |  |  |  |  |
|  | 2001 |  | 47.618 |  | 1.331 |  | 12.579 |  | 61.528 |
|  | 2002 |  | 5.693 |  | 1.930 |  | 15.174 |  | 22.797 |
|  | 2003 |  | 7.708 |  | 2.083 |  | 14.766 |  | 24.557 |
|  | 2004 |  | 7.211 |  | 1.648 |  | 12.013 |  | 20.872 |
|  | 2005 |  | 4.792 |  | 1.495 |  | 9.777 |  | 16.064 |
|  | 2006 |  | 3.834 |  | 1.405 |  | 8.821 |  | 14.060 |
|  | 2007 |  | 3.291 |  | 1.223 |  | 7.785 |  | 12.299 |
|  | 2008 |  | 6.560 |  | 1.121 |  | 7.456 |  | 15.137 |
|  | 2009 |  | 5.730 |  | 1.341 |  | 6.384 |  | 13.455 |
|  | 2010 |  | 3.745 |  | 1.352 |  | 7.798 |  | 12.895 |
| Market value rates |  |  |  |  |  |  |  |  |  |
|  | 2001 |  | 0.05100 |  | - |  | - |  | 0.05100 |
|  | 2002 |  | 0.19686 |  | - |  | - |  | 0.19686 |
|  | 2003 |  | 0.17319 |  | - |  | - |  | 0.17319 |
|  | 2004 |  | 0.14238 |  | - |  | - |  | 0.14238 |
|  | 2005 |  | 0.12735 |  | - |  | - |  | 0.12735 |
|  | 2006 |  | 0.14346 |  | - |  | - |  | 0.14346 |
|  | 2007 |  | 0.14980 |  | - |  | - |  | 0.14980 |
|  | 2008 |  | 0.13758 |  | - |  | - |  | 0.13758 |
|  | 2009 |  | 0.13385 |  | - |  | - |  | 0.13385 |
|  | 2010 |  | 0.13710 |  | - |  | - |  | 0.13710 |

Note: A tax rate based on market value is used for the District's referendum, equity, and transition levies.

Source: State of Minnesota School Tax Report
INDEPENDENT SCHOOL DISTRICT NO. 831
Tax Capacities and Market Values
Last Ten Fiscal Years

| For Taxes Collectible | Net Tax Capacities |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Agricultural | Non-Agricultural |  | Tax Increment |  | Fiscal Disparities |  |  |  | Total Taxable |  |
|  |  |  |  | Contribution | Distribution |  |  |  |
| 2001 | \$ 1,809,236 | \$ | 30,654,392 |  |  | \$ | $(1,223,623)$ | \$ | $(1,934,409)$ | \$ | 3,982,225 | \$ | 33,287,821 |
| 2002 | 1,593,198 |  | 25,446,860 |  | $(1,019,109)$ |  | $(1,296,914)$ |  | 2,391,233 |  | 27,115,268 |
| 2003 | 1,738,109 |  | 29,077,779 |  | $(763,880)$ |  | $(1,575,164)$ |  | 2,638,377 |  | 31,115,221 |
| 2004 | 1,940,174 |  | 34,020,370 |  | $(835,194)$ |  | $(1,730,466)$ |  | 2,814,992 |  | 36,209,876 |
| 2005 | 2,411,895 |  | 40,145,142 |  | $(1,046,493)$ |  | (2,052,670) |  | 3,002,063 |  | 42,459,937 |
| 2006 | 2,481,373 |  | 45,627,433 |  | $(1,141,785)$ |  | $(2,401,535)$ |  | 3,206,563 |  | 47,772,049 |
| 2007 | 2,709,315 |  | 52,086,704 |  | $(1,411,751)$ |  | $(2,644,014)$ |  | 3,683,949 |  | 54,424,203 |
| 2008 | 2,874,655 |  | 56,154,555 |  | $(1,469,991)$ |  | (3,228,204) |  | 4,124,028 |  | 58,455,043 |
| 2009 | 2,922,594 |  | 57,485,174 |  | $(1,680,233)$ |  | $(3,385,987)$ |  | 4,606,475 |  | 59,948,023 |
| 2010 | 1,925,510 |  | 56,734,951 |  | $(1,567,241)$ |  | $(3,907,347)$ |  | 4,960,891 |  | 58,146,764 |

INDEPENDENT SCHOOL DISTRICT NO. 831
Property Tax Levies and Receivables
Last Ten Fiscal Years

Note: A portion of the total spread levy is paid through various property tax credits, which are paid through state aids.

