



# SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

## Agenda Item Summary

Meeting Date: August 16, 2023

Agenda Section: Consent

Agenda Item Title: Approval of RFP 2023-08 Medicaid Claiming and Billing Services

From: Tony Kingman, CFO,  
Additional Presenters  
if Applicable:

Description: RFP 2023-08 Medicaid Claiming and Billing Services will assist with the maximized reimbursements from the Medicaid to School Program proving much needed funding back to the district.

Historical Data: South San currently works with Houston Independent School District with this service.

Recommendation: Recommend the Board of Trustees to approve MSB School Services as the awarded vendor obtaining an evaluation passing score of 70% or better.

Purchasing Director and Approval Date: Victoria Cantu, July 31, 2023

Funding Budget Code and Amount:



## RFP 2023-08 Medicaid Claiming & Billing Services

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|                                     |  |
|-------------------------------------|--|
| Friday, June 2, 2023                | <p><b>1st advertisement on Express Newspaper</b><br/> <i>(Per Texas Education Code, bidding opportunities are to be posted on the local newspaper at a minimal of 2 days, in a two week period)</i></p>  |
| Friday, June 9, 2023                | <p><b>2nd advertisement on Express Newspaper</b><br/> <i>(Per Texas Education Code, bidding opportunities are to be posted on the local newspaper at a minimal of 2 days, in a two week period)</i></p>  |
| Monday, June 19, 2023<br>2:00 pm    | <p><b>Vendor Questions due on Ionwave</b><br/> <i>(Interested vendors have the opportunity to ask questions regarding the bidding opportunities as it pertains to the scope of work, bid details, etc. All questions are to be submitted on Ionwave for public view)</i></p>   |
| Wednesday, June 21, 2023<br>5:00 pm | <p><b>Addendum due</b><br/> <i>(Vendor questions are to be answered by this given date. All responses are posted on Ionwave for public view)</i></p>   |
| Monday, June 26, 2023<br>2:00 pm    | <p><b>Virtual Bid Opening</b></p> <p>Google Meeting Details<br/> <a href="https://meet.google.com/cvk-jwqx-ast">https://meet.google.com/cvk-jwqx-ast</a><br/>           Or dial: (US) +1 320-318-8054 PIN: 897 392 187#</p> <p><i>(Committee Members are to refer to their invite sent via outlook calendar. The purpose of the Bid opening is to disclose the names of the proposals received. Interested Vendors must submit proposals by this given date)</i></p> |
| July 27, 2023<br>1:00 pm            | <p><b>Evaluation Meeting</b><br/>           SSAISD Administrative Building, Board Room 101<br/>           1450 Gillette Blvd</p> <p><i>(Committee members will meet to discuss and score proposals received. Depending on the number of submissions received, an additional meeting will be needed. Laptops are needed.)</i></p>   |
| August 16, 2023                     | <p>Recommendation (s) made to Board of Trustees<br/>           SSAISD Board Meeting</p>  |

### 2023-08 - Medicaid Claiming & Billing Services

| Supplier                      | Rank | Score      | Standard Evaluation Scoring Sheet | Purchase Price | Reputation of the Vendor's Goods or Services | Quality of the Vendor's Goods or Services | Extent to which the Vendor's Goods or Services Meets the District's Needs | Vendor's Past Relationship with the District | References | SWMBE Certifications | The total cost to the District to acquire the vendor's goods or services | Value added incentives beneficial to the District. |
|-------------------------------|------|------------|-----------------------------------|----------------|--|---|---|--|------------|----------------------|--|--|
|                               |      | <b>100</b> |                                   | 30.00          | 10.00  | 10.00                                     | 20.00   | 5.00   | 5.00       | 6.00                 | 5.00   | 9.00   |
| MSB School Services, LLC      | 1    | 71.00      |                                   | 15.00          | 8.00   | 8.00                                      | 18.00   | 3.00   | 3.00       | 3.00                 | 4.00   | 9.00   |
| TASBE                         | 2    | 67.00      |                                   | 17.00          | 8.00   | 7.00                                      | 14.00   | 3.00   | 5.00       | 3.00                 | 4.00   | 6.00   |
| Medicaid Finance & Consulting | 3    | 61.00      |                                   | 20.00          | 6.00   | 5.00                                      | 12.00   | 3.00   | 5.00       | 3.00                 | 3.00   | 4.00   |

| Evaluators           |
|----------------------|
| Douglas, Christopher |
| Garcia, Rebecca      |
| Romero, Lorraine     |
| Trevino, Clarita     |



