



**Winfield School District 34**  
**Minutes of Regular Board of Education Meeting**

Thursday, November 20, 2025 7:00 PM

Winfield School Central Cafeteria, 0S150 Park St, Winfield, IL 60190

I. **CALL TO ORDER 7:00PM**

II. **ROLL CALL**

**Board of Education Members in attendance:** Lynn Kammes, Carrie Linden, Dave Hempe, Alisa Wolfe, Dan Krasinski, Heather Armstrong, Matt Tibble,

**Also, Present:** Matt Rich, Superintendent; Melissa Doucet, Building Leader; Dave Baum, Tech Support; Lisa Honaker, CSBO; Amanda Melsa, Board Secretary;

**Staff:** Jennifer Gendel,

**Visitor(s):** Sue Hempe,

III. **PLEDGE OF ALLEGIANCE**

IV. **APPROVAL OF AGENDA - ADDITIONS OR CHANGES TO THE AGENDA**

**Action(s):** I move to approve the agenda as amended. Move Student of the Month to December and remove the approval of the October 30, 2025 Minutes to December. This motion, made by Matt Tibble and seconded by Heather Armstrong, **Passed**.

**Voting Detail:** Heather Armstrong: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**, Carrie Linden: **Yea**, Matt Tibble: **Yea**, Alisa Wolfe: **Yea**

V. **PUBLIC COMMENT:** None

VI. **PUBLIC PRESENTATION / DISCUSSION**

A. Student of the Month — Moved to December Meeting

B. [American Education Week Proclamation](#)

C. [2025 School Board Member Day Resolution](#)

D. **Athletic Buses Update**

**Discussion:** Administration continues to develop transportation protocols for athletics and activities, a unique challenge for our non-busing district. Most programs can meet proposed expectations for communication, supervision, and student check-in/check-out; however, Track and Science Olympiad may not be good candidates for district transportation due to their flexible, multi-location event structures.

The BLT and coaches recommended adding an exception allowing parents/guardians with extenuating circumstances to request permission to ride the bus, pending prior approval. Administration will refine this language and determine the appropriate approval process. Additional questions remain about same-day parent pickup procedures, accommodations for special cases, and ensuring expectations are manageable for coaches.

Transportation is estimated to add \$8,000–\$10,000 annually, potentially less if Track and Science Olympiad do not use buses.

Updated protocols will be reviewed with the BLT and brought back to the Board in December, with a decision needed before Girls' Basketball begins in late January.

E. **Vision Insurance Offering**

**Discussion:** Administration presented an opportunity to add optional vision insurance to the district's benefits. After reviewing two options, the plan with broader coverage was selected for consideration. A staff survey showed 66% interest if employees paid the full premium and 75% interest if the district contributed under the existing medical/dental cost-share model.

The plan requires 10 participants to implement. Full family coverage costs about \$240 per year, and the district's estimated annual cost—if cost-sharing is applied—is approximately

\$3,000.

Offering vision insurance may support staff recruitment and retention. Administration recommends adding vision insurance to the district's benefit offerings, contingent on meeting minimum enrollment.

F. **Security Conference** - Presented by: Dave and Sue Hempe

Presentation Documents [One](#) and [Two](#).

**Discussion:** Dave and Sue Hempe attended a recent school security conference focused on current best practices and emerging trends in K–12 safety. Sessions highlighted strengthened visitor management procedures, effective communication during emergencies, and updated guidelines for threat assessment and prevention. Key takeaways included the importance of regular staff training, maintaining strong partnerships with local law enforcement, and reviewing internal protocols to ensure they align with state recommendations. The information gathered will be used to further refine our district's safety practices and support a proactive approach to school security.

G. **TIF 2**

**Discussion:**

• **Legal Challenges Against TIF 2:**

o **Failure to Meet Statutory Requirements:**

- The school districts argue that TIF 2 enacted by the Village of Winfield does not meet legal criteria, including the requirement to demonstrate blight and other mandated factors.

o **Non-Contiguous Properties Issue:**

- The village improperly combined several disconnected properties to create the TIF.
- A key issue involves a parking garage included in the TIF, which will remain on the tax rolls for only 20 years, shorter than the TIF's duration, leaving the school districts without long-term revenue benefits.

o **Municipal vs. Economic Development Purpose:**

- The districts argue that TIF 2 is intended primarily for municipal development, with most funds directed towards a municipal center, which will not expand the tax base for other taxing bodies.

o **Failure to Meet the "But-For" Test:**

- The districts assert that development is already occurring without TIF funds, primarily due to a \$65-70 million investment by Central DuPage Hospital, making the TIF unnecessary for further economic growth.

• **Legal Proceedings Update:**

- District representatives attended an appellate court oral arguments, which is available online, and questions focused on development decisions and parcel-specific impacts. Experts have offered differing opinions on property values and usage, and the appellate process may require further review or a trial on unresolved factual matters. Attorneys have requested expenditure documentation and the district continues to monitor the case closely.