Student Enrollment
Last Ten Fiscal Years

| Year Ended <br> June 30, | Adjusted Average Daily Membership (ADM) |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Handicapped and Pre-Kindergarten | Kindergarten | Elementary | Secondary | Total | Total Pupil Units |
| 2001 | 55.09 | 506.11 | 3,631.98 | 3,680.87 | 7,874.05 | 9,074.87 |
| 2002 | 52.16 | 440.95 | 3,541.16 | 3,719.70 | 7,753.97 | 8,987.70 |
| 2003 | 52.16 | 506.30 | 3,507.83 | 3,711.85 | 7,778.14 | 8,979.87 |
| 2004 | 57.64 | 510.03 | 3,390.43 | 3,680.34 | 7,638.44 | 8,821.44 |
| 2005 | 71.10 | 455.68 | 3,252.05 | 3,691.93 | 7,470.76 | 8,668.05 |
| 2006 | 68.93 | 441.65 | 3,201.44 | 3,682.22 | 7,394.24 | 8,591.93 |
| 2007 | 88.27 | 441.24 | 3,117.69 | 3,608.74 | 7,255.94 | 8,425.83 |
| 2008 | 98.84 | 419.61 | 3,043.15 | 3,551.31 | 7,112.91 | 8,292.99 |
| 2009 | 96.13 | 461.43 | 3,035.87 | 3,405.05 | 6,998.48 | 8,118.90 |
| 2010 | 107.38 | 416.95 | 2,981.27 | 3,279.62 | 6,785.22 | 7,885.29 |

Note 1: Student enrollment numbers are estimated for the most recent fiscal year.

Note 2: $\quad$ Beginning in fiscal 2004 ADM is limited to 1.0 ADM per student.
Note 3: ADM is weighted as follows in computing pupil units:

|  | Pre-Kindergarten | Handicapped Kindergarten | Kindergarten | Elementary $\qquad$ | $\begin{gathered} \text { Elementary } \\ 4-6 \\ \hline \end{gathered}$ | Secondary |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Fiscal 2001 through 2007 | 1.250 | 1.000 | 0.557 | 1.115 | 1.060 | 1.300 |
| Fiscal 2008 through 2010 | 1.250 | 1.000 | 0.612 | 1.115 | 1.060 | 1.300 |

Source: Minnesota Department of Education student reporting system

Year Ended June 30, 2010

| Federal Grantor/Pass-Through Grantor/Program Title | $\begin{aligned} & \text { Federal } \\ & \text { CFDA No. } \end{aligned}$ | Federal Expenditures |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| U.S. Department of Agriculture |  | $\begin{array}{ll}\$ \quad 138,544 \\ & 973,116\end{array}$ |  |  |  |
| Passed through Minnesota Department of Education |  |  |  |  |  |
| Child nutrition cluster |  |  |  |  |  |
| School Breakfast Program | 10.553 |  |  |  |  |
| National School Lunch Program | 10.555 |  |  |  |  |
| Total child nutrition cluster |  |  |  |  |  |
| U.S. Department of Education |  |  |  |  |  |
| Passed through Minnesota Department of Education |  |  |  |  |  |
| Special education cluster |  |  |  |  |  |
| Special Education - Grants to States | 84.027 |  | 1,268,112 |  |  |
| Special Education - Preschool Grants | 84.173 |  | 70,745 |  |  |
| ARRA - Special Education - Grants to States | 84.391 |  | 775,431 |  |  |
| ARRA - Special Education - Preschool Grants | 84.392 |  | 9,302 |  |  |
| Total special education cluster |  |  |  |  | 2,123,590 |
| Title I, Part A cluster |  |  |  |  |  |
| Title I Grants to Local Educational Agencies | 84.010 |  | 424,213 |  |  |
| ARRA - Title I Grants to Local Educational Agencies | 84.389 |  | 105,159 |  |  |
| Total Title I, Part A cluster |  |  |  |  | 529,372 |
| Early intervention services cluster |  |  |  |  |  |
| Special Education - Grants for Infants and Families | 84.181 |  | 209,743 |  |  |
| ARRA - Special Education - Grants for Infants and Families | 84.393 |  | 26,714 |  |  |
| Total early intervention services cluster |  |  |  |  | 236,457 |
| ARRA - State Fiscal Stabilization Funds - Education State Grants | 84.394 |  |  |  | 4,253,245 |
| English Language Acquisition Grants | 84.365 |  |  |  | 13,057 |
| Improving Teacher Quality State Grants | 84.367 |  |  |  | 198,930 |
| Safe and Drug-Free Schools and Communities - State Grants | 84.186 |  |  |  | 22,020 |
| Passed through Northeast Metropolitan Intermediate School District No. 916 |  |  |  |  |  |
| Career and Technical Education - Basic Grants to States | 84.048 |  |  |  | 19,716 |
| Total federal awards |  |  |  | \$ | 8,508,047 |

