



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Kent Mutchler
FROM: Adam Law Ed.D.
RE: August 23, 2021 Personnel Report
DATE: August 19, 2021

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. New Hires

Start Date	Name	School	Subject/Grade	FTE
8/23/21	Balassone, Brittany	GHS	Counselor	.4
8/16/21	Daker, Zenna	GHS	English	.8
8/16/21	Kaefer, Kim	HSS	Grade 1	1.0
8/16/21	Shroff, Courtenay	GMSN/GMSS	French/MS Quarantine Liaison	.9

II. Reclassifications

Start Date	Name	School	Subject/Grade	FTE
8/16/21	Higgins, Lynn	WES	Special Education Assistant to Kindergarten Teacher	1.0

III. Reappointments

Start Date	Name	School	Subject/Grade	FTE
8/16/21	Kuehl, Sandy	WES	Elementary Quarantine Liaison	1.0

IV. FTE Adjustments- Certified Staff

Start Date	Name	School	Subject/Grade	Current FTE	New FTE
8/16/21	Aceto, Kelly	GHS	Business Education	1.0	1.2 Full year
8/16/21	Markuson, Jay	GHS	Industrial Technology	1.0	1.2 1 st Semester
8/16/21	Rojas, Lucas	GHS	Social Studies	1.0	1.2 Full year

Due to our inability to retain a teacher who is willing to teach one Business Education class a day, I am recommending that Kelly Aceto, who already teaches Business Education at GHS, assume the teaching responsibility for one additional class during the 2021-2022 school year.

Due to our inability to retain a teacher who is willing to teach one Industrial Technology class a day, I am recommending that Jay Markuson, who already teaches Industrial Technology at GHS, assume the teaching responsibility for one additional class during the first semester of the 2021-2022 school year.

Due to our inability to retain a teacher who is willing to teach one Social Studies class a day, I am recommending that Lucas Rojas, who already teaches Social Studies at GHS, assume the teaching responsibility for one additional class during the 2021-2022 school year.

V. Long-Term Substitutes

Length of Assignment	Name	School	Subject/Grade	FTE
9/7/21 – 11/1/21	Benedetti-Sich. Lucia	GHS	Spanish	1.0
9/7/21 – 11/2/21	Costello, Meg	WES	Reading Specialist	.5
9/20/21 – 12/17/21	Danek, Mary	WAS	Grade 2	1.0
8/25/21 – 11/19/21	Jongebloed, Deb	MCS	Learning Behavior Specialist	1.0
8/18/21 – 10/7/21	Longo, Sally	GMSN	Language Arts	1.0
9/16/21 – 12/16/21	Packenham, Heather	WAS	Grade 1	1.0
9/18/21 – 10/24/21	Savarese, Kathleen	GHS	Spanish	.5
8/16/21 – 9/16/21	Youman, Amy	GHS	Alternative Learning	1.0

VI. FMLA

Name	School	Position	Approximate Dates	School Year
Rusk, Kathleen	HSS	Grade 4	11/1/21 – 12/22/21	21-22

SUPPORT STAFF

I. New Hires

Name	School	Position	Effective Date	School Year
Atkinson, Cathy	GMSN	Special Education Assistant	8/16/21	21-22
Draftz, David	TRAN	Bus Driver	TBD	21-22
Escamilla, Gabriela	GMSN	Classroom Assistant	8/16/21	21-22
Kilmer, Joshua	TRAN	Bus Driver	8/10/21	21-22
Scull, Reiney	GMSN	Special Education Assistant	8/16/21	21-22
Wade, Sara	WAS	Reading Tutor	8/23/21	21-22

II. Resignations

Name	School	Position	Effective Date	School Year
Adams, Alyssa	GHS	Special Education Assistant	6/4/21	20-21
Andersen, Krista	CO	Substitute Coordinator	11/1/21	21-22
Buba, Daniel	Trans	On-call Bus Driver	8/5/21	21-22
Johnson, Bridget	HSS	Reading Tutor	8/17/21	21-22
Mirallegro, Alyssa	HES	Special Education Assistant	8/10/21	21-22
Radakovich, Laura	HES	Special Education Assistant	8/12/21	21-22
Wilson, Bill	Trans	Bus Driver	8/6/21	21-22

III. Termination

Name	School	Position	Effective Date	School Year
Diveley, Robert	ALL	Custodian	8/9/21	21-22

IV. Reclassification

Name	School	Position	Effective Date	School Year
Boser, Ann	GHS	Hallway Supervisor to Assessment Center Assistant	8/16/21	21-22
Brady, John	TRAN	Bus Driver to On-call Bus Driver	8/5/21	21-22
Carril, Andy	TRAN	Bus Monitor to Bus Driver	8/2/21	21-22
Durovey, Dave	TRAN	Bus Monitor to Bus Driver	8/2/21	21-22
Funetes, Danielle	WES	Lunchroom Supervisor to Special Education Assistant	8/16/21	21-22
Pease, Alex	WAS	Lunchroom Supervisor (MCS) to Kindergarten Assistant	8/16/21	21-22
Pender, Kristin	FES	4hr Reading Tutor to 5.5hr Reading Tutor	8/16/21	21-22
Rossell, Jacob	TRAN	Grounds to Bus Mechanic	8/23/21	21-22

V. Retirement

Name	School	Subject/Grade	Effective Date	School Year
Bastin, Brian	ALL	Grounds	10/1/21	21-22

VI. Retirement Correction

Name	School	Subject/Grade	Effective Date	School Year
Weger, Bonnie	CO	District Data Application Specialist	10/1/21	21-22

VII. FMLA

Name	School	Position	Approximate Dates	School Year
Benedict, Ronald	MCS	Custodian	8/2/21 - TBD	21-22