

July 29, 2016

Dave Palzet, Superintendent  
Matt Vandercar, Principal  
Pleasantdale School District

Dear Dave and Matt,

I am writing to inform you that I will be resigning from my position at Pleasantdale School District 107, effective August 1st, 2016.

I am very appreciative of Pleasantdale School District for allowing me to teach at the elementary school for the last two years. I am thankful for the professional development opportunities and experiences I have had that allowed me to grow as a teacher. I have truly loved working with the students and families of Pleasantdale and will miss them greatly.

I wish you all the best in the future.

Respectfully,

A handwritten signature in black ink that reads "Caitlin Collins". The signature is written in a cursive style with a large initial "C".

Caitlin Collins