Note 1: This Schedule of Expenditures of Federal Awards is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with OMB Circular A-133, Audits of States, Local Governments, and Nonprofit Organizations. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the District's basic financial statements.

Note 2: Non-monetary assistance of $\$ 160,356$ is reported in this schedule, representing the value of commodities received and disbursed for the U.S. Department of Agriculture National School Lunch Program (CFDA No. 10.555).

Note 3: All pass-through entities listed above use the same CFDA numbers as the federal grantors to identify these grants, and have not assigned any additional identifying numbers.

Note 4: The District provided federal awards to subrecipients as follows:

| Program Title | $\begin{gathered} \text { Federal } \\ \text { CFDA No. } \end{gathered}$ | Amount Provided |  |
| :---: | :---: | :---: | :---: |
| Independent School District No. 622, North St. Paul | 84.181 | \$ | 18,065 |
| Independent School District No. 624, White Bear Lake | 84.181 |  | 4,516 |
| Independent School District No. 832, Mahtomedi | 84.181 |  | 3,387 |
| Independent School District No. 833, South Washington | 84.181 |  | 47,421 |
| Independent School District No. 834, Stillwater | 84.181 |  | 23,711 |

# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER 

# FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS 

## BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN

ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the School Board of<br>Independent School District No. 831<br>Forest Lake, Minnesota

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Independent School District No. 831, Forest Lake, Minnesota (the District) as of and for the year ended June 30, 2010, which collectively comprise the District's basic financial statements, and have issued our report thereon dated November 17, 2010. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

## Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

## Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

We noted certain matters that we reported to management of the District, in a separate letter dated November 17, 2010.

This report is intended solely for the information and use of management, the School Board, others within the District, federal awarding agencies, and pass-through entities and is not intended to be, and should not be, used by anyone other than these specified parties.
Molly, Montague, Kamowstic, Radonevich, 's Co, P.A.

November 17, 2010

# INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH 

# REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL 

EFFECT ON EACH MAJOR PROGRAM AND INTERNAL CONTROL
OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

To the School Board of
Independent School District No. 831
Forest Lake, Minnesota

## Compliance

We have audited Independent School District No. 831, Forest Lake, Minnesota's (the District) compliance with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2010. The District's major federal programs are identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the District's management. Our responsibility is to express an opinion on the District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Nonprofit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the District's compliance with those requirements.

As described in item 2010-1 in the accompanying Schedule of Findings and Questioned Costs, the District did not comply with requirements regarding reporting that are applicable to ARRA - State Fiscal Stabilization Funds - Education State Grants; special education cluster; Title I, Part A cluster; and early intervention services cluster. Compliance with such requirements is necessary, in our opinion, for the District to comply with the requirements applicable to those programs.

In our opinion, except for the noncompliance described in the preceding paragraph, the District complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2010.

## Internal Control Over Compliance

Management of the District is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine the auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

Our consideration of the internal control over compliance was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over compliance that might be significant deficiencies or material weaknesses and, therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. However, as discussed below, we identified one deficiency in internal control over compliance that we consider to be a material weakness.

A deficiency in internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. We consider the deficiency in internal control over compliance described in the accompanying Schedule of Findings and Questioned Costs as item 2010-1 to be a material weakness.