VII. **APPROVAL OF MINUTES**

**Action(s):** I move to approve the minutes as amended. A roll call vote was taken. This motion, made by Heather Armstrong and seconded by Matt Tibble, **Passed**.

**Voting Detail:** Heather Armstrong: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**, Carrie Linden: **Yea**, Matt Tibble: **Yea**, Alisa Wolfe: **Yea** *With Amendments:*

VIII. **CONSENT AGENDA (Routine matters that do not require discussion)**

**Action(s):** I move to approve the Consent Agenda action items A and B (read every listed item) as presented. A roll call vote was taken. This motion, made by Matt Tibble and seconded by Heather Armstrong, **Passed**.

**Voting Detail:** Heather Armstrong: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**, Carrie Linden: **Yea**, Matt Tibble: **Yea**, Alisa Wolfe: **Yea**

A. **Approval of Finance Reports**



1. Bill List - Payable List and List of Other Payments
2. Treasurer/Fund Balance/Bank Reconciliation Report

**B. Other Approvals**

**IX. COMMUNICATION TO THE BOARD**

**A. Superintendent's Report**

**1. Legislative Update**

This evening the Illinois State Board of Education released updated [guidance on time out and physical restraint](#). This has been a focal point for the state for the past few years and they have gathered data from all school districts over a 3 year period. We will be reviewing the guidance and determining if it has any impact on our training protocols or implementation. In general, over the past several years we have had little to no incidents that could qualify under this protocol. At the Federal level we are monitoring the Education Department's changes including the potential reclassification of many degrees related to education into non-professional categories. It is fascinating that the administration chose to announce this during American Education Week. The impact on this is related to individuals entering the education profession and them having access to the student loans necessary to achieve these particular goals. Specifically positions like Social Workers, Speech/Language Pathologists and Psychologists all require masters degrees furthermore, administrators require advanced certifications. Finally, many teachers enter the field in a career changing time, and acquire a Master of Arts in Teaching. All of these could be impacted by this reclassification, creating higher borrowing costs to achieve these degrees and potentially reducing our pipeline to these professionals. As such, we may have an even harder time acquiring talented individuals in the near future as this thins the pipeline further.

**2. Facility Updates**

The priority over this past month has been to prepare the State Maintenance Grant. We have allocated funds for the lighting project discussed last month from within the grant. Mr. Blake has been exploring our options to replace the soon obsolete T8 fluorescent Bulbs. We believe the no-ballast rewiring option will be the best fit, replacing fluorescent bulbs with leds and removing the ballasts as they go. Each ballast removal takes approximately 10 minutes to complete.

**3. Board Retreat**

Do January 13 or 14th work for a potential Board Retreat with the leadership team and WTA executive team?

**4. WEF Update**

We are in the process of securing donors for Project Hope, WEF's holiday gift giving program. Reach out to Mary Zalatoris (Mary.zalatoris@gmail.com) if you'd like more info or to sponsor a child.

Save the date for Trivia Night adults-only fundraiser event. Saturday, January 10th at 6pm at the American Legion in Carol Stream

Save the date for our annual Tiger Run—Sunday, May 3rd.

**B. Principal's Report [Presentation](#)**

**C. Finance Report from Director of Business Services**

**1. Tax Levy [Presentation](#)**

**X. OLD BUSINESS**

**A. Approve 2026 State Maintenance Grant**

**Action(s):** I move to approve the 2026 State Maintenance Grant application as presented at an anticipated expenditure of \$111,000. A roll call vote was taken. This motion, made by Heather Armstrong and seconded by Matt Tibble, **Passed**.

**Voting Detail:** Heather Armstrong: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**, Carrie Linden: **Yea**, Matt Tibble: **Yea**, Alisa Wolfe: **Yea**

**B. Trane Service Contract**

**Action(s):** I move to approve a 5 year service agreement with Trane for HVAC systems at Winfield Primary and Central for a total cost of \$349,341 as presented. A roll call vote was taken. This motion, made by Matt Tibble and seconded by Heather Armstrong, **Passed**.

**Voting Detail:** Heather Armstrong: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**, Carrie Linden: **Yea**, Matt Tibble: **Yea**, Alisa Wolfe: **Yea**

**XI. NEW BUSINESS**

**A. Personnel**

**1. Approve Vision Insurance Opportunity**

**Action(s):** I move to approve the Vision Insurance Opportunity for 2026 as discussed. A roll call vote was taken. This motion, made by Matt Tibble and seconded by Heather Armstrong, **Passed**.