MSB School Services  
1615 Scottsdale Drive  
Leander, TX 78641

Date: July 31, 2023

Victoria Cantu  
SSAISD Director of Procurement  
South San Antonio ISD  
1450 Gillette Blvd. San Antonio, TX 78224

Re: RFP # 2023-08 "Medicaid Claiming and Billing Services"

To Whom it May Concern:

The following are the responses to South San Antonio ISD's request for a Best and Final Offer in regard to RFP # 2023-08 "Medicaid Claiming and Billing Services."

Best and Final Offer (BAFO)

MSB is modifying the price we offered to South San Antonio ISD for our services. MSB originally offered 8%, based on the size of the district and the premiere services we can offer, but understands the budgeting constraints many districts are facing. We believe that paying MSB's fee will yield more reimbursement for the district, but we still want to offer a discount to support South San Antonio ISD:

**Prior Pricing Offer:**

Year 1: 8% of all SHARS reimbursement  
Year 2: 8% of all SHARS reimbursement  
Year 3: 8% of all SHARS reimbursement

**New Pricing Offer**

Year 1: 7% of all SHARS reimbursement  
Year 2: 7.5% of all SHARS reimbursement  
Year 3: 8% of all SHARS reimbursement

Attached is a modified Comparative Analysis that demonstrates, based on statistical analysis, the reimbursement value South San Antonio ISD will receive compared to the cost



of MSB's services or another vendor's services, based on the modified price we are now offering.

Best Value Incentives

In addition to offering the baseline service offerings that are required for a school district to meet all Medicaid deadlines, MSB offers the following services to create a premiere experience for South San Antonio ISD. **MSB's fee may appear to be more than what other vendors charge but you will find that the return for the district, both in experience and reimbursement, is significantly greater.**

This chart demonstrates the Area of the SHARS Program, the Industry Standard (what other vendors offer on average), the premiere MSB Incentive Offering, the estimated cost to MSB to offer this, and the Cost to South San Antonio ISD, which is no additional cost to the district.

| AREA OF PROGRAM                             | INDUSTRY STANDARD  | MSB INCENTIVE   | COST TO MSB | COST TO SSAISD |
|---|--|---|-------------|----------------|
| SHARS Training: Special Education Directors | N/A  | Medicaid 101 and continued Professional Development   | \$15,000    | \$0            |
| Medicaid Compliance                         | N/A  | SHARS Operational Guidelines customized for SSAISD  | \$15,000    | \$0            |
| Medicaid Training & Compliance              | Annual Training on demand                                      | - <b>Unlimited</b> Staff Training<br>-Proactive outreach when insufficient Medicaid documentation is received | \$50,000    | \$0            |
| 7-Day Documentation Compliance              | N/A  | -Provider documentation tracking<br>-Accountability<br>-Monthly emails  | \$10,000    | \$0            |
| Student Data Integrations                   | Staff manually enter in student information + goals/objectives | Customized, nightly data integrations from IEP Software into X Logs   | \$15,000    | \$0            |



|                       |                                |  |          |     |
|-----------------------|--------------------------------|--|----------|-----|
|                       | into Medicaid Billing Software |  |          |     |
| Cost Report           | File by due date annually      | <ul style="list-style-type: none"> <li>-Data Collection</li> <li>-Data Processing</li> <li>-Consultation</li> <li>-Cost Report Planner</li> <li>-3-Year Analysis</li> <li>-AME Financial Software</li> </ul>                               | \$30,000 | \$0 |
| Audits                | N/A                            | <ul style="list-style-type: none"> <li>-Mock Audits</li> <li>- Desk Review Support</li> <li>-TEA On-site and</li> <li>-Student Audits</li> <li>-TMHP Audits</li> </ul>   | \$15,000 | \$0 |
| Support for Providers | N/A                            | <ul style="list-style-type: none"> <li>-Client Care Live Chat</li> <li>-Virtual Assistant &amp; Training Videos</li> <li>-Over 75 Customized and Static Reports</li> </ul>   | \$50,000 | \$0 |
| Policy Advocacy       | N/A                            | <ul style="list-style-type: none"> <li>-Educational webinars</li> <li>-State &amp; Federal advocacy</li> <li>-Resource creation (template letters, procedural implementation examples, etc.)</li> <li>-Legislative consultation</li> </ul> | \$10,000 | \$0 |



MSB's contingency fee compliments the level of service provided by our team. We offer a range of services with a high level of support, service and consultation. With a holistic approach to the SHARS Program your district will see an increase in reimbursement through incremental improvement in all areas of the program. MSB reinvests into our districts by empowering your customer service experience through unlimited service hours, workshops, and resources. The results are hard to believe, but you can ask any of our 400+ school districts!

## South San Antonio ISD

### MEDICAID ELIGIBILITY

|  |      |
|--|------|
| Total number of special education students             | 1405 |
| Total number of students identified as Medicaid        | 1289 |
| Percent of special education students who are Medicaid | 92%  |

### MSB CONSULTING MFCS (HOUSTON)

#### TOTAL ANNUAL REIMBURSEMENTS

|                      |                       |                       |
|----------------------|-----------------------|-----------------------|
| <b>Program Total</b> | <b>\$3,866,841.00</b> | <b>\$1,168,107.66</b> |
| Interim Claiming     | \$1,160,052.00        | \$405,916.20          |
| Cost Reporting       | \$2,706,789.00        | \$762,191.46          |

#### VENDOR RATE

|                    |                     |                    |
|--------------------|---------------------|--------------------|
| Interim Claiming   | 7.00%               | 5.00%              |
| Cost Reporting     | 7.00%               | 5.00%              |
| Flat Fee           | \$0.00              | \$0.00             |
| <b>VENDOR COST</b> | <b>\$270,678.87</b> | <b>\$58,405.38</b> |

|                                |                       |                       |
|--------------------------------|-----------------------|-----------------------|
| <b>NET REVENUE TO DISTRICT</b> | <b>\$3,596,162.13</b> | <b>\$1,109,702.28</b> |
|--------------------------------|-----------------------|-----------------------|

|                                 |                       |   |
|---------------------------------|-----------------------|---|
| <b>OPPORTUNITY (difference)</b> | <b>\$2,486,459.85</b> | - |
|---------------------------------|-----------------------|---|

#### DISTRICT EFFECTIVE COST

|      |              |                |
|------|--------------|----------------|
| Fee  | 7.00%        | 217.86%        |
| Cost | \$270,678.87 | \$2,544,865.24 |

The District is effectively paying for the reimbursement opportunity they are missing out on with their current vendor.

Date Provided: 7/30/2023



**2023-08**

**MSB School Services, LLC  
Supplier Response**

**Event Information**

Number: 2023-08  
Title: Medicaid Claiming & Billing Services  
Type: Request for Proposal  
Issue Date: 6/2/2023  
Deadline: 6/26/2023 02:00 PM (CT)  
Notes:

The South San Antonio Independent School District (SSAISD) requests interested parties to submit proposals for "Medicaid Claiming & Billing Services."

Thank you for your consideration of the Request for Proposals **RFP #2023-08 Medicaid Claiming and Billing Services**. The District understands and appreciates all of the efforts undertaken in the preparation and submission of your qualifications. Services provided under a contract awarded from this RFP will be used on an **as-needed basis**. The total numbers of hours for the required services are unknown. SSAISD does not guarantee any specified number of hours or guaranteed payment amount.

**Contract Term**

This contract shall be valid for 3 years from the date of Board of



Trustees approval with the option to renew for two (2) additional one year terms.

## **Contact Information**

Contact: Victoria Cantu Director of Procurement

Address: Procurement Office

1450 Gillette Blvd.

San Antonio, TX 78224

Phone: (210) 977-7025 x3018

Email: victoria.cantu@southsanisd.net

## MSB School Services, LLC Information

Address: 1615 Scottsdale Drive  
Building 2  
Suite 200C  
Leander, TX 78641  
Phone: (512) 435-7783  
Web Address: www.msbsconnect.com

By submitting your response, you certify that you are authorized to represent and bind your company.

Emily Blanco  
*Signature*

mleight14@mac.com  
*Email*

Submitted at 6/25/2023 08:50:59 PM (CT)

## Requested Attachments

### South San ISD Terms and Conditions

MSB SSAISD General Terms & Conditions.pdf

### Conflict of Interested Parties\_1295

MSB South San Antonio Form 1295.pdf

### Edgar Certification Form

MSB SSAISD Edgar Certification.pdf

### SWMBE Certifications

*No response*

Upload Certificates here, if applicable.

### CIQ Form

SSAISD CIQ Form.pdf

### Reference #1

MSB Reference Sheet 1.pdf

### Reference #2

MSB Reference Sheet 2.pdf

### Reference #3

MSB Reference Sheet 3.pdf

### Section A: Company Profile Overview

MSB Response to SSAISD Section A Company Overview.pdf

Provide company overview that includes not limited company history, appointed team, resumes, etc.

### Section B. Proposer Required Questionnaire

MSB Response to SSAISD Section B Proposer Questionnaire FINAL.pdf

### Section C. Confidentiality of Student Medical Data

MSB SSAISD Section C.pdf

### Misc Information (NOT REQUIRED)

SSAISD Supplemental Documents.pdf

## Bid Attributes

### 1 Introduction

There are attributes, including this one, associated with this proposal. Some are notes and require no response, but most have a required response. \*\*Please select each page on the right-hand side of the blue bar below (at the bottom of this list of attributes) in order to view the next page of Bid Attributes\*\*

**2 South San ISD Terms and Conditions**

South San Antonio ISD Terms and Conditions are provided in an attachment to the proposal. Please check if you agree or disagree to the terms and conditions of this proposal. This is your electronic signature.

Agree

**3 Submission Response**

South San Antonio ISD prefers responses to be submitted online via our electronic system. Submissions may be submitted manually. Manual submissions must be delivered to the Procurement Office, in a sealed envelope by the date and time stated in this bid event.

No fax or email submissions will be accepted.

For any questions, please contact South San ISD Procurement Department (210) 977-7025 ext 3518

Attention: Victoria Cantu, Director of Procurement  
South San ISD Administrative Offices  
1450 Gillette Blvd  
San Antonio, TX 78224

**4 Communications Statement**

Contact between vendors and South San Antonio ISD personnel during the proposal process or evaluation process is strictly prohibited. Any attempt by vendors during the proposal process to contact South San Antonio ISD personnel may result in disqualification. All communication shall go through the Procurement and Contracts Department during this competitive process. All questions received and the corresponding answers will be distributed to all bidders. No verbal responses will be provided. The deadline for questions about this proposal is stated in the Bid Activities and the district will not respond to questions after this time and date. Response to questions will be posted in the form of an addendum to this proposal. The vendors will be responsible for checking the website for any posted addenda.

**5 Vendor Required Attachments**

Be sure to upload all required documents and forms to the "Response Attachments" tab of this bid event. Missing one or more documents may disqualify interested vendor.

**6 Proposal Opening**

Proposal Openings are held virtually online. [\(link provided in Activities tab\)](#)

Any proposal received later than the specified time, whether delivered in person or by any other method shall be disqualified. Any questions pertaining to the proposal procedures should be addressed to the Procurement Department at South San Antonio ISD.

If the District office location where bids/proposals are to be submitted is closed due to inclement weather, natural disaster, or for any other cause including if the electronic bid system is unavailable on the due date, the deadline for submission shall be extended until the next District calendar business day, unless the bidder is otherwise notified by the District. The time of day for submission shall remain the same.

**7 Section 2**

**PROPOSAL REQUIREMENTS**

**\*\*THE FOLLOWING LINES ITEMS BELOW REQUIRE A RESPONSE\*\***

**8 Anti-Trust Certification**

I affirm under penalty of perjury of the laws of the State of Texas that:

1. I am duly authorized to execute this agreement/contract/proposal on my own behalf or on behalf of the company, corporation, firm, partnership or individual (Company) listed below;
2. In connection with this proposal, neither I nor any representative of the Company have violated any provision of the Texas Free Enterprise and Antitrust Act, Tex. Bus & Comm. Code Chapter 15;
3. In connection with this Proposal, neither I nor any representative of the Company have violated any federal antitrust law; and
4. Neither I nor any representative of the Company have directly or indirectly communicated any of the contents of this proposal to a competitor of the Company or any other company, corporation, firm, partnership or individual engaged in the same line of business as the Company.

I affirm

**9 Felony Conviction Notice**

Texas Education Code, Section 44.034, Texas Education Code, Notification of Criminal History, Subsection (a), states "A person or business entity that enters into a contract with a school district must give advance notice to the district if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony." Subsection (b) states "A school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract." Is your firm owned or operated by anyone who has been convicted of a felony?

**10 Felony Conviction Details**

If your firm is owned or operated by anyone who has been convicted of a felony, please list their name and the details of the conviction. If not applicable, please enter N/A (not applicable).

**11 Criminal Background Check Requirement**

If an employee of a contractor is covered under SB 9, the contractor must bear the burden of obtaining a national, fingerprint-based criminal history check. Under Section 22.0834 of the Education Code, the contractor is then required to certify to the district that the criminal history check has been performed. The contractor, not the district, is responsible for contacting DPS directly to set up an account for the purposes of obtaining criminal history record information. Under the statute SB 9, a contractor is required to conduct a criminal history review on an employee only when the following criteria have been met: \*The employer has contracted with district to provide services. \*The particular employee will have continuing duties relating to the contract with the district. \* The particular employee will have contact with students. A contractor or sub-contractor may not work on District property or any location the District deems a place where students are regularly present when \*they have been convicted of a felony or misdemeanor involving moral turpitude, as defined by Texas law or any other offense the District believes might compromise the safety of student, staff or property.

A Proposer's violation of this section shall constitute substantial failure. If the Proposer is the person or owner or operator of the business entity, that individual may not self-certify regarding the criminal history record information and its review, and must submit original evidence acceptable to the district with this Agreement showing compliance. Possession of fire arms, alcohol and/or drugs, even in vehicles, is strictly prohibited on school/district property. The use of tobacco products are not allowed on school district property. ~~~This is your electronic signature.

**1**  
**2** **Bidder's Certification**

Texas Government Code Chapter 2252 relates to bids by nonresident contractors. The pertinent portions of the Act are as follows: Section 2252.001(3) "Nonresident bidder" refers to a person who is not a resident. Section 2252.001(4) "Resident bidder" refers to a person whose principal place of business is in this state, including a contractor whose ultimate parent company or majority owner has its principal place of business in this state. Section 2252.002, as amended by H.B. 3648, 83rd Legislature (2013 Regular Session): "AWARD OF CONTRACT TO NONRESIDENT BIDDER. A governmental entity may not award a governmental contract to a nonresident bidder unless the nonresident underbids the lowest bid submitted by a responsible resident bidder by an amount that is not less than the greater of the following:

(1) the amount by which a resident bidder would be required to underbid the nonresident bidder to obtain a comparable contract in the state in which the nonresident's principal place of business is located; or

(2) the amount by which a resident bidder would be required to underbid the nonresident bidder to obtain a comparable contract in the state in which a majority of the manufacturing relating to the contract will be performed." Section 2252.002, as amended by H.B. 1050, 83rd Legislature (2013 Regular Session): "AWARD OF CONTRACT TO NONRESIDENT BIDDER: A governmental entity may not award a governmental contract to a nonresident bidder unless the nonresident underbids the lowest bid submitted by a responsible resident bidder by an amount that is not less than the amount by which a resident bidder would be required to underbid the nonresident bidder to obtain a comparable contract in:

(1) the state in which the nonresident's principal place of business is located; or

(2) a state in which the nonresident is a resident manufacturer." ~~~ Is the vendor a Resident Bidder of Texas as defined in Texas Government Code Section 2252.001(4)?

Please indicate the status of your company as a "resident" proposer or "nonresident" proposer under these definitions.

**1**  
**3** **Non-resident Bidder's Certification**

Non-resident Bidder of Texas as defined in Texas Government Code Section 2252.001(3) ~~~ If your firm is not a Resident Bidder of Texas as defined in Texas Government Code Section 2252.001(4), indicate your firm's principal place of business City and State. If not applicable, please enter N/A (not applicable).

**1**  
**4** **SWMBE Certification**

List type of certifications participated by the SWMBE (Small, Women, and Minority Business Enterprises)

**Must attach Certificates on the "Responses Attachment" tab**

**1**  
**5** **Anti-Collusion Statement**

I affirm that I am duly authorized to execute this contract; that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other Bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this bid.

I Agree

**1  
6** **Debarment or Suspension Certification**

Non-Federal entities are prohibited from contracting with or making sub-awards under covered transactions to parties that are suspended or debarred or whose principals are suspended or debarred. Covered transactions include procurement of good or services equal to or in excess of \$100,000. Vendors receiving individual awards of \$100,000 or more and all sub-recipients must certify that the organizations and its principals are not suspended or debarred.

(I) Certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department of agency under the Federal OMB, A-102, common rule.

Failure to certify will render bidder non-responsive and will not be considered for award.

**1  
7** **No Israel Boycott Certification**

Effective September 1, 2017, a Texas governmental entity may not enter into a contract with a company for goods or services unless the contract contains a written verification from the company that it:

(1) does not boycott Israel; and

(2) will not boycott Israel during the term of the contract. (TEX. GOV'T CODE Ch. 2270)

"Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes. TEX. GOV'T CODE §808.001(1)

Vendor certifies that they do not boycott Israel, will not boycott Israel during the term of this Agreement, and are in compliance with Section 2270.002 of the Texas Government Code.

I Agree

**1  
8** **No Excluded Nation or Foreign Terrorist Organization Certification**

Effective September 1, 2017, Chapter 2252 of the Texas Government Code provides that a Texas governmental entity may not enter into a contract with a company engaged in active business operations with Sudan, Iran, or a foreign terrorist organization - specifically, any company identified on a list prepared and maintained by the Texas Comptroller under Texas Government Code §§806.051, 807.051, or 2252.153. (A company that the U.S.

Government affirmatively declares to be excluded from its federal sanctions regime relating to Sudan, Iran, or any other federal sanctions regime relating to a foreign terrorist organization is not subject to the contract prohibition.)

Vendor certifies that they do not support foreign terrorist organizations and are in compliance with Sections 2252.152-154 of the Texas Government Code.

Agree

**19 Form 1295 - Certificate of Interested Parties**

Pursuant HB 1295, the addition of section 2252.908 of the Government Code, all awarded vendors must fill out electronically, with the Texas Ethics Commission's online filing application.  
www.ethics.state.tx.us.whatsnew/elf\_info\_form1295.htm

The law states that a governmental entity or state may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties (Form 1295) to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental or state agency. The Texas Ethics Commission has adopted rules requiring the business to file Form 1295 electronically with the Commission. This form must then be signed and attached in the "Response Attachments" tab of this bid event, prior to any business transaction.

Please note the following:

Box 2: Please enter South San Antonio\_ ISD

Box 3: Please use South San Antonio\_\_ ISD's solicitation (bid) number **RFP# South San Antonio** as the identification number being requested and the contract name as description of goods or services.

A **new** form must be completed upon each renewal.

Please acknowledge that you have read and understand that the district may not do business with your company without the submittal of this form.

**20 Vendor Employment Certification**

For the contract for goods and services, other than goods and services related to telecommunications and information services, building construction and maintenance, or instructional materials, whether the vendor or the vendors ultimate parent company or majority owner;

1) Has its principal place of business in the State of Texas;

**OR**

2) employs at least 500 persons in Texas.

**If you are not a Texas based business, do you have more than 500 employees in Texas?**

**21 No Deviations or Exceptions**

I certify that there are NO deviations or exceptions from the attached specific terms, conditions, and specifications.

**22 Deviations and Exceptions**

If your company intends to deviate from the Specifications listed in the attached documents, all such deviations and exceptions must be listed here with complete and detailed conditions included. The District will consider any deviations or exceptions in its bid award decisions.

The District reserves the right to accept or reject any proposals based on deviations indicated below. If none, list NONE

**23 Purchasing Cooperative**

Has your company been awarded a purchasing cooperative contract? If yes, please list the names of the Cooperatives and the contract numbers you have with each. If none, please enter N/A (not applicable).

2  
4

## Reference Instructions

References must independently fill out Reference Sheets provided in the attachments tab.

Proposers will upload documents with proposal.