

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: 2/9/21



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**      1/21/21

**To:**            **Corrina Guardipee-Hall**  
                    Browning Public Schools

**From:**       Everett Armstrong  
**Title:**       Activities Director

**Subject:** **In State Travel: Girls/Boys BB Divisionals 2020-2021**

**Description:** Request travel to attend Girls/Boys BB Divisionals in Butte MT, 2/24/21 thru 2/27/21

**Financial Impact:** \$ 569.74

**Funding Source (Budget/grant, etc.):** 226.60.720.3500.582

**Attachment(s):** Travel Request/Schedule

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**     N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_



## Girls Basketball

Date	Opponent	Time	Location	Departure	Overnight
11-Nov-20	Winter Sports Meeting	5:00 PM	BHS Cafeteria/Gym		
19-Nov-20	1st Day Practice				
4-Dec-20					
5-Dec-20					
11-Dec-20	Tip Offs vs. Dillon	6:00 PM	Frenchtown	11:00 AM	yes
12-Dec-20	Tip-Offs vs. Stevi	10:00 AM	Frenchtown		
14-Dec-20	Shelby C-Squad	4:30 PM	BHS Gym		
18-Dec-20	Ronan	2:30, 4:00, 7:00 pm	BHS Gym		
22-Dec-20	Shelby JV/Varsity	4:30 and 7:30 pm	BHS Gym		
2-Jan-21	Polson	TBA	SKC & PHS	TBA	
7-Jan-21	Cut Bank JV/Varsity	3:00-7:30 pm	BHS Gym		
9-Jan-20	Libby	TBA	Libby	TBA	
15-Jan-21	Havre	4:00 PM	BHS Gym		
16-Jan-21	Columbia Falls	1:00, 2:30, 4:00	BHS Gym		
22-Jan-21	Ronan Double Header	TBA	Ronan	TBA	
23-Jan-21					
25-Jan-21	Whitefish C-Squad	4:30 PM	Whitefish	1:30 PM	
26-Jan-21	Shelby C-Squad	6:00 PM	Shelby	4:00 PM	
28-Jan-21	Whitefish JV/Varsity	3:00-6:00 pm	Whitefish	12:30 PM	
30-Jan-21	Libby	12:00-5:00 pm	BHS Gym		
5-Feb-21	Cut Bank JV/Varsity	3:30-8:00 pm	Cutbank	2:00 PM	
6-Feb-21	Polson	1:00-5:30 pm	BHS Gym		
12-Feb-21	Havre Senior Night	3:00-6:00 pm	BHS Gym		
13-Feb-21	Columbia Falls	1:00, 2:30, 4:00	Columbia Falls	10:30 AM	
20-Feb-21	Whitefish	11:00-4:30 pm	BHS Gym		
25-Feb-21	Divisionals	TBA	TBA	TBA	yes
26-Feb-21	Divisionals	TBA	TBA	TBA	yes
27-Feb-21	Divisionals	TBA	TBA	TBA	yes
11-Mar-21	State	TBA	Butte	TBA	yes
12-Mar-21	State	TBA	Butte	TBA	yes
13-Mar-21	State	TBA	Butte	TBA	yes



## Boys Basketball

Date	Opponent	Time	Location	Departure	Overnight
11-Nov-20	Winter Sports Meeting	5:00 PM	BHS Cafeteria/Gym		
19-Nov-20	1st Day Practice				
4-Dec-20					
5-Dec-20					
11-Dec-20	Tip Offs vs. Dillon	7:30 PM	Frenchtown	11:00 AM	yes
12-Dec-20	Tip-Offs vs. Stevi	11:30 AM	Frenchtown		
14-Dec-20	Shelby C-Squad	4:30 PM	BHS Gym		
18-Dec-20	Ronan	2:30, 4, 5:30 pm 4:30 and 7:30	BHS Gym		
22-Dec-20	Shelby JV/Varsity	pm	BHS Gym		
2-Jan-21	Polson	TBA	SKC & PHS	TBA	
7-Jan-21	Cut Bank JV/Varsity	3:00-7:30 pm	BHS Gym		
9-Jan-20	Libby	TBA	Libby	TBA	
15-Jan-21	Havre	4:00 PM	Havre		
16-Jan-21	Columbia Falls	1:00, 2:30, 4:00	Columbia Falls	10:30 PM	
22-Jan-21	Ronan Double Header	TBA	Ronan	TBA	
23-Jan-21					
25-Jan-21	Whitefish C-Squad	4:30 PM	Whitefish	1:30 PM	
26-Jan-21	Shelby C-Squad	6:00 PM	Shelby	4:00 PM	
28-Jan-21	Whitefish JV/Vars	3:00-6:00 pm	Whitefish	12:30 PM	
30-Jan-21	Libby	12:00-5:00 pm	BHS Gym		
5-Feb-21	Cut Bank JV/Varsity	3:30-8:00 pm	Cutbank	2:00 PM	
6-Feb-21	Polson	1:00,-5:30 pm	BHS Gym		
	Columbia Falls (Senior	4, 5:30, &7:00			
11-Feb-21	Night)	pm	BHS Gym		
12-Feb-21	Havre Senior Night	3:00-6:00 pm	BHS Gym		
20-Feb-21	Whitefish	11:00-4:30 pm	BHS Gym		
25-Feb-21	Divisionals	TBA	TBA	TBA	yes
26-Feb-21	Divisionals	TBA	TBA	TBA	yes
27-Feb-21	Divisionals	TBA	TBA	TBA	yes
11-Mar-21	State	TBA	Butte	TBA	yes
12-Mar-21	State	TBA	Butte	TBA	Yes
13-Mar-21	State	TBA	Butte	TBA	yes

**BROWNING PUBLIC SCHOOLS  
Leave Report/Travel Request**

Employee Name Everett Armstrong  
Building Browning High School

Employee # \_\_\_\_\_  
Substitute Name NA

**LEAVE REPORT**

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>2/24/21 thru 2/27/21</u>	<u>2,8,8,8</u>	<u>SR.</u>
_____	_____	_____

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

**Approved; Condition upon the specific leave being available for the specific employee**       **Not Approved**

Principal/Supervisor \_\_\_\_\_ Date \_\_\_\_\_

**TYPE OF LEAVE**

AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay
SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay
*EX/SR Extra-Curricular/School Related	NG National Guard	SWP Suspended w/Pay
	FN Funeral _____	SWOP Suspended w/o Pay

**(Master Contract Relationship)**

**\*If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

**TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)**

Conference/Workshop Girls/Boys Basket Ball Divisional Tournament **(Attach Brochure/Agenda)**

Location Butte, MT

Departure Date 2/24/21

Return Date 2/27/21

Departure Time 2:00 p.m.

Return Time 12:00 a.m.

Transportation:     Personal Vehicle  
                            District Vehicle  
                            Professional Development

Mileage 472÷2 x .575    = \$135.70  
 Per Diem 3 Days @ \$36.00 + \$15D    = \$123.00  
 Registration PO# \_\_\_\_\_ = \$ 0.  
 Hotel PO#39930 \_\_\_\_\_ = \$311.04  
 Other PO# \_\_\_\_\_ = \$ 0.  
 Other PO# \_\_\_\_\_ = \$ 0.

**Sub Total \$569.74**

Budget 226.60.720.3500.582 ( % ) 258.70

**Check Total \$258.70**

\_\_\_\_\_ ( \_\_\_\_\_ % ) \_\_\_\_\_

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Principal/Supervisor \_\_\_\_\_ Date \_\_\_\_\_

Superintendent Signature \_\_\_\_\_ Date \_\_\_\_\_