The District's responses to the findings in our audit are described in the accompanying Schedule of Findings and Questioned Costs. We did not audit the District's responses and, accordingly, we express no opinion on them.

This report is intended solely for the information and use of management, the School Board, others within the District, federal awarding agencies, and pass-through entities and is not intended to be, and should not be, used by anyone other than these specified parties.


November 17, 2010

## INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE

## WITH MINNESOTA STATE LAWS AND REGULATIONS

To the School Board of<br>Independent School District No. 831<br>Forest Lake, Minnesota

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Independent School District No. 831, Forest Lake, Minnesota (the District) as of and for the year ended June 30, 2010, which collectively comprise the District's basic financial statements, and have issued our report thereon dated November 17, 2010.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and the provisions of the Minnesota Legal Compliance Audit Guide for Local Governments, promulgated by the Office of the State Auditor pursuant to Minnesota Statute § 6.65. Accordingly, the audit included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

The Minnesota Legal Compliance Audit Guide for Local Governments covers seven categories of compliance to be tested: contracting and bidding, deposits and investments, conflicts of interest, public indebtedness, claims and disbursements, uniform financial accounting and reporting standards for school districts, and miscellaneous provisions. Our study included all of the listed categories.

The results of our tests indicate that, for the items tested, the District complied with the material terms and conditions of applicable legal provisions, except as described in the Schedule of Findings and Questioned Costs.

This report is intended solely for the information and use of management, the School Board, others within the District, and the state of Minnesota and is not intended to be, and should not be, used by anyone other than these specified parties.


November 17, 2010

Mallory, Montague, Karnowski, Radosevich \& Co., P.A.

## INDEPENDENT SCHOOL DISTRICT NO. 831

## Schedule of Findings and Questioned Costs

Year Ended June 30, 2010

## A. SUMMARY OF AUDIT RESULTS

This summary is formatted to provide federal granting agencies and pass-through agencies answers to specific questions regarding the audit of federal awards.


## B. FINDINGS - FINANCIAL STATEMENT AUDIT

None.

## C. FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARD PROGRAMS AUDIT

Material Weakness in Internal Control Over Compliance and Reportable Instances of Noncompliance - Speclal Education Cluster (arra Speclal Education-Grants to States-CFDA No. 84.391 and ARRA Speclal Education - Preschool Grants-CFDA No. 84.392), Title I Cluster (ARRA Title I-Grants to Local Educational Agencies - CFDA
No. 84.389), ARRA State Fiscal Stabilization Funds - Education State Grants - CFDA
No. 84.394, and EARLY Intervention Services Cluster (ARRA Speclal Education-Grants
FOR INFANTS AND FAMILIES - CFDA No. 84.393)

## 2010-1 Internal Control Over Compliance With Federal Reporting Requirements

Criteria - Management is responsible for establishing and maintaining effective internal control over compliance with requirements applicable to federal programs, including Section 1512 of the American Recovery and Reinvestment Act (ARRA) which requires recipients to report a quarterly estimate of the number of jobs created or retained through the use of ARRA funds.

Condition - During our audit, we noted that Independent School District No. 831, Forest Lake, Minnesota (the District) did not have sufficient controls in place to assure compliance with this requirement for the major programs noted above, which resulted in noncompliance with a type of federal compliance requirement that could have a direct and material effect on these programs. The District did not properly submit all of the four required quarterly jobs data surveys for each of these programs.

Questioned Costs - Not applicable.
Context - This is a current year finding.
Cause - The District submitted the first quarterly jobs data survey but did not submit the surveys for the last three quarters. The District misinterpreted the reporting requirements, and did not understand that the surveys needed to be filed each quarter instead of reporting the total jobs created and retained on the first quarterly survey.

Effect - Non-compliance with the reporting requirements could be viewed as a violation of the award agreement.

Recommendation - We recommend that the District submit the quarterly surveys to report the number of the jobs created and retained as a result of funding received through the ARRA.

## C. FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARD PROGRAMS AUDIT (CONTINUED)

## 2010-1 Internal Control Over Compliance With Federal Reporting Requirements (continued)

## Corrective Action Plan

Actions Planned - The District's Director of Business Services will submit the quarterly jobs data surveys to eliminate this finding in the future.