**Voting Detail:** Heather Armstrong: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**, Carrie Linden: **Yea**, Matt Tibble: **Yea**, Alisa Wolfe: **Yea**

**2. Approve Employment of Part-time Paraprofessional for Preschool for All Program**

**Action(s):** I move to employ Yessenia Esquivel as a part-time paraprofessional at a rate of \$11,700 prorated based on days worked. A roll call vote was taken. This motion, made by Matt Tibble and seconded by Heather Armstrong, **Passed**.

**Voting Detail:** Heather Armstrong: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**, Carrie Linden: **Yea**, Matt Tibble: **Yea**, Alisa Wolfe: **Yea**

**B. Approve 2-Year Contract with Renaissance Learning**

**Action(s):** I move to approve a 2-year contract with Renaissance Learning for \$3,237 as presented. A roll call vote was taken. This motion, made by Heather Armstrong and seconded by Matt Tibble, **Passed**.

**Voting Detail:** Heather Armstrong: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**, Carrie Linden: **Yea**, Matt Tibble: **Yea**, Alisa Wolfe: **Yea**

**C. Approve First Reading of Board Policies**

Draft Update Policies:

2:120 Board Member Development

2:150 Committees

2:270 Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited

4:10 Fiscal and Business Management

4:30 Revenue and Investments

4:80 Accounting and Audits

4:140 Waiver of Student Fees

4:190 Targeted School Violence Prevention Program

5:10 Equal Employment Opportunity and Minority Recruitment

5:90 Abused and Neglected Child Reporting

5:100 Staff Development Program

5:190 Teacher Qualifications

5:200 Terms and Conditions of Employment and Dismissal

5:220 Substitute Teachers

5:280 Duties and Qualifications

5:300 Schedules and Employment Year

6:20 School Year Calendar and Day

6:40 Curriculum Development

6:60 Curriculum Content

6:130 Program for the Gifted

6:160 English Learners

6:210 Instructional Materials

6:260 Complaints About Curriculum, Instructional Materials, and Programs



6:315 High School Credit for Students in Grade 7 or 8  
7:10 Equal Educational Opportunities  
7:70 Attendance and Truancy  
7:180 Preventing Bullying and Other Aggressive Behaviors  
7:190 Student Behavior  
7:290 Suicide and Depression Awareness and Prevention  
7:310 Restrictions on Publications; Elementary Schools  
8:30 Visitors to and Conduct on School Property Draft Update Policies:  
7:150 Agency and Law Enforcement Requests  
Review and Monitoring:

6:280 Grading and Promotion

**Action(s):** I move to approve the first reading of policies as presented. A roll call vote was taken. This motion, made by Lynn Kammes and seconded by Matt Tibble, **Passed**.

**Voting Detail:** Heather Armstrong: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**, Carrie Linden: **Yea**, Matt Tibble: **Yea**, Alisa Wolfe: **Yea**

D. **Board Procedures and Exhibit Updates**

*For information only, no Board approval needed.*

E. **Freedom of Information Act Requests**

1. Steve Watts

XII. **Items for Future Agendas**

Cardiac Plan - December

Super Kids - December

Social Studies - February

Fish tank math resource - February

Attendance (with winter data presentation) - January or February

XIII. **ADJOURN TO CLOSED SESSION – Reason 1.** *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [the Open Meetings Act]. 5 ILCS 120/2(c)(1).* **Reason 12.** *Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11).*

**Action(s):** I move to adjourn to closed session. A roll call vote was taken. This motion, made by Heather Armstrong and seconded by Matt Tibble, **Passed**.

**Voting Detail:** Heather Armstrong: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**, Carrie Linden: **Yea**, Matt Tibble: **Yea**, Alisa Wolfe: **Yea**

XIV. **ADJOURN CLOSED SESSION TO REGULAR SESSION**

**Action(s):** I move to adjourn from closed session to open session. This motion, made by Dave Hempe and seconded by Heather Armstrong, **Passed**.

**Voting Detail:** Heather Armstrong: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**, Carrie Linden: **Yea**, Matt Tibble: **Yea**, Alisa Wolfe: **Yea**

XV. **ACTION FROM CLOSED SESSION**

A. None

XVI. **ADJOURNMENT**

**Action(s):** I move that the Board of Education meeting be adjourned. A voice vote was taken

at 9:54 PM. This motion, made by Heather Armstrong and seconded by Dave Hempe, **Passed**.  
**Voting Detail:** Heather Armstrong: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski:  
**Yea**, Carrie Linden: **Yea**, Matt Tibble: **Yea**, Alisa Wolfe: **Yea**

Regular Board of Education Meetings:

**\*Unless otherwise noted, all Board of Education Meetings are on Thursdays and begin at 7:00 PM.  
They are located in the Winfield Central School Cafeteria.**

Regular Thursday, November 20, 2025

**Approved:**



Dan Krasinski, President  
Board of Education



Lynn Kammes, Secretary  
Board of Education