



## Operations

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To: Dr. Kristi Lee & the BISD Board of Trustees

From: Josh Thomas, Director of Operations

Date: August 2025

Re: News, information, and department updates

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❖ **Operations:**

- >800 Work Orders completed over the summer
- Print Shop processed 796 orders over the summer
- HVAC Preventative Maintenance completed at 5.5 campuses from May – August
- Cleaning and maintenance activities underway to prepare BMS/CCMS football field concessions facilities for upcoming season
- CCE Life Skills portable remodel complete
- Deck rebuilds for Emile CDC portables complete
- Candidate selected for Custodial Manager position

❖ **Large Scale Projects:**

- New (2) classroom portable installed at Camino Real Elementary
- Project initiated to install above ground fuel storage tanks at Transportation Facility
- Portable office building project for transportation staff at Memorial Stadium underway