Official Responsible - Lawrence Martini, Director of Business Services.
Planned Completion Date - December 31, 2010.
Disagreement With or Explanation of Finding - The District is in agreement with this finding.

Plan to Monitor - Lawrence Martini, Director of Business Services, will review procedures prior to the above planned completion date.

## D. FINDINGS - MINNESOTA LEGAL COMPLIANCE AUDIT

## 2010-2 Claims and Disbursements

Criteria - Minnesota Statute § 471.425, Subd. 2.
Condition - Minnesota Statutes require districts to pay each vendor obligation according to the terms of each contract or within 35 days after the receipt of the goods or services or the invoice for the goods or services. If such obligations are not paid within the appropriate time period, the District must pay interest on the unpaid obligations at the rate of 1.5 percent per month or part of a month. For two disbursements selected for testing, the District did not pay the obligation within the required time period, and did not pay interest on the unpaid obligation.

Questioned Costs - Not applicable.
Context - This is a current year and prior year finding.
Cause - All general disbursement invoices are received at the District's office. A copy of the invoice is sent to the school and/or department prior to payment to ensure that the item was properly received. On occasion, there is a timing delay from when the invoice is approved for payment, and when it is sent back to the district office for payment.

Effect - Certain payments made to vendors were not paid within the timeframe as required by state statute, and the vendors were not paid interest to which they were entitled.

Recommendation - We recommend that the District review claims and disbursement payment procedures in place to ensure future compliance with this statute.

Schedule of Findings and Questioned Costs (continued)
Year Ended June 30, 2010

## D. FINDINGS - MINNESOTA LEGAL COMPLIANCE AUDIT (CONTINUED)

## 2010-2 Claims and Disbursements (continued)

## Corrective Action Plan

Actions Planned - The Business Office will review procedures and processes with all site managers that are responsible for ordering, insuring they are aware that invoices must be turned in for payment upon receipt of items ordered.

Official Responsible - Lawrence Martini, Director of Business Services.
Planned Completion Date-June 30, 2011.
Disagreement With or Explanation of Finding - The District is in agreement with this finding.

Plan to Monitor - Lawrence Martini, Director of Business Services, will review disbursement check runs to assure they are being paid within the required 35 -day time period.

## E. SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS - MAJOR FEDERAL AWARD PROGRAMS AUDIT

No audit findings at June 30, 2009.

