



Board of Education

TO: Board of Education
FROM: Director of Student Services, Kristine Goebbert
DATE: August 21, 2025
RE: Cardiac Emergency Response Plan (CERP)

This memo is:

- ☐ Information only.
☒ Information with a recommendation, and a request for Board consent.
☐ Information with a recommendation, and a request for Board approval by vote.

Date by which a Board decision is needed: 8/21/2025

Previous memos on this topic can be found:

- ☐ in previous Board packet(s) dated. _____
☐ or attached to this memo

Basic information:

[CERPs Plan](#)

The administration is requesting board approval of the Cardiac Emergency Response Plan (CERP).

A Cardiac Emergency Response Plan (CERP) is a written document outlining the specific steps to be taken in the event of a cardiac emergency, such as sudden cardiac arrest. School districts are required to develop a Cardiac Emergency Response Plan and distribute it to all teachers, administrators, school support personnel, coaches, and other school staff identified by school administrators at each school. The plan must adhere to guidelines set forth by the American Heart Association or other nationally recognized, evidence-based standards for responding to individuals experiencing sudden cardiac arrest or similar life-threatening emergencies.

Background or historical information:

HB5394 was introduced during the state of Illinois' 103rd General Assembly this past spring. The bill amended the School Safety Drill Act to require all school districts to create a cardiac emergency response plan "to respond to incidents involving an individual experiencing sudden cardiac arrest or a similar life-threatening emergency while at a school or at a school-sponsored activity or event."

Under the new law, principals and school administrators must also ensure that the plan is available on paper and digitally. HB5394 will also require plans to be distributed to athletic coaches, all relevant staff, all persons responsible for executing the plan in the event of a cardiac emergency, and any health care personnel providing care during school-sponsored activities.

Through this plan, the district will need to certify more staff in CPR. All members of the Cardiac Emergency Response Team shall receive and maintain nationally recognized training, which includes a certification card with an expiration date of not more than 2 years. Any training will be undertaken voluntarily at the sole discretion of the member.

As many other staff members as reasonably practicable shall receive training. The District will maintain a list of staff members who are trained in CPR and/or to use an AED.

Previous decisions, actions or parameters that relate to this topic or issue: (Options) 3 options

Prior to this plan, work had been completed in schools that already support the CERP's plan. This includes:
AED's have been in place with continuous monitoring and training in all buildings.
CPR Training is provided yearly

Recommendations: (Recommendations) and (Evaluate)

Approve the Plan to allow training by the School Safety team to be in compliance with legislation for this to begin the 25-26 school year.

Other questions? What else does the Board wish to know?: