

March 21, 2013

Betty J Hill
14426 Sangamon St.
Harvey, IL. 60426

Harvey School District 152
16001 Lincoln Ave.
Harvey, IL. 60426

To Whom It May Concern:

This letter is my official notification to the Harvey School District 152 Board Of Education that my last day of work at Sandburg School will be May 31, 2013. On that day, I plan to retire.

I am excited about my impending retirement but wanted to take this opportunity to thank the Board Of Education for all the opportunities that I have experienced working for Harvey School District 152. I have genuinely enjoyed my employment as a Media Assistant and will miss my coworkers when my retirement day comes.

Please feel free to contact me if you need additional information.

Sincerely,

A handwritten signature in cursive script that reads "Betty Hill".

cc: Dr. Kevin Nohelty
Sirlena Thomas
Johnnetta Miller

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BUSINESS OFFICE

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