Compliance Table

|  |  | Audit |  | UFARS |  | Audit-UFARS |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| General Fund |  |  |  |  |  |  |  |
| Total revenue |  | \$ | 63,013,537 | \$ | 63,013,537 | \$ | - |
| Total expenditures |  | \$ | 62,622,718 | \$ | 62,622,718 | \$ | - |
| Reserved |  |  |  |  |  |  |  |
| 403 | Staff development | \$ | - | \$ | - | \$ | - |
| 405 | Deferred maintenance | \$ | 89,486 | \$ | 89,486 | \$ | - |
| 406 | Health and safety | \$ | 12,969 | \$ | 12,969 | \$ | - |
| 407 | Capital projects levy | \$ | - | \$ | - | \$ | - |
| 408 | Cooperative revenue | \$ | - | \$ | - | \$ | - |
| 413 | Projects funded by COP | \$ | - | \$ | - | \$ | - |
| 414 | Operating debt | \$ | - | \$ | - | \$ | - |
| 416 | Levy reduction | \$ | - | \$ | - | \$ | - |
| 417 | Taconite building maintenance | \$ | - | \$ | - | \$ | - |
| 419 | Encumbrances | \$ | - | \$ | - | \$ | - |
| 423 | Certain teacher programs | \$ | - | \$ | - | \$ | - |
| 424 | Operating capital | S | 48,472 | \$ | 48,472 | \$ | - |
| 426 | \$25 taconite | \$ | - | \$ | = | \$ | - |
| 427 | Disabled accessibility | \$ | - | \$ | - | \$ | - |
| 428 | Learning and development | \$ | - | \$ | - | \$ | - |
| 434 | Area learning center | \$ | - | \$ | - | S | - |
| 435 | Contracted alternative programs | \$ | - | \$ | - | \$ | - |
| 436 | State approved alternative program | \$ | - | \$ | - | \$ | - |
| 438 | Gifted and talented | \$ | - | \$ | - | \$ | - |
| 441 | Basic skills programs | \$ | - | \$ | - | \$ | - |
| 445 | Career and technical programs | \$ | - | \$ | - | \$ | - |
| 446 | First grade preparedness | \$ | - | \$ | - | \$ | - |
| 449 | Safe schools - crime levy | \$ | - | \$ | - | S | - |
| 450 | Pre-kindergarten | \$ | - | \$ | - | \$ | - |
| 451 | QZAB payments | \$ | - | \$ | - | S | - |
| 452 | OPEB liability not in trust | \$ | - | \$ | - | \$ | - |
| 453 | Unfunded severance and retirement levy | \$ | - | \$ | - | \$ | - |
| Unreserved |  |  |  |  |  |  |  |
| 418 | Designated - separation/retirement benefits | \$ | 1,258,590 | \$ | 1,258,590 | S | - |
| 422 | Unreserved - undesignated | \$ | 4,559,494 | \$ | 4,559,494 | \$ | - |
| Food Service |  |  |  |  |  |  |  |
| Total revenue |  | \$ | 3,721,256 | \$ | 3,721,256 | \$ | - |
| Total expenditures |  | \$ | 3,893,521 | \$ | 3,893,521 | \$ | - |
| Reserved |  |  |  |  |  |  |  |
| 419 | Encumbrances | \$ | - | \$ | - | \$ | - |
| 452 | OPEB liability not in trust | \$ | - | \$ | - | \$ | - |
| Unreserved |  |  |  |  |  |  |  |
| 418 | Designated - separation/retirement benefits | \$ | - | \$ | - | \$ | - |
| 422 | Unreserved - undesignated | \$ | 981,987 | \$ | 981,987 | \$ | - |
| Community Service |  |  |  |  |  |  |  |
| Total revenue |  | \$ | 3,948,564 | \$ | 3,948,564 | \$ | - |
| Total expenditures |  | \$ | 3,956,491 | \$ | 3,956,490 | \$ | 1 |
| Reserved |  |  |  |  |  |  |  |
| 419 | Encumbrances | \$ | - | \$ | - | \$ | - |
| 426 | \$25 taconite | \$ | - | \$ | - | \$ | - |
| 431 | Community education | \$ | 417,437 | \$ | 417,438 | \$ | (1) |
| 432 | ECFE | \$ | 83,230 | \$ | 83,230 | \$ | - |
| 444 | School readiness | \$ | 32,901 | \$ | 32,901 | \$ | - |
| 447 | Adult basic education | \$ | - | \$ | - | \$ | - |
| 452 | OPEB liability not in trust | \$ | - | \$ | - | \$ | - |
| Unreserved |  |  |  |  |  |  |  |
| 418 | Designated - separation/retirement benefits | \$ | - | \$ | $\bar{\square}$ | \$ | - |
| 422 | Unreserved - undesignated | \$ | 26,318 | \$ | 26,318 | \$ | - |
| Building Construction |  |  |  |  |  |  |  |
| Total revenue |  | \$ | - | \$ | - | \$ | - |
| Total expenditures |  | \$ | - | \$ | - | \$ | - |
| Reserved |  |  |  |  |  |  |  |
| 407 | Capital projects levy | \$ | - | \$ | - | \$ | - |
| 409 | Alternative facility program | \$ | - | \$ | - | \$ | - |
| $413$ | Project funded by COP |  |  |  |  |  |  |
| 419 | Encumbrances | \$ | - | \$ | - | \$ | - |
| Unreserved |  |  |  |  |  |  |  |
| 422 | Unreserved - undesignated | \$ | - | \$ | - | \$ | - |

## INDEPENDENT SCHOOL DISTRICT NO. 831

## Uniform Financial Accounting and Reporting Standards

Compliance Table (continued)
June 30, 2010


Note 1: The District may report certain additional reserved and designated fund balances for financial reporting purposes that are reported to the Minnesota Department of Education as unreserved for purposes of this table.

Note 2: Balances listed above for "Debt Service" and "OPEB Debt Service" are combined as one Debt Service Fund for financial reporting purposes.
Unaudited Data Reporting Elements
Fiscal Year 2010 Operating Capital Transfer
Per pupil amount
Adjusted marginal cost pupil unit Total transfer

