



BOARD OF SCHOOL TRUSTEES
KELLER INDEPENDENT SCHOOL DISTRICT

8l. Action Date: November 27, 2006

SUBJECT: APPROVAL OF XEROX MULTI-FUNCTIONAL DEVICE CONTRACT LEASES

BOARD GOAL: All systems in the Keller Independent School District will be effective, efficient, and accountable in support of the district's mission.

FISCAL NOTE: Budgeted Funds

Background Information:

- The Preview for the following bids was presented to the Board of Trustees on November 13, 2006.

Administrative Considerations:

- Xerox will be replacing each of the copiers listed on the attached spreadsheet with a new 5-year lease provided through an approved cooperative vendor, The Cooperative Purchasing Network (TCPN).
- The attached list shows copier leases that have expired in bold, and the equipment needing to be replaced in italics due to ongoing technical problems with the units.
- The cost of implementing these multi-functional devices will be offset by cost reductions in the elimination of printers, faxes, and scanners.
- Our legal counsel has reviewed the basic contract lease.

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The administration recommends that the Board of School Trustees approve the contract leases for the Xerox multi-functional devices as presented.

Respectfully submitted,

Denise Sullivan
Director of Purchasing