

**CANNON VALLEY SPECIAL EDUCATION COOPERATIVE  
(CVSEC)**

**Independent School District 6094-52**

**Regular Meeting**

Tuesday, August 26, 2025, 4:00 PM, CVSEC District Office  
200 Western Avenue NW  
Faribault, MN 55021

Board Members Present: Amberg, Butler Mohs, Robicheau  
Board Members Absent:  
Staff Members Present: Bente, Champa, Knutson, Korolewski, McGuire, Olson,  
Rock, Tyson, Washa

**1) Call to Order/Adoption of Agenda:**

Motion to Call the Meeting to Order: Robicheau  
Second: Mohs

AYE: All  
NAY: None

The meeting was opened at 4:01 PM.

**2) Consent Agenda:**

Motion to Approve the Consent Agenda: Amberg  
Second: Robicheau

AYE: All  
NAY: None

*A) Approval of the Minutes from the Regular Board Meeting on 07/22/2025*

*B) Approval of Claims*

*C) Staff Updates*

(1) New Hires:

Abarquez, Mary Joan - Special Education Substitute Teacher in SUN, MA +6 -  
Effective 08/14/2025

Aden, Ruweda - EA in SUN, Base 1 - Effective 08/15/2025

Christiansen, Carrire - EA in SUN, Base 1 - Effective 08/15/2025

Erickson, Marissa - EA Mentor Effective 8/15/2025

Gutierrez, Alya - EA in SUN, Base 1 - Effective 08/15/2025  
Knight, Nancy - EA in STEP, Base 1 - Effective 08/25/2025  
Mohamed, Yusuf - EA in SUN, Base 1 - Effective 08/15/2025  
Neitzell, Hannah - EA Mentor - Effective 08/15/2025  
O'Leary, Steve - EA in ALEX, Base 1 - Effective 08/15/2025  
Reuvers, Suzanne - EA in ALEX, Base 1 - Effective 09/08/2025  
Roen, Clinton - Custodian, Base 1 - Effective 08/22/2025

(2) Transfers:

Horness, Michelle - From EA in ALEX to EA in SUN - Effective 07/01/2025  
Mertesdorf, Nicholas - From Special Education Teacher in SUN to Special Education Substitute Teacher in STEP - Effective 07/01/2025  
Trosin, Tiffany - From SUN EA to SUN Behavior Interventionist - Effective 07/31/2025

(3) Resignations, Retirements, and Terminations:

Burkhart, Kaila - EA in SUN - Effective 08/14/2025  
Dominic, Nickolas - EA in ALEX - Effective 08/01/2025  
Mador, Samantha - EA in SUN - Effective 08/08/2025  
Magedanz, Kayley - EA in STEP - Effective 08/19/2025  
O'Leary, Steve - EA in ALEX - Effective 08/15/2025  
Peterson, Andrew - EA in ALEX - Effective 07/31/2025  
Sheikhomar, Aisha - EA in SUN - Effective 08/11/2025  
Thurmes, Nicholas - Custodian - Effective 07/25/2025  
Verlautz, James - EA/Behavior Interventionist in ALEX - Effective 07/31/2025

(4) Leaves of Absence:

(5) Other:

Arbaquez, Mary Joan - Special Education Teacher - from MA+30, Step 3 to MA +45, Step 3 - Effective 08/14/2025

3) **Public Input:** There was no Public Input.

4) **Reports and Communication:**

A) *Executive Director's and Enrollment Reports*

CVSEC is still busy enrolling students. Open house is tomorrow night. We are focused on building the school community. Open house is especially popular with STEP and SUN families.

Staff development is happening before school begins. The training focuses on our commitment to creating a trauma-responsive environment. This includes instruction in Life Space Crisis Intervention, a method that transforms crises into learning opportunities. Additionally, staff members undergo training in Safety Care Crisis Prevention, which equips them with the skills and competencies necessary to effectively prevent, minimize, and manage behavioral challenges with dignity and safety. Furthermore, SUN staff are trained in Ukeru, which provides alternative physical approaches to restrictive procedures.

All of this training aims to ensure that students at CVSEC receive support from highly trained staff who are prepared to foster a trauma-responsive environment.

The professional development related to the READ Act is ongoing.

New Coordinators Jake Tyson and Joel Olson visited all member districts and received tours.

**5) Old Business:**

*A) Approve 2025 - 2026 CVSEC Student Handbook – Action Needed*

Motion to Approve the 2025 – 2026 CVSEC Student Handbook: Robicheau

Second: Mohs

AYE: All

NAY: None

*B) Approve 2025 - 2026 CVSEC Employee Handbook – Action Needed*

Motion to Approve the 2025 – 2026 CVSEC Employee Handbook: Amberg

Second: Butler

AYE: All

NAY: None

*C) Approve CVSEC Board Policy 414 - Mandated Reporting of Child Neglect or Physical or Sexual Abuse – Action Needed:*

Motion to Approve CVSEC Board Policy 414 - Mandated Reporting of Child Neglect or Physical or Sexual Abuse: Mohs

Second: Robicheau

AYE: All

NAY: None

*D) Approve CVSEC Board Policy 503 - Student Attendance – Action Needed*

Motion to Approve CVSEC Board Policy 503 – Student Attendance: Butler

Second: Amberg

AYE: All

NAY: None

E) *Approve CVSEC Board Policy 514 - Bullying Prohibition – Action Needed*

Motion to Approve CVSEC Board Policy 514 – Bullying Prohibition: Mohs

Second: Robicheau

AYE: All

NAY: None

F) *Approve CVSEC Board Policy 524 - Internet Acceptable Use and Safety Policy – Action Needed*

Motion to Approve CVSEC Board Policy 524 – Internet Acceptable Use and Safety

Policy: Amberg

Second: Mohs

AYE: All

NAY: None

6) **New Business:**

A) *Approve Licensed Union Memorandum of Agreement for 25 Pay Periods - Action*

Motion to Approve Licensed Union Memorandum of Agreement for 25 Pay Periods: Amberg

Second: Mohs

AYE: All

NAY: None

B) *Approve Licensed Union MOA for The Read Act: Schedule C - Action*

Motion to Approve Licensed Union MOA for The Read Act: Schedule C: Mohs

Second: Butler

AYE: All

NAY: None

C) *Approve 2025-2026 CVSEC E-Learning Plan - Action*

Motion to Approve 2025-2026 CVSEC E-Learning Plan: Mohs

Second: Robicheau

AYE: All

NAY: None

*D) Annual Review CVSEC Board Policy 806 - Crisis Management – Action Taken*

McGuire walked the Board through the annual review as required by law. This policy will be approved at the September Board meeting.

Motion to Approve CVSEC Board Policy 806 - Crisis Management: Mohs

Second: Amberg

AYE: All

NAY: None

7) **Other:** There was no Other Business.

8) **Comments: Board/Director:** There were no comments.

9) **Next Meeting Date:** September 23, 2025 at 4:00 PM at 200 Western Ave NW Faribault, MN 55021

10) **Adjournment:**

Motion to Adjourn: Mohs

Second: Butler

AYE: ALL

NAY: NONE

The meeting adjourned at 4:12 PM.

APPROVED BY: \_\_\_\_\_ DATE: 09/23/2025

Corey Butler, Board Secretary